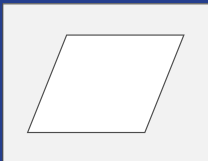


2.3 Data Items Basics



Data Items

- Act as place holders for values such as numbers, text and dates.
- Can be given meaningful names like “Account Number” and employed around the Process Diagram.
- Programming comparison: a Data Item is like a **variable**.



A Data Item.



Labelled as part of a Process Diagram.

Key Point

- Data Items are not linked into the logical flow, they ‘float’ and cannot be physically connected to any other part of the Process Diagram.

Double-click a Data Item or right-click and select *Properties* to open the Data Item properties window.