



Weekly Report

(25th Apr – 01st May)

Index

- Actions from previous calls
- Weekly work summary
- KPI's status and report
- Ticket level status
- Team structure, leave and competency tracker

Actions from previous call

| # | Action details | Responsibility | Target Date | Status | Comments |
|---|--|----------------|-------------|--------|---|
| 1 | Yogesh KT plan on VI | Umesh | TBD | WIP | Mark to resolve the issue from his end. Then Abhay and Yogesh can proceed |
| 2 | Monitoring activity work to be discussed | Uttam | TBD | Open | Uttam has shared the details with Planty. Awaiting further update. |

KPI's and measurement

QA (ATS Testing Services)

| KPI# | KPI Name | KPI Definition | KPI Description | SLA | Metrics | % Achieved | Remarks |
|------|----------------------|--|--|-------|---|--|---|
| 1 | Service Delivery | % tasks delivered within estimated timeline | <ul style="list-style-type: none"> # of tasks Delivered on time | >=90% | 11/11 | 100% | v4.42, v4.42.1, v4.42.2 |
| 2 | Service Quality | % task reported with defects in UAT | <ul style="list-style-type: none"> # of task delivered for UAT # of defects reported | >=95% | 0/11 | 100% | No issue raised for tickets went on Prod/Live |
| 3 | Resource Utilization | % productive resource utilisation against overall capacity aligned for client work | <ul style="list-style-type: none"> Person hrs assigned per week Actual effort spent | 80% | 120/120 | 100% | NA |
| 4 | Productivity | Test case design/Execution productivity | <ul style="list-style-type: none"> No. of test cases designed/executed Time taken to design/executed | 3/hr | Total Test case Executed: 425 Test case Design: NA | Test Execution-- 4.7 Test cases/Hr Test Design-- NA | |

Development Services

| KPI # | KPI Name | Service Level | Description | Target | Metrics | % Achieved |
|-------|----------------------|--|--|---------|---------------------------------------|------------|
| 1 | On Time Delivery | % Tasks completed within defined timelines | No. of Tasks delivered | >=90% | 8 code review , 8 delivered On time | 100% |
| | | | No. of tasks Delivered on time | | | |
| 2 | Resource Utilization | % Productive resource utilization against overall capacity aligned for client work | Capacity person hours assigned per week | >=80% | 160/160 hours | 100% |
| | | | Actual effort spent in productive hours | | | |
| 3 | Quality (FTR) | Defects raised against the tickets | Efforts spend in fixing defects raised during code review <=10% of actual efforts spend on initial development Bug raised on tickets on live. (no of bugs / tickets in week) – Tribepad to give the numbers | >=90% | 1 rework ticket , 1 delivered on time | 100% |
| 4 | Productivity | Planned vs Actual efforts variance | Total planned hours in a week vs total actual hour in a week | <=+-10% | 143/101 (For Code Review) +29.37 | 100% |

Holiday calendar

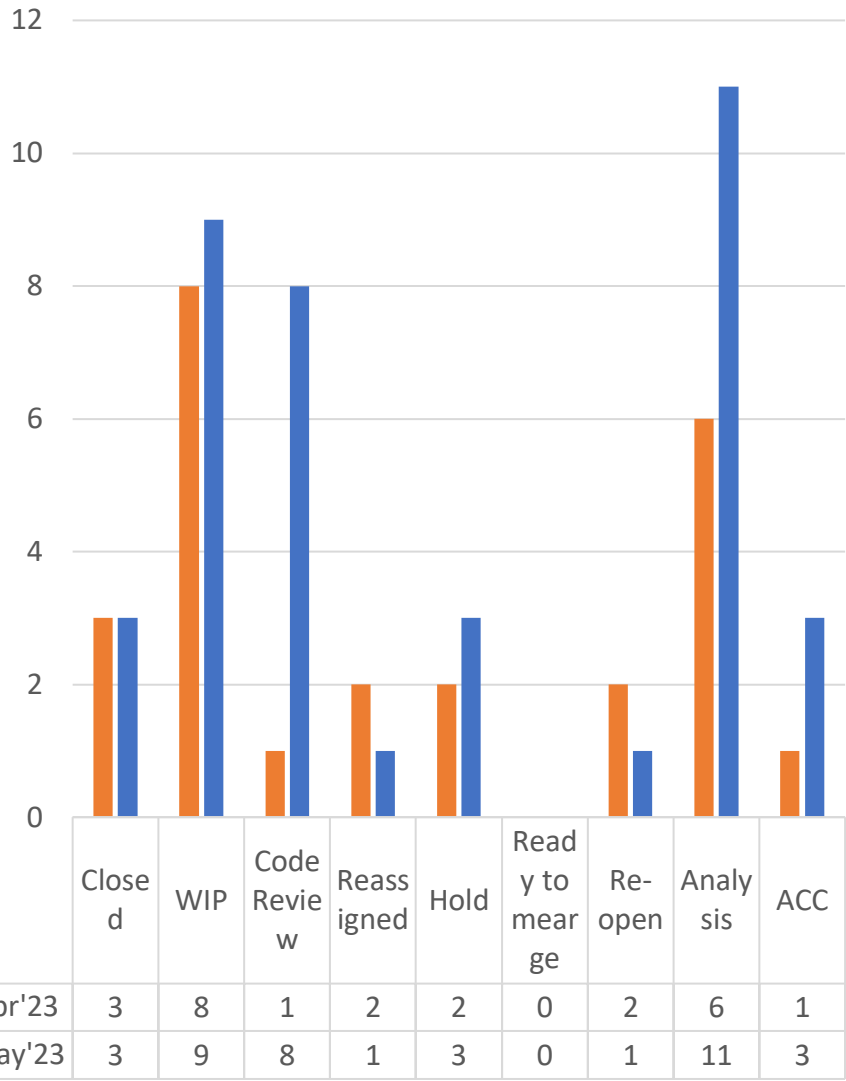
Click here for the [Leave Tracker](#)

| Public Holidays | | | |
|-----------------|----------------|-----------|-----------|
| S.N | Holidays | Date | Day |
| 1 | Holi | 08-Mar-23 | Wednesday |
| 2 | Good Friday | 07-Apr-23 | Friday |
| 3 | Raksha Bandhan | 30-Aug-23 | Wednesday |

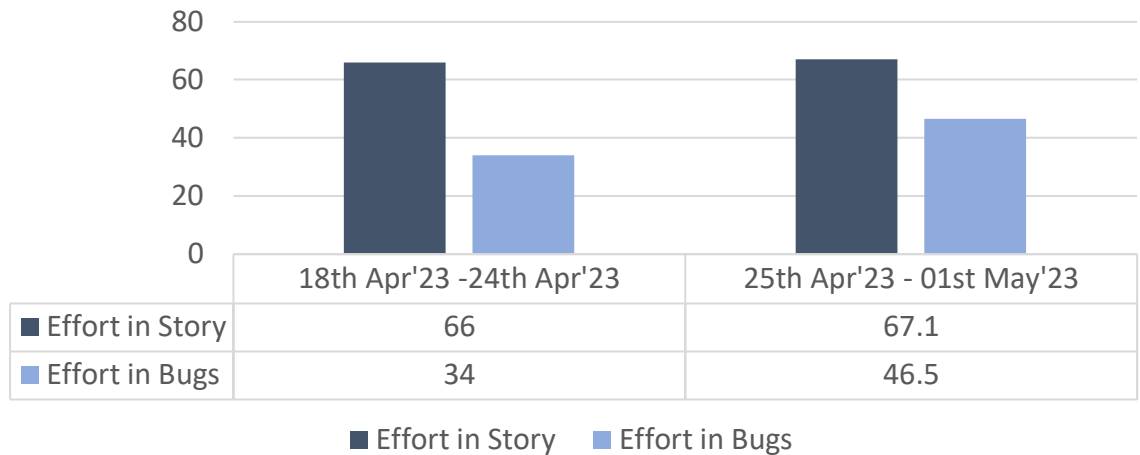
Appendix

Weekly Stats- Dev services

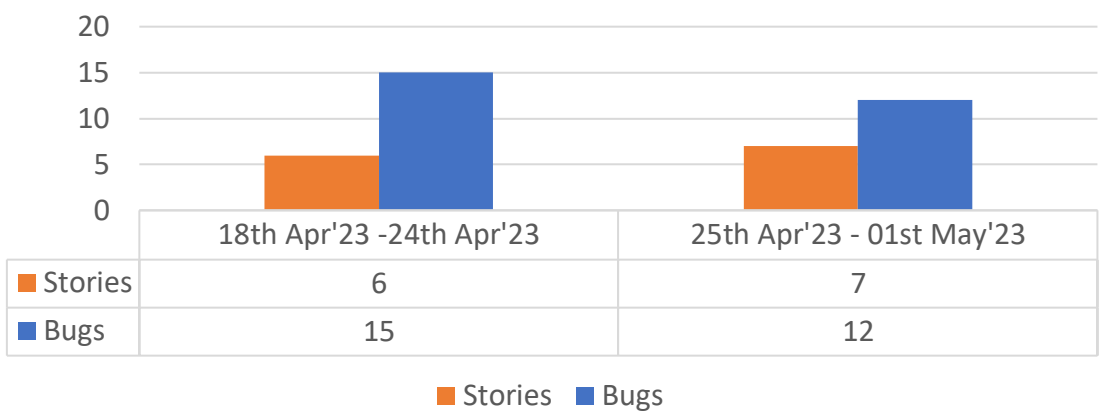
TICKET STATUS



Effort(Story & Bug)



Story & Bugs count

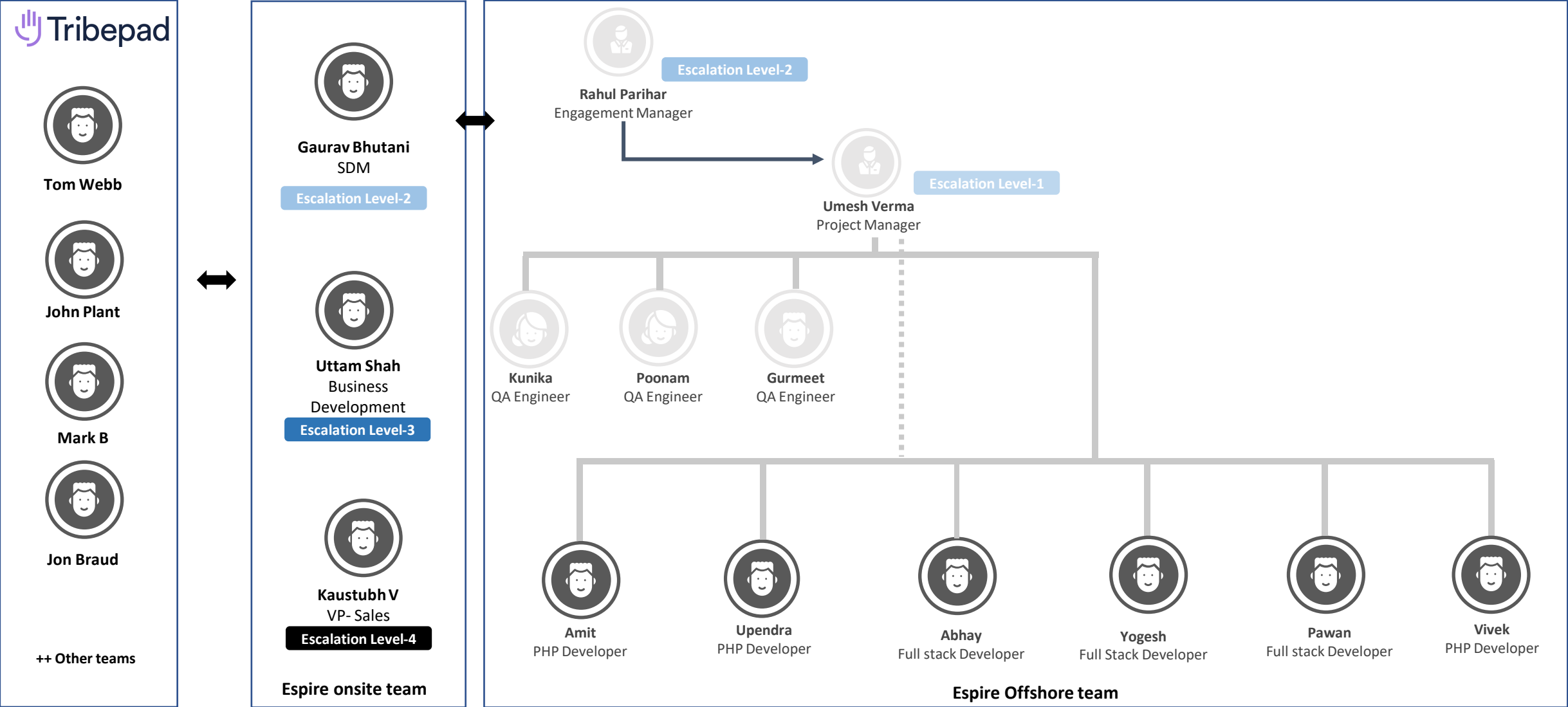


| Ticket | Ticket Type | Developer | Latest Status | Planned Start Date | Actual Start Date | Planned Efforts | Total Actual Efforts | Variance | Comments |
|-----------|-------------|----------------|----------------------|--------------------|-------------------|-----------------|----------------------|----------|---|
| TCI-17724 | Story | Upendra Prasad | Code review rework 2 | 11-01-23 | 11-01-23 | Not Clear | 137 | 0 | Fixed merged conflict and pushed code again. |
| TCI-18634 | Bug | Vivek Agrawal | Reassigned | 24-4-23 | | | | | Reviewed functionality on different browser and OS to replicate it and tested it with testing team , However it was not replicated Latest update is – Code review |
| TCI-18514 | Story | Abhay Morya | Hold | 24-4-23 | 24-4-23 | | 11 | | Finished documentation and put on hold to switch back to TCI-18100 |
| TCI-18100 | Story | Abhay Morya | Hold | 23-2-23 | 24-2-23 | 155 | 135.5 | 19.5 | Put on hold due to wok on bugs |
| TCI-18721 | Bug | Abhay Morya | Hold | 28-4-23 | 28-4-23 | | 5.5 | | Put on hold due to wok on regular tickets |

Story & Bugs: Planned Vs Actual effort (Code Review & Live Verify)

| Ticket | Ticket Type | Developer | Latest Status | Planned Start Date | Actual Start Date | Actual end date | Planned Efforts | Total Actual Efforts | Variance |
|-----------|-------------|------------------|---------------|--------------------|-------------------|-----------------|-----------------|----------------------|----------|
| TCI-18283 | Story | Upendra Prasad | Code Review | 11-4-23 | 11-4-23 | 25-4-23 | 75 | 48 | 27 |
| TCI-18642 | Bug | Amit Singh Karki | Code Review | 25-4-23 | 25-4-23 | 27-4-23 | 8 | 3 | 5 |
| TCI-18676 | Bug | Amit Singh Karki | Code Review | 26-4-23 | 26-4-23 | 27-4-23 | 8 | 6 | 2 |
| TCI-18673 | Bug | Vivek Agrawal | Code Review | 25-4-23 | 24-4-23 | 27-4-23 | 9 | 9 | 0 |
| TCI-18699 | Bug | Pawan Sharma | Code Review | 25-4-23 | 25-4-23 | 28-4-23 | 10 | 6 | 4 |
| TCI-18632 | Bug | Amit Singh Karki | Code Review | 27-4-23 | 27-4-23 | 1-5-23 | 10 | 7 | 3 |
| TCI-18634 | Bug | Vivek Agrawal | Code Review | 24-4-23 | 24-4-23 | 1-5-23 | 18 | 18 | 0 |
| TCI-18712 | Bug | Upendra Prasad | Code Review | 27-4-23 | 27-4-23 | 27-4-23 | 5 | 4 | 1 |
| | | | | | | | 143 | 101 | 42 |

Team Structure





Thank You!

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