

WEBSITE CHEAT SHEET

EVENT CATEGORIES

EVENT CATEGORY NAME	PAGE POPULATED
spring	/spring
summer	/summer
fall	/fall
winter	/winter
exhibit	/exhibits
adult	/adult-education
lecture	/lecture

CUSTOM CSS CLASSES

CSS CLASS	FUNCTION
text-center	Centers text
img-center	Centers image or image
hide	Hides whatever class is assigned to (text, div, image, etc.)
border	Adds black border, 1 pixel wide
green	Makes text our light green color (#196143)
red	Makes text red and bold
blue	Makes text our Winter blue color (#158FBF)
lilac	Makes text our Spring lilac color (#A26BA2)
orange	Makes text our Summer orange color (#FF7744)
white	Makes text white and bold
caps	Makes text capitalized
lowercase	Makes text lowercase
bold	Makes text bold
italic	Makes text italic
green-bg	Changes background color to garden's light green
tan-bg	Changes background color to garden's tan
dark-tan-bg	Changes background color to garden's dark tan
white-bg	Changes background color to white
red-bg	Changes background color to red
orange-bg	Changes background color to summer orange

OFFICIAL RED BUTTE GARDEN COLORS

Color Name	HEX Value	Actual Color
Light tan	#F2EDE4	
Dark tan	#C4B59E	
RBG Green	#00502F	
RBG Lighter Green	#196143	
Fall Red	#B7330E	
Spring Lilac	#A26BA2	
Winter Blue	#158FBF	
Summer Orange	#FF7744	

PAGE LOCATIONS & FILENAMES

PAGE TYPE	LOCATION ON WEBSITE / NAME FORMAT
Events	/events/_posts/1977-05-25-test-name.html (must use 1977-05-25 as date in file name)
Default	/some-page.html (these pages should be directly under root website folder)
What's Blooming Now (blog)	/whats-blooming/_posts/2017-04-30-plant-stuff.html (use date of post for date in file name)
What's Happening (blog)	/whats-blooming/_posts/2017-04-30-news-stuff.html (use date of post for date in file name)

LOCATION OF DOCUMENTS

- All documents must be added to the [/documents](#) folder and referenced from there
- Ensure that the filename includes an extension (.doc, .docx, .pdf)
- Filenames and document references are case-sensitive (e.g. .pdf vs .PDF)

IMAGE LOCATIONS

IMAGE TYPE	LOCATION ON WEBSITE
Event Images for Grid	/images/events/example.jpg
Blog Images for Grid	/images/blogs/wbn-2017-04-30.jpg (use blog initials, followed by date of post)
Misc. Blog Images	/images/blogs/wbn-2017-04-30.jpg (use blog initials, followed by date of post, followed by sequence)
Eblast Images	/images/eblasts/2017.04.30/example.jpg (create folder for each eblast in the format YEAR.MONTH.DAY – e.g. 2017.04.30)
Homepage Slideshow Images	/images/slideshow/summer-camp.jpg (use simple name that identifies event, ensure image file size is no larger than 300KB)
Concert Images	/images/concert-images/ (all concert images, including band images, lineup posters, sponsor images, and so forth, go into this folder and its relevant subfolders)
Page Banners	/images/banners/volunteer.jpg (all banners used on our various pages must go here)
All Other Images	/images/misc/example.jpg

NOTE:

- Filenames and image references are **case-sensitive** (e.g. .JPG vs .jpg)
- Do not touch anything in the the [/core](#), [/altru](#), [/collections](#), or [/gardens](#) folders

BUTTONS

Green Button

Typing the following will create a button with a green background:

```
<a href="#">  
  <input type="submit" name="Apply-Button" value="Register Now" class="apply-button  
  hover" />  
</a>
```



- Change the # to the desired link's URL
- Change **Register Now** to change the text displayed on the button

_INCLUDES FILES

```
{% include donate.html %}
```

Creates a donation button that links directly to our donation page in Altru:



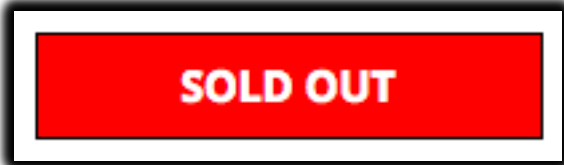
```
{% include refund-policy.html %}
```

Creates the following text that links to the garden's refund and cancellation policy:



{% include sold-out.html %}

Creates a Sold Out button with no active link:



{% include waiting-list.html %}

Creates red text followed by a green button that links to our summer camp waiting list:

