

Graduate Academics & Student Success provides opportunities for graduate students to succeed academically, professionally, and personally. Through our interactive programming and individualized resources, we provide graduate students with access to timely, relevant, high-quality academic advising, student success programming, and academic support services.

Graduate Academics & Student Success strives to ensure an excellent academic experience for our diverse and talented graduate student population from inquiry to graduation. In doing so, we aim to educate and empower students with the skills and experience they need to fulfill their academic goals and reach their fullest professional potential.

We proactively monitor graduate students' academic progress; continually evaluate the quality, effectiveness, and relevance of graduate degree and certificate programs; and encourage interdisciplinary education and research. We also uphold graduate academic policies and ensure the effectiveness and efficiency of graduate academic processes.

The work of Graduate Academics & Student Success is guided by the Master's Student Advisory Board, the Doctoral Student Advisory Board, and the Graduate Faculty Advisory Board. Graduate Academics & Student Success also coordinates the activities of the Graduate Curriculum Committee.

Academic Calendar

Friday, February 28, 2025 - Sunday, March 30, 2025

Ramadan (Starts sundown of the first day listed & ends sundown of the second day listed day):
Classes in Session; Offices Open

Friday, March 14, 2025 - Saturday, March 15, 2025

Holi (Starts sundown of the first listed day & ends sundown of the second listed day): Classes in Session; Offices Open

Friday, March 14, 2025

Last Day of 2025 Spring 'First Half' Classes

Sunday, March 16, 2025 - Sunday, March 23, 2025

Spring Recess: No Classes; Offices Open

Monday, March 24, 2025

2025 Summer 1 Session, 2025 Summer 2 Session & 2025 Summer Semester Registration begins for Graduates & Undergraduates

Monday, March 24, 2025

First Day of 2025 Spring Semester 'Second Half' Classes

Wednesday, March 26, 2025

2025 Fall Semester Registration begins for Continuing Graduate Students

Saturday, March 29, 2025 - Sunday, March 30, 2025

Eid al-Fitr (Starts sundown of the first listed day & ends sundown of the second listed day):
Classes in Session; Offices Open

Monday, April 7, 2025

2025 Fall Semester Registration begins for Seniors and Priority Students

Thursday, April 10, 2025

2025 Fall Semester Registration begins for Juniors (class standing = earned + in progress credits ≥ 60)

Monday, April 14, 2025

2025 Fall Semester Registration begins for Sophomores (class standing = earned + in progress credits ≥ 30)

Thursday, April 17, 2025

2025 Fall Semester Registration begins for Continuing Freshman Students (class standing = earned + in progress credits)

Friday, April 18, 2025

Good Friday: No Classes; Offices Open

Sunday, April 20, 2025

Easter

Wednesday, April 23, 2025

Last Day to Schedule a Thesis/Ph.D. Defense for the 2025 Spring Semester

Wednesday, April 30, 2025

Last Day for Graduates to withdraw from a 2025 Spring Semester class

Office of Graduate Academics' approval required. Students should consult their instructor before withdrawing from a class.

Wednesday, April 30, 2025

Last day for Undergraduates to withdraw from a 2025 Spring Semester class.

Office of Undergraduate Academics' approval required. Students should consult their instructor before withdrawing from a Class.

Thursday, May 1, 2025

2025 Fall Semester Registration for New Graduate Students

Wednesday, May 7, 2025

Follow Friday Class Schedule

Wednesday, May 7, 2025

Graduate Students: Last Day to defend and submit a Thesis/Dissertation to the Library for the 2025 Spring Semester

Wednesday, May 7, 2025

Last Day of 2025 Spring Semester Classes

Wednesday, May 7, 2025

Last Day to submit an Incomplete (INC) Petition for 2025 Spring Semester Classes

Thursday, May 8, 2025

2025 Spring Semester Undergraduate Reading Day

Friday, May 9, 2025

Innovation Expo

Monday, May 12, 2025 - Saturday, May 17, 2025

*Revised Final Exam Period

*Previously scheduled as Final Exam and Review Period, from May 8 to May 17.

Monday, May 12, 2025

2025 Summer Semester WebCampus Orientation begins

Monday, May 19, 2025

First Day of 2025 Summer 1 Session Classes

Monday, May 19, 2025

First day of 2025 Summer Semester Classes

Monday, May 19, 2025

Last Day for 100% Refund for 2025 Summer 1 Session

Tuesday, May 20, 2025

Follow Wednesday Class Schedule

Wednesday, May 21, 2025

Spring Degrees Conferred and Commencement ; No Classes

Monday, May 26, 2025

Memorial Day: No Classes; Office Closed

Tuesday, May 27, 2025

A 'W' will be entered on the record for all withdrawals from 2025 Summer 1 Session Classes after this date

Undergraduates require the approval of the Office of Undergraduate Academics to withdraw from 2025 Summer 1 Session classes after this date. Graduates require the approval of the Office of Graduate Academics to withdraw from 2025 Summer 1 classes after this date. Students should consult their instructor before withdrawing from a Class.

Tuesday, May 27, 2025

Last Day for 100% Refund for the 2025 Summer Semester (tuition and fees)

Tuesday, May 27, 2025

Last Day for 90% Refund for 2025 Summer 1 Session (tuition only)

Tuesday, May 27, 2025

Last Day to Add/Drop 2025 Summer 1 Session Classes

Wednesday, May 28, 2025

Faculty: Student Enrollment Attendance Verification for 2025 Summer 1 Session classes begins in Workday

Wednesday, May 28, 2025

First day of the 2025 Summer 1 Session Withdrawal Period. A 'W' will be entered on the transcript

Thursday, May 29, 2025

Follow Monday Class Schedule

Sunday, June 1, 2025

Last Day to submit an Undergraduate Application for Program Completion for Summer Graduation

Monday, June 2, 2025

Last Day for 90% Refund for the 2025 Summer Semester (tuition only)

Tuesday, June 3, 2025

A W will be entered on the record for all withdrawals from 2025 Summer Semester Classes after this date

Undergraduates require the approval of the Office of Undergraduate Academics to withdraw from 2025 Summer Semester Classes after this date. Graduates require the approval of the Office of Graduate Academics to withdraw from 2025 Summer Semester Classes after this date. Students should consult their instructor before withdrawing from a Class.

Tuesday, June 3, 2025

Faculty: Student Enrollment/Attendance Verification for 2025 Summer 1 Session classes ends in Workday

Tuesday, June 3, 2025

Last Day for 50% Refund for 2025 Summer 1 Session (tuition only)

Tuesday, June 3, 2025

Last Day for 50% Refund for the 2025 Summer Semester (tuition only)

Tuesday, June 3, 2025

Last Day to Add/Drop from 2025 Summer Semester Classes

Wednesday, June 4, 2025

Faculty: Student Enrollment/Attendance Verification for 2025 Summer Semester classes begins in Workday

Wednesday, June 4, 2025

First day of the 2025 Summer Semester withdrawal period. A 'W' will be entered on the transcript

Friday, June 6, 2025 - Saturday, June 7, 2025

Eid al-Adha (Starts sundown of the first listed day & ends sundown of the second listed day):
Classes in Session; Offices Open

Tuesday, June 10, 2025

Last Day for 25% Refund for 2025 Summer 1 Session (tuition only). 0% thereafter.

Sunday, June 15, 2025

Last Day to submit a Graduate Application for Program Completion for Summer Graduation

Tuesday, June 17, 2025

Faculty: Student Enrollment/Attendance Verification for 2025 Summer Semester classes ends in Workday

Tuesday, June 17, 2025

Last Day for 25% Refund for the 2025 Summer Semester (tuition only). 0% thereafter.

Thursday, June 19, 2025

Juneteenth: No Classes; Offices Closed

Wednesday, June 25, 2025

Last day for Graduates to withdraw from a 2025 Summer 1 Session Class

Office of Graduate Academics' approval required. Students should consult their instructor before withdrawing from a Class.

Wednesday, June 25, 2025

Last day for Undergraduates to withdraw from a 2025 Summer 1 Session Class

Office of Undergraduate Academics' approval required. Students should consult their instructor before withdrawing from a Class.

Wednesday, July 2, 2025

Last day of 2025 Summer 1 Session Classes

Wednesday, July 2, 2025

Last day to submit an Incomplete (Inc) Petition for 2025 Summer 1 Session Classes

Thursday, July 3, 2025 - Wednesday, July 9, 2025

2025 Summer 1 Session Final Exam and Review Period

Friday, July 4, 2025

Independence Day: No Classes; Offices Closed

Thursday, July 10, 2025

First day of 2025 Summer 2 Session Classes

Thursday, July 10, 2025

Last day for 100% Refund for 2025 Summer 2 Session (tuition and fees)

Wednesday, July 16, 2025

A 'W' will be entered on the record for all 2025 Summer 2 Session withdrawals after this date

Undergraduates require the approval of The Office of Undergraduate Academics to withdraw from 2025 Summer 2 Session Classes after this date. Graduates require the approval of The Office of Graduate Academics to withdraw from 2025 Summer 2 Session Classes after this date. Students should consult their instructor before withdrawing from a Class.

Wednesday, July 16, 2025

Last day for 90% Refund for 2025 Summer 2 Session (tuition only)

Wednesday, July 16, 2025

Last day to Add/Drop 2025 Summer 2 Session Classes

Thursday, July 17, 2025

Faculty: Student Enrollment/Attendance Verification begins for 2025 Summer 2 Session classes in Workday

Thursday, July 17, 2025

First day of the 2025 Summer 2 Session withdrawal period. A 'W' will be entered on the transcript

Wednesday, July 23, 2025

Faculty: Student Enrollment/Attendance Verification for 2025 Summer 2 Session classes ends in Workday

Wednesday, July 23, 2025

Last day for 50% Refund for 2025 Summer 2 Session (tuition only)

Wednesday, July 30, 2025

Last day for 25% Refund for 2025 Summer 2 Session (tuition only). 0% thereafter.

Friday, August 1, 2025

Last day to submit an Undergraduate Application for Program Completion for Fall Graduation

Wednesday, August 6, 2025

Last day to schedule a Ph.D. Defense for 2025 Summer 2 Session

Thursday, August 7, 2025

Last Day to Schedule a Ph.D. Defense for the 2025 Summer Semester

Wednesday, August 13, 2025

Last day for Graduates to withdraw from 2025 Summer 2 Session classes.

Office of the Graduate Academics' approval required. Students should consult their instructor before withdrawing from a Class.

Wednesday, August 13, 2025

Last day for Undergraduates to withdraw from 2025 Summer 2 Session classes

Office of Undergraduate Academics' approval required. Students should consult their instructor before withdrawing from a Class.

Thursday, August 14, 2025

Last day for Graduates to withdraw from a 2025 Summer Semester classes

Office of Graduate Academics' approval required. Students should consult their instructor before withdrawing from a Class.

Thursday, August 14, 2025

Last day for Undergraduates to withdraw from a 2025 Summer Semester classes

Office of Undergraduate Academics' approval required. Students should consult their instructor before withdrawing from a Class.

Wednesday, August 20, 2025

Graduate Students: Last Day to defend and submit a Thesis/Dissertation for the 2025 Summer 2 Session to the Library

Wednesday, August 20, 2025

Last day of 2025 Summer 2 Session classes

Wednesday, August 20, 2025

Last day to submit an Incomplete (Inc) Petition for 2025 Summer 2 Session Classes

Thursday, August 21, 2025 - Tuesday, August 26, 2025

2025 Summer 2 Session Final Exam and Review Period

Thursday, August 21, 2025

Graduate Students: Last Day to defend and submit a Thesis/Dissertation to the Library for the 2025 Summer Semester

Thursday, August 21, 2025

Last Day of 2025 Summer Semester and WebCampus Classes

Thursday, August 21, 2025

Last Day to submit an Incomplete (INC) Petition for 2025 Summer Semester Classes

Friday, August 22, 2025 - Tuesday, August 26, 2025

2025 Summer Semester Final Exam and Review Period

Tuesday, August 26, 2025

2025 Fall Semester WebCampus Orientation week begins (for Virtual Classes only)

Friday, August 29, 2025

Summer Degrees Conferred

Monday, September 1, 2025

Labor Day: No Classes; Offices Closed

Tuesday, September 2, 2025

First Day of 2025 Fall Semester and 'First Half' Classes

Wednesday, September 3, 2025

New Student Convocation: 3:30 pm in the Canavan Arena

Monday, September 8, 2025

A 'W' will be entered on the record for all withdrawals from 2025 Fall Semester 'First Half' Classes after this date

Monday, September 8, 2025

Last Day for 100% Refund for the 2025 Fall Semester Class (tuition and fees)

Monday, September 8, 2025

Last Day for 90% Refund for a 2025 Fall Semester 'First Half' Class (tuition only)

Monday, September 8, 2025

Last Day to Add/Drop 2025 Fall Semester 'First Half' Classes

Monday, September 15, 2025

A 'W' will be entered on the record for all withdrawals from 2025 Fall Semester Classes after this date

Undergraduates require the approval of the Office of Undergraduate Academics to withdraw from 2025 Fall Semester Classes after this date. Graduates require the approval of the Office of Graduate Academics to withdraw from 2025 Fall Semester Classes after this date. Students should consult their instructor before withdrawing from a Class.

Monday, September 15, 2025

Last Day for 50% Refund for the 2025 Fall Semester First Half' Classes (tuition only)

Monday, September 15, 2025

Last Day for 90% Refund for the 2025 Fall Semester (tuition only)

Monday, September 15, 2025

Last Day to Add/Drop 2025 Fall Semester Classes

Monday, September 15, 2025

Last Day to Submit a Graduate Application for Program Completion for Fall Graduation

Tuesday, September 16, 2025

Faculty: Student Enrollment/Attendance Verification for 2025 Fall Semester Classes begins in Workday

Tuesday, September 16, 2025

First Day of the 2025 Fall Semester Withdrawal Period. A 'W' will be entered on transcript.

Monday, September 22, 2025 - Wednesday, September 24, 2025

Rosh Hashana (Starts sundown of the first listed day & ends sundown of the second listed day):
Classes in Session; Offices Open

Wednesday, September 24, 2025

Last day for 25% Refund for a 2025 Fall Semester 'First Half' class (tuition only). 0% thereafter

Monday, September 29, 2025

Faculty: Student Enrollment/Attendance Verification for 2025 Fall Semester Classes ends in Workday

Monday, September 29, 2025

Last Day for 50% Refund for the 2025 Fall Semester (tuition only)

Wednesday, October 1, 2025

Last Day to Submit an Undergraduate Application for Program Completion for Spring Graduation

Wednesday, October 1, 2025 - Thursday, October 2, 2025

Yom Kippur (Starts sundown of the first listed day & ends sundown of the second listed day):
Classes in Session; Offices Open

Begins sundown October 1. Ends sundown October 2

Monday, October 6, 2025

Last Day to Submit an Undergraduate Application for Program Completion for Spring Graduation

Monday, October 6, 2025

Mid-Autumn Festival: Classes in Session; Offices Open

Monday, October 13, 2025

Fall Recess (Columbus Day): No Classes; Offices Open

Tuesday, October 14, 2025

Monday Class Schedule

Thursday, October 16, 2025

Last Day to Withdraw from 2025 Fall Semester 'First Half' Classes

Undergraduates require the approval of the Office of Undergraduate Academics to withdraw from 2025 Fall Semester 'First Half' Classes. Graduates require the approval of the Office of Graduate Academics to withdraw from 2025 Fall Semester 'First Half' Classes. Students should consult their instructor before withdrawing from a Class.

Monday, October 20, 2025

Diwali: Classes in Session; Offices Open

Tuesday, October 21, 2025

Chronological Midpoint of the 2025 Fall Semester

Tuesday, October 21, 2025

Last Day for 25% Refund for the 2025 Fall Semester (tuition only). 0% thereafter.

Tuesday, October 21, 2025

Last Day for Undergraduates to opt for Pass/Fail grade in applicable 2025 Fall Semester Classes

Tuesday, October 21, 2025

Last Day of 2025 Fall Semester 'First Half' Classes

Wednesday, October 22, 2025 - Friday, October 24, 2025

Final Exam and Projects Period for 2025 Fall Semester 'First Half' Classes

Monday, October 27, 2025

2026 Winter Intersession Registration begins for Graduates and Undergraduates

Monday, October 27, 2025 - Friday, October 31, 2025

Advising Week

Monday, October 27, 2025

First Day of 2025 Fall Semester 'Second Half' Classes

Tuesday, October 28, 2025

2026 Spring Semester Registration begins for Graduates.

Monday, November 3, 2025

2026 Spring Semester Registration begins for Seniors. Class standing = Earned + In Progress
Credits ≥ 90

Thursday, November 6, 2025

2026 Spring Semester Registration begins for Juniors. Class standing = Earned + In Progress
Credits ≥ 60

Monday, November 10, 2025

2026 Spring Semester Registration begins for Sophomores. Class standing = Earned + In Progress
Credits ≥ 30

Thursday, November 13, 2025

2026 Spring Semester Registration begins for Freshmen

Tuesday, November 25, 2025

Last Day to Schedule a Thesis/Ph.D. Defense for the 2025 Fall Semester

Wednesday, November 26, 2025 - Sunday, November 30, 2025

Thanksgiving Recess; No Classes; Offices closed

Friday, December 5, 2025

Last day to withdraw from a 2025 Fall Semester Class

Undergraduates require the approval of the Office of Undergraduate Academics to withdraw from 2025 Fall Semester Classes. Graduates require the approval of the Office of Graduate Academics to withdraw from 2025 Fall Semester Classes. Students should consult their instructor before withdrawing from a Class.

Tuesday, December 9, 2025

*Last Day for Undergraduates to withdraw from a 2025 Fall Semester 'Second Half' Class

*This date is subject to change. Office of Undergraduate Academics' approval required.
Students should consult their instructor before withdrawing from a Class.

Friday, December 12, 2025

Graduate Students: Last Day to defend and submit a Thesis/Dissertation to the Library for the
2025 Fall Semester

Friday, December 12, 2025

Last Day of 2025 Fall Semester and 'Second Half' Classes

Friday, December 12, 2025

Last Day to Submit an Incomplete (INC) Petition for a 2025 Fall Semester Class

Saturday, December 13, 2025 - Monday, December 22, 2025

2025 Fall Semester Final Exam and Review Period

Saturday, December 13, 2025

2025 Fall Semester Undergraduate Reading Day

Monday, December 22, 2025

Last Day of Fall 2025 Semester

Tuesday, December 23, 2025 - Thursday, January 1, 2026

Winter Recess: No Classes; Offices Closed

Monday, January 5, 2026

First Day of 2026 Winter Intersession Classes

Wednesday, January 7, 2026

Last day of Add/Drop for 2026 Winter Intersession Classes

A 'W' will be entered on the record for all withdrawals from 2026 Winter Intersession classes
after this date. Undergraduates require the approval of the Office of Undergraduate Academics
to withdraw from 2026 Winter Intersession Classes after this date. Graduates require the
approval of the Office of Graduate Academics to withdraw 2026 Winter Intersession Classes
after this date. Students should consult their instructor before withdrawing from a Class.

Tuesday, January 13, 2026

2026 Spring Semester Webcampus Orientation Week begins (for Virtual Courses only)

Friday, January 16, 2026

Last Day of 2025 Winter Intersession Classes

Monday, January 19, 2026

Martin Luther King Jr. Day: No Classes; Offices Closed

Tuesday, January 20, 2026

First Day of 2026 Spring Semester 'First Half' Classes

Tuesday, January 20, 2026

First Day of 2026 Spring Semester Classes

Monday, January 26, 2026

A 'W' will be entered on the record for all withdrawals from 2026 Spring Semester 'First Half' Classes after this date

Monday, January 26, 2026

Last Day for 100% Refund for the 2026 Spring Semester (tuition and fees)

Monday, January 26, 2026

Last Day for 90% Refund for a Spring 2026 Spring Semester 'First Half' Class

Monday, January 26, 2026

Last Day to Add/Drop a 2026 Spring Semester 'First Half' Class

Friday, January 30, 2026

Fall Degree Conferral (Commencement Ceremony Wednesday, May 20, 2026)

Monday, February 2, 2026

A 'W' will be entered on the record for all withdrawals from 2026 Spring Semester Classes after this date

Undergraduates require the approval of the Office of Undergraduate Academics to withdraw from 2026 Spring Semester Classes after this date. Graduates require the approval of the Office of Graduate Academics to withdraw from 2026 Spring Semester Classes after this date. Students should consult their instructor before withdrawing from a Class.

Monday, February 2, 2026

Last Day for 50% Refund for a 2026 Spring Semester 'First Half' Class (tuition only)

Monday, February 2, 2026

Last Day for 90% Refund for the 2026 Spring Semester (tuition only)

Monday, February 2, 2026

Last Day to Add/Drop 2026 Spring Semester Classes

Tuesday, February 3, 2026

Faculty: Student Enrollment/Attendance Verification for 2026 Spring Semester classes begins in Workday.

Tuesday, February 3, 2026

First day of the withdrawal period for 2026 Spring Semester classes. A 'W' will be entered on the record.

Wednesday, February 11, 2026

Last Day for 25% Refund for a 2026 Spring Semester 'First Half' Class (tuition only); 0% thereafter.

Sunday, February 15, 2026

Last Day to submit a Graduate Application for Program Completion for Spring Graduation

Monday, February 16, 2026

Presidents' Day: No Classes; Offices Closed

Tuesday, February 17, 2026

Faculty: Student Enrollment/Attendance Verification for 2026 Spring Semester classes ends in Workday

Tuesday, February 17, 2026

Last Day for 50% Refund for the 2026 Spring Semester (tuition only).

Tuesday, February 17, 2026

Lunar New Year: Classes in Session; Offices Open.

Tuesday, February 17, 2026

Monday Class Schedule

Tuesday, February 17, 2026 - Wednesday, March 18, 2026

Ramadan (Starts sundown of the first listed day & ends sundown of the second listed day):
Classes in Session; Offices Open.

Wednesday, March 4, 2026

Holi: Classes in Session; Offices Open.

Thursday, March 5, 2026

Last Day to withdraw from a 2026 Spring Semester 'First Half' Class

Undergraduates require the approval of the Office of Undergraduate Academics to withdraw from a 2026 Spring Semester 'First Half' Class. Graduates require the approval of the Office of Graduate Academics to withdraw from a 2026 Spring Semester 'First Half' Class. Students should consult their instructor before withdrawing from a Class.

Tuesday, March 10, 2026

Chronological Midpoint of the 2026 Spring Semester.

Tuesday, March 10, 2026

Last Day for 25% Refund for the 2026 Spring Semester (tuition only); 0% thereafter.

Tuesday, March 10, 2026

Last day for Undergraduates to opt for Pass/Fail grade in applicable 2026 Spring Semester classes.

Tuesday, March 10, 2026

Last Day of 2026 Spring Semester 'First Half' Classes

Wednesday, March 11, 2026 - Friday, March 13, 2026

Final Exam and Projects Period for 2026 Spring 'First Half' Classes

Academic Integrity

By enrollment at Stevens, all graduate students promise to be fully truthful and avoid dishonesty, fraud, misrepresentation, and deceit of any type in relation to their academic work.

The Graduate Student Code of Academic Integrity is a policy that aims to ensure the ethical pursuit of knowledge in coursework, research, scholarship and creative activity.

All graduate students are required to read, understand, and abide by the Graduate Student Code of Academic Integrity.

The Graduate Student Code of Academic Integrity applies to all graduate students at Stevens and to undergraduate students enrolled in courses of level 600 or higher. Undergraduate students enrolled in 500-level courses are bound by the Undergraduate Honor System.

Degree Requirements

Each graduate program has specific requirements, which are outlined in the Academic Catalog. The Academic Catalog is published in the summer before the start of each academic year. Students' degree requirements are based on their year of entry to their degree program. For example, students who begin their graduate studies in the Fall 2024 semester will follow the requirements outlined in the 2024-2025 Academic Calendar.

Students are expected to be familiar with the requirements for their graduate degree or certificate program and to proactively monitor their academic progress through our student information system, Workday. Students should meet regularly with their Faculty Advisor to ensure they are selecting appropriate courses and making satisfactory progress towards their degree. Students who have questions about their degree requirements should contact their Academic Advisor, which is listed in Workday.

Core and Elective Courses

Each program has core and elective courses. Core courses provide students with the foundational knowledge necessary to progress onto more advanced coursework and to be successful in a given field of study. Elective courses provide students with an opportunity to tailor their studies to their interests and goals. Students should meet with their Faculty Advisor to discuss the sequence in which they complete their core courses and to discuss potential electives.

Concentrations

Many graduate degrees include concentrations, which allow students to focus their learning within their field of study. Concentrations are optional for some programs and required for others. Concentrations typically require students to complete 3-4 specific courses. Students are encouraged to select their concentration as early as possible to allow for proper course planning and selection. Concentrations must be added to a student's record on Workday using the instructions linked [here](#).

Master's Thesis

A Master's Thesis is typically required for students receiving Graduate Assistantships and/or interested in pursuing a doctorate following completion of their Master's degree. The requirements for a Master's Thesis can be found on this [page](#) of the Stevens Hub.

Doctoral Requirements

Doctoral student progress is measured by several key milestones, including completion of required coursework, passing qualifying exams, conducting research, writing a dissertation, and defending a dissertation, among other things. Details about doctoral student requirements can be found in the Academic Catalog.

Course selection and Registration

Before each semester, students are encouraged to review the enrollment and refund deadlines listed in the Academic Calendar and the requirements for their program listed in the relevant version of the Academic Catalog.

Continuing students will be able to register the final week of March for the Fall semester and the final week of October for the Spring semester. Continuing students are encouraged to meet with their Faculty Advisor prior to registration.

New students will receive a list of recommended courses for which they should register in their first semester. Those messages will be sent by May 1 for students joining in the Fall semester and by November 1 for students joining in the Spring semester.

Below you will find links to step-by-step instructions for how to find open course sections, how to register for classes, and more. Please note that you need to be logged into MyStevens to view the links below. You will be unable to register for courses if you have a registration hold on your account.

Workday Student Course Registration User Guides

[How to find active courses](#)

[How to register for a course](#)

[How to swap or drop a course](#)

[How to join a waitlist for a course](#)

[How to view your enrolled courses](#)

[How to withdraw from a course](#)

[How to waive a prerequisite or corequisite for a course](#)

[How to troubleshoot registration-related issues](#)

[How to view your registration holds](#)

Registration Support

The Office of Graduate Education hosts virtual office hours for students who need assistance selecting courses and/or registering for courses. Information about upcoming Registration Support Sessions can be found [here](#).

Students can also join Graduate Academics & Student Success' daily Zoom office hours (Monday through Friday, 10AM-3PM) to discuss any registration matters, using [this link](#).

Student Support Network

At all stages of a student's academic career, they are encouraged to be active and engaged with faculty, staff, and administrators who can provide guidance on registration or course-related matters. Students can find the names of their faculty advisors, academic advisors, and relevant support staff on their Support Network on Workday. Please visit [this page](#) for step-by-step instructions on how to access this.

The Writing and Communications Center

Let's Get Started

Stop by the Writing & Communications Center (WCC), where our team can help you achieve all your communications goals.

What can we help with? Pretty much anything: brainstorming, cover letters, dissertations, English conversation, graduate school applications, group projects, interview preparation, PhD coaching, presentations, public speaking, résumés/C.V.s, essay revisions, and more!

The Writing and Communications Center is housed within the School of Humanities, Arts and Social Sciences. Additional information about the WCC is available on [Stevens' Hub](#).

Book a 50-minute appointment and get tailored help from one of our highly trained consultants.

Appointments

In-Person and Online Synchronous Appointments

During synchronous, one-on-one sessions, peer and professional consultants provide writing and communications feedback in real time.

In-person appointments take place in Morton 210.

To start your online, synchronous appointment, log on to WOnline 5 minutes before your appointment, click your reservation, and then click select "Start Consultation."

Asynchronous Appointments

Since 2013, the Writing & Communications Center has offered e-tutoring, enabling Stevens constituents to upload their work and receive feedback via email. For asynchronous appointments, upload your .doc/.docx document (not .pdf) to our scheduling platform, and one of our consultants will send their helpful comments right to your inbox.

Asynchronous appointments are useful for resumes, cover letters, and texts that are in their final stage. Consultants provide suggestions for the first 1,000 words.

Standing Appointments

Working on a large, long-term project? Ask for a standing appointment! You'll meet with the same consultant at the same time each week. Work on planning, time management, goal setting, research, citation, revision, or polishing. Email Dr. Sarah Minsloff, the associate director of the WCC, at sminslof@stevens.edu to set up your standing appointment.

Policies and Procedures

Mission

We are highly skilled professional and peer writing consultants from a variety of disciplines who provide free assistance to Stevens students, staff, and faculty on their written and oral communications projects. We seek to empower writers by helping them develop the communication skills essential to their success in academic coursework and beyond Stevens. Our consultants respond in ways that best meet the needs of all students.

Appointment Duration

The WCC's appointment system is divided in increments of 60 minutes. However, the actual length of an appointment is 45-50 minutes. Consultants need the extra 10-15 minutes to fill out client reports and/or prepare for their next appointment. We limit clients to 3 appointments per week. Writers working on long-term projects (dissertations, etc.) may request standing weekly appointments.

Appointment Preparation

Writers are asked to bring their prompt, research question, or pertinent job listing(s) to the appointment. Consultants will benefit from knowing information such as requirements, formatting, and deadlines of the piece writers are working on.

Who We Serve

We serve current students, faculty, and staff from any discipline. We work directly with the original authors of texts, not their proxies (team members, compilers, editors, etc.). Clients must register with WOnline to make appointment reservations.

Editing, Proofreading, & Instruction

Writing consultants do not edit, proofread, or correct client papers; we will, however, teach writers the skills necessary to proofread, edit, and correct their own work. Consultants avoid excessive directiveness that will result in the loss of a student's original voice, style, and content.

Appropriate Behavior

We ask that writers respect consultants, other writers, and the Center's space. If a writer harasses another person, exhibits violent behavior, or deliberately damages property, they will be asked to leave and never return. Consultants reserve the right to end an appointment if the client is threatening, disrespectful, nonresponsive, unprepared, or creating health risks.

Cancellation

If writers need to cancel appointments, we ask them to do so as far in advance as possible so that those appointments become available for others. Writers must use WOnline (the WCC's online appointment system) to cancel their appointments.