Daniel R. Huron Graphics Coordinator

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EDUCATION

Master of Fine Arts - Digital Media *2013*
Full Sail University
Winter Park, Florida

Bachelor of Arts - Communications *2004*
University of Houston
Houston, Texas

TECHNICAL SKILLS

- Photoshop
- Illustrator
- InDesign
- Dreamweaver
- Premiere Pro
- Power Point
- Word
- Excel
- Nikon
- Mac & PC

PROFESSIONAL SKILLS

- Graphic Designer
- Creative Director
- Art Director
- Photographer
- Videographer
- Copy Writer
- Marketer

EXPERIENCE

COMMUNICATIONS COORDINATOR
HCC Coleman College for Health Sciences | April 2007 - Present

Designed a wide variety of graphic design projects, including brochures, academic catalogs, newsletters, magazines, posters, invitations, business cards and other printed/digital materials.

Developed, shot and edited promotional videos that were showcased at various college events.

Collaborated closely with Public Relations Director and Graphic Designer to develop attractive products and to ensure materials clearly communicated the college's brand.

Worked closely with faculty and staff to ensure projects met their needs and expectations while also utilizing experience to suggest new ways to solve their problems.

Organized graphic design requests and supervised Graphic Designer's work to ensure each project was completed on time and on budget

Wrote and edited feature stories for college newsletter, magazine and website using Associated Press Style.

Worked closely with printers and outside vendors to ensure accurate and timely delivery of final materials.

AWARDS

NCMPR MEDALLION AWARDS
- Miscellaneous *(Gold – 2013)*
- Original Photography *(Bronze – 2013)*
- Magazine *(Gold – 2012)*
- Promotional video *(Silver – 2010)*
- Promotional video *(Gold – 2010)*
- Magazine *(Bronze – 2010)*
- Promotional video *(Silver - 2009)*
- Black and white photography *(Silver - 2008)*

NCMPR PARAGON AWARDS
- Signage Design *(Bronze - 2013)*
- Academic Catalog *(Gold – 2012)*
- Magazine *(Silver – 2012)*