



New Mexico Network for Women in Science & Engineering

August 2018 Board Meeting August 11, 2018 Teleconference

2017 - 2018 Officers

Past President - Rebecca Galves

President - Rebecca Galves

Vice President - Vacant

Treasurer - Jeanne Banks

Secretary - Barbara Torres

Attendees:

Board Members: Rebecca Galves, Barbara Torres, Cheri Burch, Casey DeRaad, Jeanne Banks.

Board Member Proxies: None

Others: Yolanda King, Lina Germann

The August, 2018 board meeting of the New Mexico Network for Women in Science and Engineering was called to order at 10:07 AM by Rebecca Galves, 2017-2018 President.

Topic

Presenter

Secretary's Report -----Barbara Torres

Barbara Torres e-mailed copies of the April 2018 minutes to all board members. April 2018 Board meeting minutes were approved as corrected and will be sent to the web master for posting.

Treasurer's Report-----Jeanne Banks

Jeanne Banks presented financial reports for both April 2018 and August 2018. She was absent from the April 2018 Board meeting.

April 2018 Total assets — \$24,686.21. Savings account balance of \$8,130.04; checking account balance of \$16,558.17. The financial report will be filed for audit.

August 2018 Total assets — \$24,700.43. Savings account balance of \$8,266.96; checking account balance of \$17,996.85. The financial report will be filed for audit.



New Mexico Network for Women in Science & Engineering

Standing Committee Reports

Annual Meeting Chair----- Jeanne Banks

The Annual meeting will be October 19-20, 2018, with the Board meeting on Sunday, October 21. Jeanne reported that Hotel Chaco is too expensive Casa de Sueno is not available for our dates. The Embassy Suites is available. The price is \$119/night.

The planned schedule is:

Friday - Check in and drop-in visiting in Jeanne's suite

Saturday - Annual Meeting in the morning through lunch; Field Trip in the afternoon.; and a technical poster session with a wine and cheese reception in the early evening.

Yolanda King, Casey DeRaad, and Lina Germann will work together as a "Technical Committee" to obtain a lunch speaker, plan an afternoon excursion, and invite poster presenters.

Elections-----Yolanda King

Jeanne Banks will run for re-election as Treasurer. Nanette Founds has agreed to be a candidate for Vice President/President Elect. Yolanda has not been successful in locating others to run for a board position.

IMPACT! Award-----Phyllis Baca

Becca asked for submissions for this award. The deadline remains August 31, 2018.

STEM Outreach-----Cheri Burch

Hewlett-Packard contacted Tech Trek in April, requesting that we participate in their day-long NXTGEN event for employees' children on May 31. They asked us to provide a 90-minute (3 times) workshop and to invite 20-25 middle school girls from Tech Trek to attend. Tech Trek decided to invite all ABQ-area applicants from 2017 and applicants not accepted to camp from 2018. One of our core teachers agreed to do the workshop, Twenty-two girls, and 4 AAUW members, who served as chaperones, attended.

Website----- Diane Oyen

No Report.

Policies and Procedures-----Barbara Torres

No Report.



New Mexico Network for Women in Science & Engineering

Membership-----Jeanne Banks/Rebecca Galves

No Report. Jeanne will send information on current member to board members.

Fund Raising-----Rebecca Galves

Monsanto is willing to give items for inclusion in EYH tote bags, but needs numbers for these. Becca will provide this information along with shipping addresses.

Ask Becca what she said.

Publicity/Outreach-----Casey DeRaad

No Report

Student Awards-----Mercedes Agogino

No Report

Archives-----Mary Campbell

No Report.

Communications-----Tinka Gammel

UNM e-mails in the list-serve are bouncing. Tinka will remove them.
She asked board members to provide her with information to update the list-serve information.

Expanding Your Horizons Conferences

State-----Rebecca Galves

No Report

Local Reports-----Local Chairs

Central-----Rochelle Larson

The committee has scheduled its first coordination meeting. The date for the Central NM EYH is January 26, 2019. The event will take place in a new location, the UNM Engineering building. They are targeting 250 attendees. This may change as a function of the size of the new venue.



New Mexico Network for Women in Science & Engineering

Los Alamos (Santa Fe) Spring-----Jan Frigo

Need Report

Santa Fe Fall-----Lina Germann

This EYH, which is scheduled for October 13, 2018., is planning to have 200 girls. Their Keynote speaker will be the NSF Director.

STEM Santa Fe is a fiscal agent now. The goal is to make EYH a sustainable program.

As a followup to the Santa Fe 2017 EYH conference, STEM Santa Fe held an essay contest asking the participants to write and submit essays that reflect on their experience at EYH. The essays were due a month after the conference. Every submission received a certificate and prizes were given to first, second and third place. They had a get-together in December for all the girls who submitted essays. The winners were announced, the girls and their families were celebrated, and stories were exchanged.. Santa Fe EYH is planning on repeating the essay contest this year.

Las Cruces-----Rebecca Galves

The LaS Cruces EYH is planning to have 150 young women and 50 workshops.

Western-----Mikki Jemin

Adrian Dare is working with Mikki on a potential EYH in Silver City. They would like to have one in late Feb 2019 when they expect the facility to be available.

Carlsbad-----Cassie Marrs

Carlsbad is again planning for 50 6th grade girls at their EYH.

Local Chapters

Central Chapter-----Jeanne Banks

No Report.

Northern Chapter-----

No Report.

Southern Chapter-----Rebecca Galves



New Mexico Network for Women in Science & Engineering

No Report.

August board meeting was adjourned at 11:32 AM. The next board meeting is scheduled for October 21, 2018 at 9:00 AM after the Annual Meeting.

Board Meeting Action Items:

Date Opened	Action Item	Person/ Committee Responsible	Due Date	Status
10.25.15	Bring suggestions for student awards to the committee	Board Members	Ongoing	Closed.
12.5.15	Provide feed-back to Rebecca on the initial draft Business Plan.	Board Members	Ongoing	Closed
6.11.16	Complete the conversion of the Careers Book into Spanish version Put out a call for a native speaker of Spanish Mikkie may have a translator available	Becca Galves	Ongoing	Canceled
6.11.16	Look into a phased plan for website transition	Diane Oyen/ Jeanne Banks	December Board Meeting	Closed
8.23.16	Determine if there is an avenue for fundraising with Ford PAS.	Phyllis Baca	Next Board Meeting	Ongoing
12.3.16	Coordinate development of a calendar of events where the network can/should participate	Cheri Burch	Next Board Meeting	Closed
10.22.17	Develop annual Board calendar of all EYHs and statewide network events and post on website	Becca/Diane	Next Board Meeting	Open
10.22.17	Submit spec to web designer in CO	Jeanne Banks	Next Board Meeting	Open
10.22.17	Propose EYH appreciation/ recognition plan at the state level	Jeanne	Next Board Meeting	Open
10.22.17	Member survey; provide comments to Becca	Becca	Next Board Meeting	Open



New Mexico Network for Women in Science & Engineering

Date Opened	Action Item	Person/ Committee Responsible	Due Date	Status
10.22.17	Plan member event in Albuquerque	Jeanne/Cheri	Next Board Meeting	Open
2.10.18	Update P&P for Web/Communication as it actually is	Barbara Torres	Next Board Meeting	Open
2.10.18	Add an introduction to the "Join Us!" letter for EYH volunteers	Jeanne Banks	Prior to sending letters	Open
8.11.18	Investigate and invite a lunch speaker and poster presenters and identify a location for an afternoon "field trip" for the Annual Meeting	Yolanda King, Casey DeRadd, & Lina Germann	October 1, 2018	Open