

D.H.O.A. Architectural Control Committee

Application for exterior alterations

Date of Application: _____

Date Received by ACC: _____

Applicant Name: _____

Applicant Address: _____

Phone: (h) _____ (w) _____

Briefly describe the proposed changes on the reverse side of this document and list the following:

1. Reason for change
2. Location on property
3. Estimated start and completion dates
4. Type and color of materials
5. Impact on surrounding

Where appropriate, provide architectural plans, drawings and samples of materials/colors to be used. Refer to the Association's Covenants for the minimum required architectural guidelines. Include a plot of your lot and attach a completed DHOA Adjacent Homeowner Concurrence Form. Please use your Architectural Control Committee (ACC) as a sounding board and information source when planning changes or additions to your exterior property.

Approval from the ACC does not waive any state of Virginia, Fairfax County or Town of Herndon building codes or like restrictions. When appropriate, a building permit from the appropriate agency should be secured.

Approval of this application may be automatically revoked if approved changes do not commence within ninety (90) days of the approval date.

By signing below, the Applicant understands and agrees that no work shall commence until written approval is received from the ACC or provisions of the Covenants and Bylaws are satisfied.

Signature of Applicant(s)

ACC Approval

DHOA ADJACENT HOMEOWNER CONCURRENCE FORM

To the Homeowner making the proposed addition or alteration:

Please show the adjacent homeowner (or homeowners) affected by your addition or alteration the same plans and specifications that you intend to submit to the Architectural Control Committee. For example, if you are building a deck, the affected neighbors are those that share a common property boundary with you; if you are building a fence, the affected neighbors are those that share a property boundary with you on which the fence will be built. Thus, the number of signatures you need will vary depending on your proposal.

To the adjacent Homeowner:

Please review the proposed plans and specifications your neighbor intends to submit to the Architectural Control Committee. Depending on whether you object or do not object to the plans and specifications, please check the appropriate space below.

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"I have reviewed the plans and specifications to be submitted to the DHOA Architectural Control Committee by my neighbor. I have indicated my position regarding this proposal in the space below."

I object to the proposal _____ I don't object to the proposal _____

Signature Address Date

I object to the proposal _____ I don't object to the proposal _____

Signature Address Date

I object to the proposal _____ I don't object to the proposal _____

Signature Address Date

I object to the proposal _____ I don't object to the proposal _____

Signature Address Date

Article VI of the DHOA Declaration of Covenants, Conditions and Restrictions states, in part, as follows:

"No building, fence, wall or other structure shall be commenced, erected or maintained upon the Property, nor shall any exterior addition to or change or alteration therein be made (including change in color) until the plans and specifications showing the nature, kind, shape, height, materials, and location of the same shall have been submitted to and approved in writing as to harmony of external design appearance, and location in relation to surrounding structures and topography, by the Board of Directors or by an architectural committee appointed by the Board."