Annual Meeting – New Mexico Network for Women in Science and Engineering

October 26, 2013

Mountainair, New Mexico

Called to Order by Nan Founds at 9:30 A.M.

23 people registered, 16 members, 7 guests

Members present: Yolanda King, Karen Agogino, Mercedes Agogino, Amber, Susan, Diane, Barbara Torres, Laurie Marnell, Phyllis Baca, Cheri Burch, Dana Roberson, Tinka Gammel, Nan Founds, Juanita Gammel, Mary Campbell: Quorum declared

* Review of Last Year Minutes vote deferred
* Treasurer’s report - $9,569.78 beginning of year

$9,930.37 end of year

The question was called – Accepted

* Audit Report – Cheri Burch – Committee met and Audit Committee Report filed with Secretary
* Budget Report – Accepted as modified. Barbara Torres reported that we needed to do more fund raising – suggested $9,200. Accepted
* Annual Reports
  + Annual Meeting – Yolanda King –
  + New Board Meeting –Sunday 8:00
  + Impact Award – Requested that this not be in October by Becca Galves
  + Elections – Yolanda Reported that the nominated Slate was voted in by acclimation – and that Phyllis Baca was elected as write in candidate for Vice President.
* Archives – Mary Campbell reported that she had contacted UNM to donate the NMNWSE archive documents. UNM is to digitize and Catalogue the documents except for the last four (4) years. Anyone can access a copy of these documents. Mary will send out a “blurb” asking all members to write and send a short history of NMNWSE to Mary for inclusion.
* Communications – Tinka Gammel reported that the web was doing well – and if there was anyone who wanted to experience this position, please contact her or Nan. Since we have a FaceBook presence she suggested that we include links to Twitter.
* Membership – Karen Agogino reported that we had received 39 paid 2013-2014 memberships. Wanted to know if we wanted to have two hard copy mailings next year. It was decided we would have only one and the rest by email. Hard copy in Fall before Impact and Annual Meeting.
* It was suggested that we be added to the United way as a write in.
* Policies and Procedures: Jeanne Banks sent in a report and Nan briefed. There have been notebooks created for each board member and passed out last year, as of this year there have been no revisions.
* Publicity/ Outreach- Laurie Marnell reported that we need to order new “tote bags.” – It was suggested that we move the discussion to EYH. Laurie presented the new NMNWSE Banner, stated that a meeting will be set up for recruitment at los Cruses and that there are plenty of the 2013 Career CDs.
* Student Awards – Mercedes Agogino reported that we gave out the following awards:
  + 10 $50.00 at New Mexico State Science Fair = $500.00
  + 3 $50.00 at NAISEF
  + 2 $100.00 at Supercomputer
* Impact Award – DeMarko reported that this year’s Impact Award winner is Phyllis Baca.
* NM Girls Collaboration – Cheri Burch reported that there are 43 Organizations online, and this is a good place for collaboration – urging girls to go into STEM studies. Also noted that the AAUW donated $10,000 for TeckTreck to take place in July for students in the 7th and 8th grades. One student from a school will be selected for the two week “camp” and asks for members to donate $50.00 for scholarships, $100 for transportation. Only 35 students from NM schools will be selected.
* EYH – Becca Galves sent notification to National that we would be having 5 EYHs, expecting upwards of 823 participants. Barbara Torres noted that she was uncomfortable sending a check to a non-NMNWSE group at Western. Elizabeth noted that he had insurance issue – will suggest alternate wording from last year’s Annual meeting
* Chapter Reports
  + Central – no report
  + Eastern – no report - Tinka Gammel to send Mercedes Teacher names from previous lists
    - Phyllis to send “Champion” names to Mercedes and Northern to send “LANL” names
* New Business
  + Action Items –
    - Add on-line Careers book
    - Membership event
    - Insurance: look to other organizations as riders.
    - Capture Action items at bottom of notes
* Ongoing
  + Membership “Statewide” and estimated Southern and LANL
  + Where to hold Annual meeting next year
  + Outreach and recruiting
    - Announcement at Sandia National Labs
    - Notices to Universities and colleges
    - Set up POC at Labs – Amber
    - SWAN- Sandia Women Action Network – send advertizing material for Sandia newsletter and website
    - AdHoc Committee Chair – Amber
      * What do members get in return for their dues
        + Networking
        + Resources
    - Need outreach more than youth – need to reach out to professionals as well
      * Our Charter is to promote education and professional development
  + Need to get chapter meetings back on schedule
  + Need a NMNWSE “Elevator Speech”
  + We are a 501c(3) outreach for STEM – primarily interested in knowledge
  + Chapters need to be more “rocking” – Possibility of membership drives and events.
  + Possibly go to businesses for memberships
  + What is the process within the Chapters?
* We need a strategic plan for the year – need to set up motivation to learn, opportunity to work and network with other scientific women.
* Phyllis stated that we need to also put emphasis on Tactical Plan right away – set up Best Practices – appoint a small group to develop a tactical Plan for statewide use.
* Ad Hoc committee for recruitment and membership – initially focusing on Albuquerque and Santa Fe.
  + Diane
  + Amber – Chair
  + Phyllis
  + Susan
  + Laurie
  + Jeanne
  + A POC from each Chapter
  + Caveat – check out status of chapters so we do not “step on anyone’s toes.”
  + Then create Tactical Plan with input to come up with ideas – then customize to fit chapters
* Next Annual Meeting to include Membership event – possibly Northern area, and be more involved in reaching out to the people in the area where we are going.
* New Business Concluded
* Meeting Adjourned at 11:55

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| Action Item |  |  |
| Elizabeth had Insurance Issue | Alternative wording from last year’s Annual Meeting |  |
|  | Add on-line Careers book |  |
|  | Membership event |  |
|  | Insurance: look to other organizations as riders |  |
| Amber | Ad Hoc committee for recruitment and membership |  |
|  | Next Annual Meeting to include Membership event |  |
| Phyllis Baca | we need to also put emphasis on Tactical Plan right away |  |