

Dhiraj Kumar Mehta

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Objective:

Skilled IT student with expertise in Front-end, WordPress development and SEO optimization. Aiming to join a dynamic team to apply my knowledge in search engine optimization and website management, driving traffic and enhancing the online presence of a forward-looking company

Education:

- *Running Bachelor in Computer Science and Information Technology (CSIT) Nihareeka College, Biratnagar, 5*
- *Intermediate level*
- *COBASS HSS (2076)*

Skills:

- *Office Package Proficient in Word, Excel, PowerPoint, and Outlook.*
- *Frontend Design: HTML, CSS, JavaScript, WordPress developer (SEO optimization) Networking, Windows Server and OS.*

Professional Experience:

- *Designed and conducted web design training programs for aspiring web developers. Taught HTML, CSS, JavaScript, and responsive web design techniques.*
- *Mentored students in creating their own web projects.*
- *Assisted in managing office documents, spreadsheets, and presentations. Provided support in organizing and maintaining office records.*
- *Collaborated with team members to improve office efficiency.*
- *Strong problem-solving and analytical Skills Excellent communication and teamwork abilities.*
- *Quick learner with a passion for staying updated with the latest industry trends*

