

# PROJECT PORPOSAL

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# Key Information

- Project Name
- Project Duration
- A summary (short 2-3 sentences)
- Background/Motivation (problem explanation, justification,..)
  - What is the context of the project and history
  - What is the specific problem you are solving
  - Are there current approaches to this problem
  - How is the approach different from current approaches
  - The “Why” of the project. What is the added value?
- Project Goal
  - The goal should be a simple & short explanation of what you are trying to achieve in the project. One sentence should be enough.

# Key Information

- Project Scope
  - Best practice is to use a table to describe what is in scope and what is not.
- Deliverables:
  - Code or formal report or both.
  - Documentation (online/hardcopy and the subject and limitation)
  - Mock-up/Prototype (Where applicable)
  - Future update/maintenance (For the class project this is not very relevant but, in the industry, you need to specify how you will maintain the software/tool)
- Risks & Rewards
  - The key risks are associated with the unknown parts of the project or lack of skills in the development team.
  - For more details and formatting see the following link:
  - <http://readysset.tigris.org/nonav/templates/proposal.html>