

Feedback on Archive Section

Form: **Program Profile**

Program Profile

[List >](#)

Profile Name

Type

☒ BRAC ☐ Cross ☐ Development ☐ Others

Profile Description

Suggestion:

1. Form name will be **Add Programme Name** instead of **Programme profile**
 2. Profile name will be **Programme/Support Function Name**
 3. Type will be **Programme Type** and add another option (Support Function). After adding this option no need **Support Function Form** from under Programme Profile.
 4. Change profile Description to **Programme/Support Function Description**
 5. Change button name submit to **Add Programme**
-

Upload Section: Study Archive

Study Archive

Program List

Microfinance (DEVELOPMENT)

Support Function List

Select

Study Document Type

Select

Study Name

Study Name

Study Area (Multiple selection)

Study Period

Version



New



Final

Study Summary

Suggestion:

1. Form name will be **Upload Study** instead of Study Archive
 2. Programme List will be **Programme/Support Function Name**
 3. Support Function List field will be **delete** here.
 4. Study Period will be **Range** like Jan-Mar 2019
 5. Change button name submit to **Upload**
-

Upload Section: Document Archive

Document Archive

Program List

Select

Document Name

Study Name

Document Type

Meeting Minutes

Year

Select

Upload Document

Drop here to upload file.

Submit

Reset

Suggestion:

1. Form name will be **Upload Document** instead of Document Archive
 2. Programme List will be **Programme/Support Function Name**
 3. Change button name submit to **Upload**
-

Upload Section: Learning & Action Archive

Learning & Action Archive

LA Type

☐ Individual

☐ Annual

Program / Function List

Select

Area Name (Multiple selection)

LA Document Name

LA Document Name

Year

Select

Upload Learning Document

Drop here to upload file.

Submit

Reset

Suggestion:

1. Form name will be **Upload Learning & Action Document** instead of Learning & Action Archive
2. Programme List will be **Programme/Support Function Name**
3. Change button name submit to **Upload**

More Suggestion:

1. Need alert message before delete any data.

View Section: View section is OK

BRAC Archiving System : Dashboard

BRAC Archiving System

Admin User

Document Type	Count
Meeting Minutes edit	Count : 0
Meeting Munites	Count : 0
Presentation	Count : 1
Report	Count : 0

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35.236.145.143/brac-arch/report/documents/document-type?trace=1

Type here to search

7:05 PM 12/17/2019