

**Office of Naval Research (ONR)**

**Research Performance Progress Report (RPPR) Template**

This document has been developed to provide Principal Investigators (PIs), co-PIs, and research organizations a template to collect information before entering the required information in the online reports. PIs should NOT complete and upload this template document to <https://extranet.aro.army.mil> in order to meet your reporting requirement. You are required to enter text in the text boxes available online.

ONR’s RPPR Instructions provides more detailed instructions and contextual assistance.

***Note****: ONR interim project reports are not cumulative and should always be prepared for the specific project reporting period only.*

## Distribution Statement

Select between:

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**Accomplishments**

You have the option of selecting “nothing to report” in this section.

The following sections are required:(each section is limited to 8000 character plain text, images, tables, charts, or other graphics in support of the Accomplishments section may be uploaded as 1 combined attachment.)

**What were the major goals and objectives of the project?**

**What was accomplished towards achieving these goals?**

**What opportunities for training and professional development did the project provide?**

**How were the results disseminated to communities of interest?**

**What do you plan to do during the next reporting period to accomplish the goals and objectives?**

**Honors: What honors or awards were received under this project in this reporting period?**

## Technology Transfer

Please list any technology transfer activities including patent applications (include patent number, title, authors, and application date and status), inventions, licenses (include license title, application date and status). Please describe interactions with Navy laboratories or other DoD Agencies. Describe any commercialization efforts.

**Participants**

There are no limits on the number of participants you list for this section; however, you must list participants who have worked one person month or more for the project reporting period. Students are not included in this section.

You have the option of selecting “nothing to report” in this section.

Have on hand the following information for each participant to enter into the report:

1. Type: Most senior project role



1. Prefix (optional)
2. First Name
3. Last Name
4. Middle Name (optional)
5. Suffix
6. Nearest person month worked (a person month equals approximately 160 hours of effort, regardless of funding source)
7. National Academy Member? (Y/N)
8. Country if participant is a foreign collaborator

If not US based, identify the country of this participant on this project.

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| --- | --- | --- |
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**Students**

Please enter in the number of students for each of the following categories: “Number of undergraduate and graduate STEM participants” and “Number of participants that received a STEM degree”

The data entered here should cover the reporting period of one year.

**Products**

You have the option of selecting “nothing to report” in this section.

There are no limitations to the number of entries you submit and you can also pull information directly using the publication DOI.

**Below is the information detailed for each product submission:**

1. Publications (publication reference information (article title, authors, journal, date, volume, issue) can be automatically entered using a DOI)
   1. Article Title
   2. Journal
   3. Authors (first name last name with multiple authors separated by comma)
   4. Keywords
   5. Distribution Statement: Text (200 characters) describing how distribution should be restricted
   6. Publication Status (choice of: published, awaiting publication, accepted, under review, submitted, or other)
   7. Publication Identifier Type: A code that identifies what kind of unique identifier is associated with the publication (drop down selection between DOI, ISBN, ISSN, or Other)
   8. Publication Identifier: The unique identifier for the publication
   9. Publication Date
   10. Volume
   11. Issue
   12. First Page Number
   13. Publication Location: The city and country where article was published
   14. Acknowledgement of Federal Support? (Yes/No)
   15. Peer Reviewed? (Yes/No)
2. Conference Paper
   1. Title
   2. Authors (first name last name with multiple authors separated by comma)
   3. Conference Name
   4. Conference Date
   5. Conference Location: The city and country where conference was held
   6. Publication Status (choice of: published, awaiting publication, accepted, under review, submitted, or other)
   7. Publication Date
   8. Publication Identifier Type
   9. Publication Identifier
   10. Acknowledgement of Federal Support? (Yes/No)
3. Book
   1. Title
   2. Authors (first name last name with multiple authors separated by comma)
   3. Edition
   4. Volume
   5. Publisher
   6. Publication Year
   7. Publication Location: The city and country where book was published
   8. Publication Status: (choice of: published, awaiting publication, accepted, under review, submitted, or other)
   9. Publication Identifier Type
   10. Publication Identifier
   11. Acknowledgement of Federal Support? (Yes/No)
4. Book Chapter
   1. Book Title
   2. Chapter Title
   3. Authors (first name last name with multiple authors separated by comma)
   4. Edition
   5. Volume
   6. Publisher
   7. Publication Year
   8. Publication Location
   9. Editor
   10. Publication Status: (choice of: published, awaiting publication, accepted, under review, submitted, or other)
   11. Publication Identifier Type
   12. Publication Identifier
   13. Acknowledgement of Federal Support? (Yes/No)
5. Thesis
   1. Title
   2. Institution
   3. Authors (first name last name with multiple authors separated by comma)
   4. Completion Date: The date dissertation was completed
   5. Acknowledgement of Federal Support? (Yes/No)
6. Website
   1. Title
   2. URL
   3. Description (8000) Characters
7. Other Products: Identify any other significant products that were developed under this project. Describe the product and how it is being shared.
   1. Description
   2. Product Type (drop-down: audio or video, databases, data and research material, educational aids or curricula, evaluation instruments, instruments or equipment, models, physical collections, protocols, software or netware, survey instruments, other).
   3. Other Product Type (not in drop-down).

End of Template