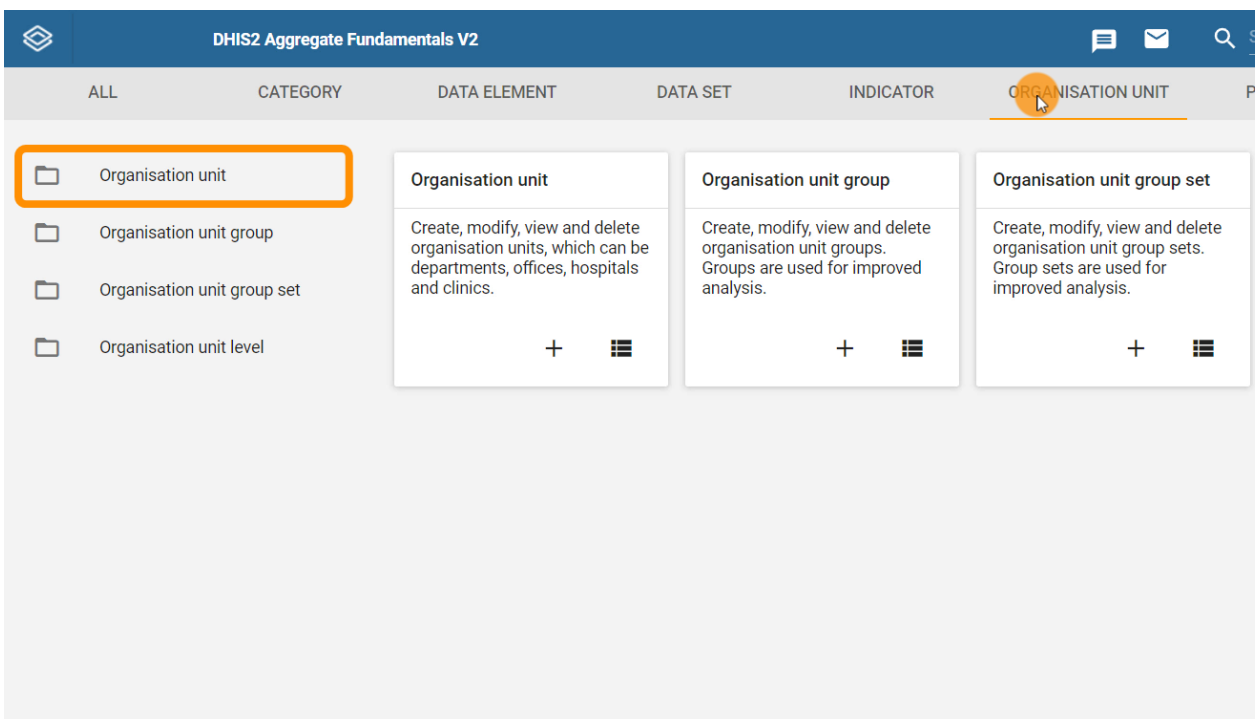# Creating organisation unit hierarchy

Overview

In this activity, you will create a simple organisation unit hierarchy in DHIS2. Within the hierarchy, you will create a region, a district and two facilities that belong to the district .

Instructions

Create a region

1. Sign in to your account in **DHIS2 Customization Practice**
2. Open the **Maintenance application**
3. Navigate to the **organisation unit management page**

4. Make sure your **root organisation unit is selected (highlighted in orange)** and click on the **blue plus (+) sign** on the bottom right

5. Fill in the fields:
   a. **Name:** Food Region
   b. **Short name:** Food Region
   c. **Opening date**: April 1st 2022
   d. **Code:** FR02
6. Click **'Save'**

Create a district within Food Region

1. Navigate back to the **organisation unit management page**
2. Make sure your parent organisation unit (Food Region) is selected and click on the **blue plus (+) sign** on the bottom right

3. Fill in the fields:
   a. **Name:** Vegetable District
   b. **Short name:** Vegetable District
   c. **Opening date:** April 1st 2022
   d. **Code:** VD03
4. Click **'Save'**

Create facilities within the Vegetable District

1. Navigate to the **organisation unit management page**
2. Make sure your parent organisation unit (Vegetable District) is selected and click on the **blue plus (+) sign** on the bottom right
3. Fill in the fields:
   a. **Name:** Carrot District Hospital
   b. **Short name:** Carrot District Hospital
   c. **Opening date:** April 1st 2022

      d. Code: CDH04
4. Click **'Save'**
5. Repeat the process and create another facility in the Vegetable District
6. Make sure your parent organisation unit (Vegetable District) is selected and click on the **blue plus (+) sign** on the bottom right
7. Fill in the fields:
      a. **Name:** Spinach Health Center
      b. **Short name:** Spinach Health Center
      c. **Opening date:** April 1st 2022
      d. **Code:** SHC02
8. Click **'Save'**