



NUR DIANA HEDZELLINA BINTI SHAQIR

INFORMATION ANALYST

CONTACT

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📍 Setiawangsa, Kuala Lumpur

EDUCATION

2029 - 2030

WARDIERE UNIVERSITY

- Master of Business Management

2025 - 2029

WARDIERE UNIVERSITY

- Bachelor of Business
- GPA: 3.8 / 4.0

SKILLS

- Project Management
- Public Relations
- Teamwork
- Time Management
- Leadership
- Effective Communication
- Critical Thinking

LANGUAGES

- English (Fluent)
- French (Fluent)
- German (Basics)
- Spanish (Intermediate)

PROFILE

I am Nur Diana Hedzellina Binti Shaqir, a dedicated and ambitious student with a strong foundation in information management and content management. My academic journey began with a focus on accounting during my SPM, followed by a Diploma in Information Management, and I am currently pursuing a Bachelor's Degree in Content Management at UiTM Puncak Perdana. With a passion for organization, digital content, and information systems, I thrive in structured environments where I can apply my knowledge to enhance efficiency and creativity. My educational background has equipped me with analytical, research, and content management skills, preparing me for future opportunities in the digital and information industry. I am always eager to learn, adapt, and take on challenges that contribute to my growth and expertise.

WORK EXPERIENCE

● UiTM Puncak Perdana 2030 - PRESENT

Bachelor's Degree in Content Management

- Developing expertise in digital content strategies, information organization, and data management.
- Gaining hands-on experience in content creation, curation, and optimization for various platforms.
- Learning to analyze user engagement and implement content-driven solutions.

● UiTM Rembau 2025 - 2029

Diploma in Information Management

- Acquired foundational knowledge in information governance, database management, and digital archiving.
- Developed research and analytical skills for effective information handling.
- Gained insights into records management, metadata applications, and content structuring.

● SMK Taman Setiawangsa 2024 - 2025

SPM - Accounting Stream

- Built a strong foundation in financial principles, business studies, and accounting practices.
- Enhanced critical thinking and problem-solving skills through real-world applications.
- Developed an understanding of financial reporting, budgeting, and data analysis.

● Sk Setiawangsa

UPSR

- Established strong academic fundamentals and essential problem-solving abilities.

REFERENCE

Estelle Darcy

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