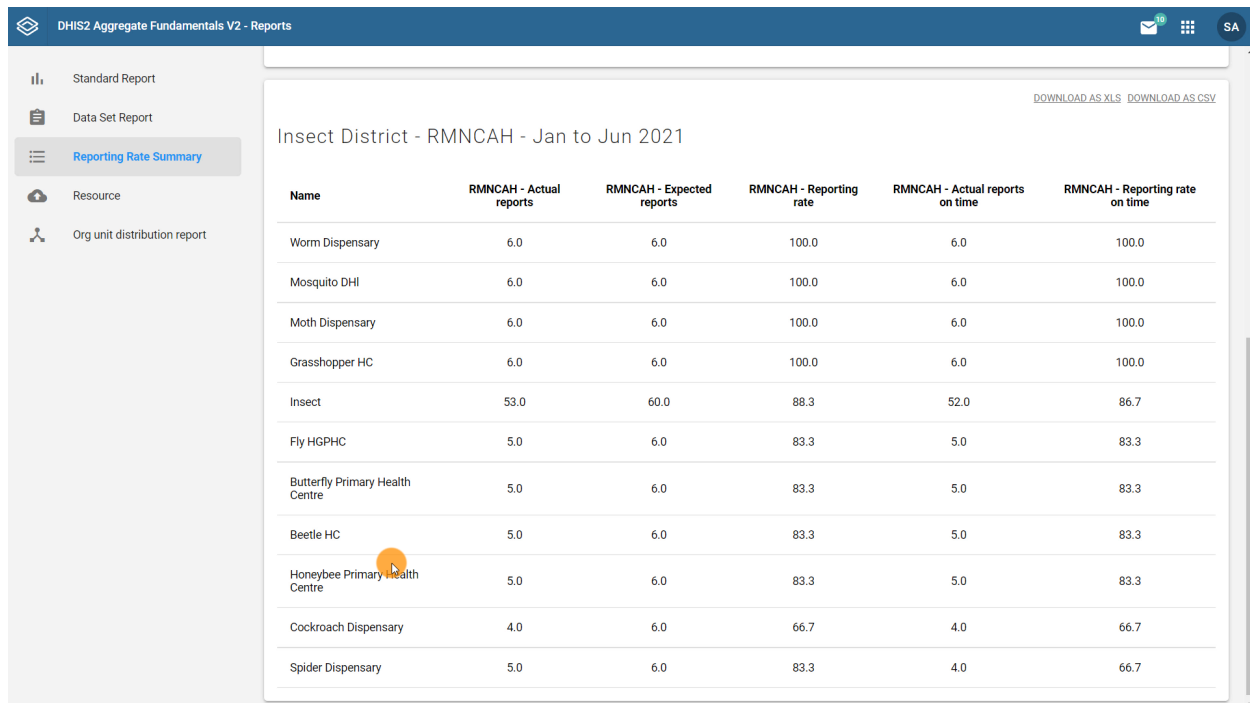


## 3.3.3 Reports app: Reporting Rate Summary Overview

In this activity, you will run the Reporting Rate Summary tool in the Reports app to evaluate your data sets for completeness and timeliness.

### Instructions



The screenshot shows the DHIS2 Reports app interface. The left sidebar contains a menu with options: Standard Report, Data Set Report, Reporting Rate Summary (highlighted), Resource, and Org unit distribution report. The main content area displays a table titled 'Insect District - RMNCAH - Jan to Jun 2021'. The table has six columns: Name, RMNCAH - Actual reports, RMNCAH - Expected reports, RMNCAH - Reporting rate, RMNCAH - Actual reports on time, and RMNCAH - Reporting rate on time. The table lists 12 health facilities with their respective reporting rates. A mouse cursor is pointing at the 'Honeybee Primary Health Centre' row.

Name	RMNCAH - Actual reports	RMNCAH - Expected reports	RMNCAH - Reporting rate	RMNCAH - Actual reports on time	RMNCAH - Reporting rate on time
Worm Dispensary	6.0	6.0	100.0	6.0	100.0
Mosquito DHI	6.0	6.0	100.0	6.0	100.0
Moth Dispensary	6.0	6.0	100.0	6.0	100.0
Grasshopper HC	6.0	6.0	100.0	6.0	100.0
Insect	53.0	60.0	88.3	52.0	86.7
Fly HGPHC	5.0	6.0	83.3	5.0	83.3
Butterfly Primary Health Centre	5.0	6.0	83.3	5.0	83.3
Beetle HC	5.0	6.0	83.3	5.0	83.3
Honeybee Primary Health Centre	5.0	6.0	83.3	5.0	83.3
Cockroach Dispensary	4.0	6.0	66.7	4.0	66.7
Spider Dispensary	5.0	6.0	83.3	4.0	66.7

Image 1 - A Reporting Rate Summary table

1. Run a Reporting Rate Summary Report:
  - a. Sign in to **DHIS2 Trainingland** using the following URL:
  - b. Open the **Reports app** from the Apps Menu
  - c. Select **Reporting Rate Summary**
  - d. Select **Reporting Rate Summary Dimensions**:
    - i. Select the **Insect District** as the **Organisation Unit**

- ii. Select the **RMNCAH Data Set** from the dropdown menu
  - iii. Select the **six-monthly Period of January-June 2021**
- e. Click '**Get Report**'
- f. Analyze the results of the Reporting Rate Summary
  - i. Which organisation units have a Reporting Rate on Time of less than 100%?
  - ii. Which organisation units had the same number of Actual Reports and Expected Reports?
- g. Using the same data set and period dimensions, run the Reporting Rate Summary for the Fish District
  - i. Which organisations are not completing their data sets in a timely fashion?
- h. Take note of the results so you can compare the results to the last 6 months of 2021. When you are ready, update the period to **July-December 2021**
  - i. How do the results differ?
  - ii. Did any organisation units improve their Reporting Rate on Time?

## Explore DHIS2

If you'd like additional practice in DHIS2, try these optional, exploratory steps below:

1. When selecting the Report Rate Summary dimensions to generate a report, what happens if you try to select more than one organisation unit?

2. Generate a Report Rate Summary for an organisation unit, data set and period of your choice. Download the report as a Excel or CSV file and analyze the results