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#### August 2018 Board Meeting August 11, 2018 Teleconference

2017 - 2018 Officers
Past President - Rebecca Galves
President - Rebecca Galves
Vice President - Vacant
Treasurer - Jeanne Banks
Secretary - Barbara Torres

#### Attendees:

Board Members: Rebecca Galves, Barbara Torres, Cheri Burch, Casey DeRaad, Jeanne

Banks.

**Board Member Proxies: None** 

Others: Yolanda King, Lina Germann

The August, 2018 board meeting of the New Mexico Network for Women in Science and Engineering was called to order at 10:07 AM by Rebecca Galves, 2017-2018 President.

<u>Topic</u> Presenter

Secretary's Report ------Barbara Torres

Barbara Torres e-mailed copies of the April 2018 minutes to all board members. April 2018 Board meeting minutes were approved as corrected and will be sent to the web master for posting.

Treasurer's Report------Jeanne Banks

Jeanne Banks presented financial reports for both April 2018 and August 2018. She was absent from the April 2018 Board meeting.

April 2018 Total assets — \$24,686.21. Savings account balance of \$8,130.04; checking account balance of \$16,558.17. The financial report will be filed for audit.

August 2018 Total assets — \$24,700.43. Savings account balance of \$8,266.96; checking account balance of \$17,996.85. The financial report will be filed for audit.



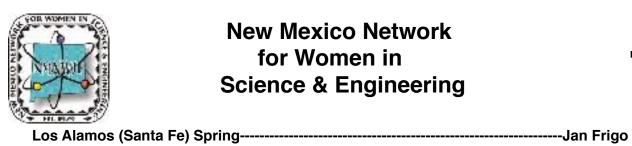
**Standing Committee Reports** 

Annual Meeting Chair Jeanne Banks
The Annual meeting will be October 19-20, 2018, with the Board meeting on Sunday October 21. Jeanne reported that Hotel Chaco is too expensive Casa de Sueno is no available for our dates. The Embassy Suites is available. The price is \$119/night. The planned schedule is:
Friday - Check in and drop-in visiting in Jeanne's suite Saturday - Annual Meeting in the morning through lunch; Field Trip in the afternoon.; and a technical poster session with a wine and cheese reception in the early evening.
Yolanda King, Casey DeRaad, and Lina Germann will work together as a "Technica Committee" to obtain a lunch speaker, plan an afternoon excursion, and invite poste presenters.
ElectionsYolanda King
Jeanne Banks will run for re-election as Treasurer. Nanette Founds has agreed to be a candidate for Vice President/President Elect. Yolanda has not been successful in locating others to run for a board position.
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MembershipJeanne Ba	anks/Rebecca Galves
No Report. Jeanne will send information on current member to board r	members.
Fund Raising	Rebecca Galves
Monsanto is willing to give items for inclusion in EYH tote bags, but ne these. Becca will provide this information along with shipping addresse	
Ask Becca what she said.	
Publicity/Outreach	Casey DeRaad
No Report	
Student Awards	Mercedes Agogino
No Report	
Archives	Mary Campbell
No Report.	
Communications	Tinka Gammel
UNM e-mails in the list-serve are bouncing. Tinka will remove them. She asked board members to provide her with information to information.	update the list-serve
Expanding Your Horizons Conferences	
State	Rebecca Galves
No Report	
Local Reports	Local Chairs
Central	Rochelle Larson

The committee has scheduled its first coordination meeting. The date for the Central NM EYH is January 26, 2019. The event will take place in a new location, the UNM Engineering building. They are targeting 250 attendees. This may change as a function of the size of the new venue.



Need Report
Santa Fe FallLina Germann
This EYH, which is scheduled for October 13, 2018., is planning to have 200 girls. Their Keynote speaker will be the NSF Director.
STEM Santa Fe is a fiscal agent now. The goal is to make EYH a sustainable program.
As a followup to the Santa Fe 2017 EYH conference, STEM Santa Fe held an essay contest asking the participants to write and submit essays that reflect on their experience at EYH. The essays were due a month after the conference. Every submission received a certificate and prizes were given to first, second and third place. They had a get-together in December for all the girls who submitted essays. The winners were announced, the girls and their families were celebrated, and stories were exchanged. Santa Fe EHY is planning on repeating the essay contest this year.
Las CrucesRebecca Galves
The LaS Cruces EYH is planning to have150 young women and 50 workshops.
WesternMikki Jemin
Adrian Dare is working with Mikki on a potential EYH in Silver City. They would like to have one in late Feb 2019 when they expect the facility to be available.
CarlsbadCassie Marrs
Carlsbad is again planning for 50 6th grade girls at their EYH.
Local Chapters
Central ChapterJeanne Banks
No Report.
Northern Chapter
No Report.
Southern ChapterRebecca Galves



No Report.

August board meeting was adjourned at 11:32 AM. The next board meeting is scheduled for October 21, 2018 at 9:00 AM after the Annual Meeting.

#### **Board Meeting Action Items:**

Date Opened	Action Item	Person/ Committee Responsible	Due Date	Status
10.25.15	Bring suggestions for student awards to the committee	Board Members	Ongoing	Closed.
12.5.15	Provide feed-back to Rebecca on the initial draft Business Plan.	Board Members	Ongoing	Closed
6.11.16	Complete the conversion of the Careers Book into Spanish version Put out a call for a native speaker of Spanish Mikkie may have a translator available	Becca Galves	Ongoing	Canceled
6.11.16	Look into a phased plan for website transition	Diane Oyen/ Jeanne Banks	December Board Meeting	Closed
8.23.16	Determine if there is an avenue for fundraising with Ford PAS.	Phyllis Baca	Next Board Meeting	Ongoing
12.3.16	Coordinate development of a calendar of events where the network can/should participate	Cheri Burch	Next Board Meeting	Closed
10.22.17	Develop annual Board calendar of all EYHs and statewide network events and post on website	Becca/Diane	Next Board Meeting	Open
10.22.17	Submit spec to web designer in CO	Jeanne Banks	Next Board Meeting	Open
10.22.17	Propose EYH appreciation/ recognition plan at the state level	Jeanne	Next Board Meeting	Open
10.22.17	Member survey; provide comments to Becca	Becca	Next Board Meeting	Open



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10.22.17	Plan member event in Albuquerque	Jeanne/Cheri	Next Board Meeting	Open
2.10.18	Update P&P for Web/Communication as it actually its	Barbara Torres	Next Board Meeting	Open
2.10.18	Add an introduction to the "Join Us!" letter for EYH volunteers	Jeanne Banks	Prior to sending letters	Open
8.11.18	Investigate and invite a lunch speaker and poster presenters and identify a location for an afternoon "field trip" for the Annual Meeting	Yolanda King, Casey DeRadd, & Lina Germann	October 1, 2018	Open