

EYH MEETING MINUTES – February 13, 2007

ATTENDEES: Lisa Colletti, Tinka Gammel, Nancy Kanjorski, Marilyn Minshall, Georgia Pedicini, Aviva Sussman

EYH TEACHERS' CONFERENCE

Marilyn

- call list is out
- AAUW provided funds to EYH
- TO DO: schedule needs to be finalized, Georgia needs to make sure food gets to teachers, Lisa will be checking about buses

EYH REPORT

Monies Report – Lisa

- PR for food is submitted
- no straight answer about buses, Lisa has plans B through E that involve everything from KSL vans to cars
- the speaker process has been figured out and is in the works, Karen D needs a Z#
- CPO money is 'external'!!!!
- Diego Ortiz is the code contact
- recent monies:
 - 100 -Otowi Station
 - 50 -AAUW
 - 1000 -SAIC
 - 2000 -Carolyn Mangeng
- Give Aways: we agreed on a nylon backpack with the network logo; Lisa will pick colors maybe also calculators and pencils?
- Keynote gift: nambe frame
- Presenters: something functional
- Gofers: hats???? Good quality
- TODO: (1) get Karen a Z#, (2) order stuff

Volunteer Coordination– Georgia

- EYH is on volunteer watch
- site has been worked out with Lydia
- enough (15) workshops have been arranged (!), there might be 2 more
 - TO DO: (1) get in touch with RSVP: who/when, (2) make sure that the people running the team activity knows what they are doing—ideas from group: 10 minute ice breaker (Aviva can also do this if they do not want to), not more than 10 minutes for instructions, 30 minutes for doing the project, 20 minutes for competition and judging

Attendee Coordination Report – Tinka Gammel

- TODO: (1) check with Jutta regarding the currently low registration numbers, (2) makes sure that this year the teams and the first workshops are the same, so that we can avoid the confusion from last year

Career/Science Fair –Nancy, Donna, Aviva

- proposal to split into grade groups approved
- will have two concurrent activities: (1) 8th grade science circuit, (2) 9th & 10th grade+ career panel town hall
- TODO: (1) plan plan plan, (2) work out space

Communications – Meghan

- TODO: (1) update website with new schedule, (2) add in our long list of volunteers to the LAWIS page, (3) work with Wendee to schedule radio interview, (4) contact LANL public affairs, LA Monitor, Santa Fe, Espanola papers

Chair Report – Aviva

- got 2k from Carolyn Mangeng's office
- CPO funds are external
- New Schedule (as determined by group):

Registration: 7:45-8:20: this was a very long discussion because Tinka felt that people look at when thing START as opposed to when they need to be there, and Georgia disagreed and wanted us to print the real schedule. Given that the time in the flyer was at 7:30, it actually gives us a bit more time to get things underway...this is something we should observe and see for next year.

Introduction: 8:20-8:50 –Aviva is flexible, the group figured: 5minute to get people quiet, 5minutes for flag ceremony, 5minutes for introduction talk, 10 minutes for screaming and cheering +/- whatever is left, and possibly 5-10 minutes ice breaker if TA folks do not want to do it (late night idea—it might be better to do the icebreaker before the cheering, so that the teams are already working together)

Team Activity: 9:00-10:15 –Georgia strongly felt that the team activity needs to be 1.25 hours

Workshop 1: 10:25-11:25

Lunch 11:35-12:10 is this enough time for clean up? And Aviva needs 5 minutes to get people settled in and quiet before introducing the Keynote

Keynote 12:10-12:40

Workshop 2 12:50-1:50

Fair 2:00-3:00 there was a very long discussion about people getting buses and/or leaving early, etc

TODO: figure out how the room should be set up in the am (and lunch) so that we can use the alcove for the career fair prep materials: late night idea: divide the room up with tape on the floor and have teams sit on the floor within their space....it will be much easier for the teams to work on their project together, on the floor for lunch????—kids like the floor, we can have tables for the gofers and volunteers who don't want the floor