

# Diana Trimuawasih

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## PROFILE

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I am an informatic engineering student at Muhammdayah Riau University. I am interested in the world of technology and I want to continue learning to deepen it. I believe in learning by doing. Therefore, I enjoy looking for new challenges and always try my best in the process. A hard worker who is adaptable and dedicated to growing professionally.

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## EDUCATION

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**Muhammadiyah Riau University** | *Informatic Engineering* **Pekanbaru, Riau | 2022-Present**

- GPA : 3.79/4.00

**SMAN 1 Kuantan Hilir**

**July 2019- April 2022**

When I was in high school I participated in student organizations, I also achieved top 5 rankings and I was always active in class.

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## EXPERIENCE

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**OSIS SMAN 1 Kuantan Hilir** | *Secretary II*

- Coordinate with the chairman for administrative and secretarial matters
- Prepare a schedule for management meetings together with chairman
- Make meeting minutes
- Write and send letters related to OSIS activities and affairs
- Accompany the chairman to coordinate areas in the OSIS
- Create an activity evaluation draft

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## SKILLS

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**Technical Skills** : C++, Java Script, HTML, MySQL, Python, PHP

**Soft Skill** : Communication, Time Management

**Languages** : Indonesia, English

**Microsoft Office** : Word, Excel, Power Point

**UI\UX Designer** : Figma, canva