VENOLIA

BALASUNDRAM

(I have significantly contributed to my self esteem, confidence, professional ethos and technical expertise, in computer science, particularly in programming and system development)



MY PROFILE

- 23, Jln 5B/3, Seksyen 5 43560 Bandar Baru Bangi Selangor, Malaysia
- (6) 011 24369770
- Venolia.1997@gmail.com
 - Malaysian (970605-14-5964)

ACADEMIC QUALIFICATIONS



Diploma in Information Tech. (Second Upper Class)

Title of Final Year Project: 'SNV Cleaning Service System'





Bachelor of Computer Science (Database Management)

INDUSTRY EXPERIENCES



March – June 2016

Intern Trainee (Diploma) Equipwell Marketing Sdn. Bhd.

- Assist engineer in web designing (HTML, CSS, Java Script & PHP).
- Handling the maintenance and back up the USB Accounting Software.
- Handling softcopy documentation of sales and production.

January – April 2015

Admin (Temporary) Vesseltech Engineering Sdn. Bhd.

- Handling softcopy documentation of sales and production.
- Record daily purchase order record.

CO-CURRICULAR ACTIVITIES

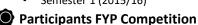
- Treasurer Environmental Society (MMU)
- Protocol Committee of Indian **Futsal Tournament**
- Committee in Pespo 3.0

AWARDS & ACHIEVEMENTS



Dean List Award (MMU)

- Semester 1 (2017/18)
- Semester 1 (2016/17)
- Semester 2 (2016/17)
- Semester 1 (2015/16)



Final Year Project Competition MMU (2017)

SKILLS

Microsoft (Office/Power Point/Excel/Outlook/Publisher)



Adode (Photoshop/Flash/Animate)



Programming language(C/C++/Java/HTML/CSS/Ja vaScript)



English:

Speaking: 🤺 Writing:

Bahasa Melayu:

Speaking: Writing:

Mandarin:

Speaking: Writing:

Speaking:

Writing:

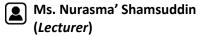
Tamil:



REFEREES



- **Faculty of Computing** Informatics, Multimedia University, Cyberjaya Selangor, Malaysia
- (6) 013 628 64 94
- insyirah.qahira@gmail.com



- **Faculty of Computing** Informatics, Multimedia University, Cyberjaya Selangor, Malaysia
- (6) 019 24 69 177
- nurasma.shamsuddin@mmu.edu.my

SUMMARY

Ms. Venolia graduated from MultimediaUniversity (Cyberjaya) with Diploma in Information Technology in 2018. She has industry experience as part-time and internship that help to develop soft skills such as communication, leadership, teamwork, adaptability, analytical, ethic, work interpersonal skills and time management. In addition, Ms. Venolia has presented her final year diploma research work at university level exhibition.