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EDUCATION

UCLA, expected 2020 Master's of Library and Information ScienceStanford University, 2014 Bachelor's of Arts with distinction, Art History

PROFESSIONAL EXPERIENCE

UCLA Arts Library, Reference Desk Assistant

Oct 2018 - Present

Conduct patron interviews to recommend research strategies, reference sources, and wayfinding. Provide guidance in the use of physical and digital resources in the departments of art, art history, film, television, theater, architecture, and design. Track statistics for library-wide metrics. Research photobooks for ongoing acquisitions. Curated exhibition *Various Library Books*, May - November, 2019, pairing landmark photobooks with the more recent and historically overlooked from the library's collection.

Gagosian Gallery Beverly Hills, Library & Archive Intern

Fall 2019

Processed 32 linear feet of image and exhibition materials to prepare for inclusion in institutional archives. Authored recommendations for the collection's material considerations, digitization initiatives, and storage. Performed library collection policy assessment to weed physical holdings. Researched artist bibliographies and cataloged incoming publications for expanding library.

UCLA Digital Library Program, Metadata Assistant

Summer 2019

Produced digitization and post-processing workflow using darktable and XRITE for International Digital Ephemera Project partners. Edited Python scripts for batch TIFF to PDF file conversion and Powershell scripts for directory inventories. Conducted research and testing on efficacy of Abbyy FineReader OCR software for late 19th and early 20th c. Cuban periodicals. As member of three-student team, processed over 47,500 TIFF files and generated descriptive metadata for Islandora ingestion on "El Figaro" and "La Lucha" Collections.

Cantor Arts Center, Assistant Project Archivist

Oct 2017 - Jul 2018

Assisted with digitization and curatorial research for the Andy Warhol Photography Collection of over 130 thousand individual images and 3600 contact sheets.

Created standards-based taxonomy for subject cataloging in EmbARK. Facilitated partnership with Stanford University Library to migrate metadata and ingest digital assets. Co-produced digital and physical design for *Contact Warhol* exhibition, including publication project management with MIT Press.

Judd Foundation, Archives and Programs Intern

Jul 2017 - Oct 2017

Processed and rehoused Rainer Judd Collection including 6.83 linear feet of correspondence, works on paper, photographs, and audio-visual media. Initiated corresponding oral history component at Marfa Recording Co. Digitized and cataloged 8.25 linear feet of photographs from the James Dearing Collection. Edited corresponding finding aid to reflect digitized material contents, including index and selections of highlights for use in Foundation communication.

Todd Hido, Studio Manager

Jul 2015 - Dec 2016

Restructured archive of over ten thousand negatives, proof prints, contact sheets, and photographic materials. Oversaw completion of archival digitization for mid-career survey exhibition and Aperture publication. Managed international exhibitions, print production, vendor relations, shipping, and commercial partnerships. Supervised studio staff including contractors and interns.

Curatorial Assistance, Digital Imaging & Archives Intern

Oct 2014 - Mar 2015

Performed oxidation conservation on glass plate negatives from the Emil O. Hoppe photography archive for posthumous prints. Digitized glass plate and film negatives including flat-bed scanning, color correction, and quality assurance. Assisted with international traveling exhibitions, edited press releases, and researched for publications.

Robert Rauschenberg Foundation, Curatorial Intern of Archives

Jun 2014 - Sept 2014

As recipient of Stanford Fellowship in the Arts, conducted research for Performance History and Bibliography documents. Constructed searchable database of over five thousand press clippings. Facilitated communication between curators and web design teams during new website launch.

AWARDS & GRANTS

2020 - Breslauer Fellowship, University of California, Los Angeles

2019 - Breslauer Professorship Funding, University of California, Los Angeles

2019 - Art Libraries Society of North America, SoCal Chapter Student Travel Award

2018 - Hal Borko Award, University of California, Los Angeles

2016 - Monograph selected on Photo-eye's Best Books

2014 - Lorenz Eitner prize in Art History, Stanford University

2013 - Minor Grant, Vice Provost for Undergraduate Education, Stanford University

2012 - Arts Grant, Undergraduate Advising and Research, Stanford University

WORKSHOPS & CONFERENCES

Upcoming

"Independent photobooks: creating, distributing, collecting, exhibiting"

April 20-24, 2020 - Art Libraries Society of North America, Saint Louis, Missouri *Postponed due to COVID-19*

"Distribution versus Inclusion: Supporting Independent Photobooks"

May 9, 2020 - Artifacts 2020 x New Directions in Art Librarianship and Archives,

Los Angeles, California

Postponed due to COVID-19

Previous

"Andy Warhol Photography Archive: Case Study in IIIF Partnership"

December 2, 2019 - Los Angeles County Museum of Art, Collection Information and Digital Assets Team Meeting

"Through the Lens of Warhol: Museum and Library Multi-Platform Partnership at Stanford University"

November 5-9, 2019 - Museum Computer Network, San Diego, California with Peg Brady, Clarissa Morales, Tiffany Sakato

"IIIF for Open Access"

October 23, 2019 - UCLA Open Access Week, Los Angeles, California with Dawn Childress

Library Carpentries Data Archive, Los Angeles, California - participant - July 24-25, 2019

"Institutional Interoperability: The Andy Warhol Photography Archive at Stanford University as Case Study"

March 26-30, 2019 - Art Libraries Society of North America, Salt Lake City, Utah

Risograph at UCLA, Los Angeles, California - instructor - February 8 & 22, 2019

Web Archiving, Internet Archive, Los Angeles, California - participant - October 31, 2018

Personal Digital Archives, Stanford, California - participant - March 29, 2017

TECH & SKILLS

Programming

HTML, CSS, XML, Python, SQL

Cataloging

AAT, Dublin Core, LCSH, VRA

Collection Management

ContentDM, EmbARK, Filemaker Pro

Content Management

Cargo Collective, GitHub Pages, Jekyll, Omeka, Squarespace

Digital Asset Management

digitization, workflow testing & optimization, file post-processing, integrity and fixity, preservation, storage

Software

Atlassian, Adobe Creative Suite, Google Apps, MS Office, OpenRefine, Quickbooks, Zotero

SERVICE

Professional Organizations

Society of American Archivists

UCLA Student Chapter President 2019-2020 UCLA Student Chapter Vice President 2018-19

Art Libraries Society of North America

Student Travel Award Committee Member 2020

Contemporary Artists Book Conference

Programming Committee Member 2020-2021

Programs

2019 to Present - UCLA Library Diversity Committee member

2020 - June L. Mazer Lesbian Archives digital preservation, co-contributor

2020 - UCLA Artifacts conference graphic design

2019 - Greater Los Angeles VA Community Archive recommendations, co-author

2019 - UCLA Collective: DIMA & IS, LA Art Book Fair co-director

2019 - Women's Studio Workshop archive recommendations, co-author

2017 to 2019 - Nava Print Studio, Assistant Curator

2018 to 2019 - UCLA Alumni Mentorship, mentee

2017 - Codex Bay Area Artist Residency, Program Director

2017 - New England Archivists Society Mentoring Circle, participant

Volunteer

2017-18 - Prisoners Literature Project, member & book fair coordinator

2015-17 - Pier 24 Photography, collections librarian & gallery docent

2015-17 - Southern Exposure, auction art handler and bartender

2014 - Santa Cruz Public Library, cataloger

ARTWORK

Publications

- 2020 Cootie Catcher x COVID-19 Consolation
- 2019 Gerontion by Christian Michael Filardo (designer and publisher)
- 2018 Dead House, risograph print set
- 2017 Twenty-5 Gasoline Stations, zine
- 2016-17 Mad Girl Moon Zine, quarterly publication (editor)
- 2016 Telegraph Ave, monograph

Exhibitions

- 2019 Various Library Books, UCLA Arts Library, Los Angeles (curator)
- 2018 Dead House, Private Home, Palo Alto
- 2017 Twenty-5 Gasoline Stations, Book/Shop, Oakland
- 2016 INFOCUS Self Published Photobooks, Phoenix Art Museum (group)
- 2015 Telegraph Ave, Private Home, Oakland
- 2014 Impossible 8x10, Subgallery, Stanford University

Collections

Amon Carter Museum of American Art Library, Fort Worth

Art Narratives, Berlin

Getty Research Institute, Los Angeles

Hoxton Hotel, Los Angeles

Printed Matter, New York

Self Publish Be Happy, London

University of California, Los Angeles

University of Colorado, Boulder

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