

1) example - local

```
<TEI xmlns="http://www.tei-c.org/ns/1.0">
  <teiHeader>
    <fileDesc>
      <titleStmt>
        <title/>
      </titleStmt>
      <publicationStmt>
        <publisher/>
      </publicationStmt>
      <sourceDesc>
        <p/>
      </sourceDesc>
    </fileDesc>
  </teiHeader>
  <text>
    <body>
      <p xml:lang="en"[1] n="7">"Good-evening,
        <name[2] type="person">
          <choice>
            <abbr type="title">Mrs.</abbr>
            <expan>Mistress</expan>
          </choice>
          McNab</name>
          ," she would say.</p[3]>
    </body>
  </text>
</TEI>
```

1) example - header

```
<TEI xmlns="http://www.tei-c.org/ns/1.0">
  <teiHeader>
    <fileDesc>
      <titleStmt>
        <title/>
      </titleStmt>
      <publicationStmt>
        <publisher/>
      </publicationStmt>
      <sourceDesc>
        <p/>
      </sourceDesc>
    </fileDesc>
    <profileDesc>
```

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<langUsage[4]>
  <language ident="en-GB">British English</language>
</langUsage>
</profileDesc>
</teiHeader>
<text>
  <body>
    <p n="7"[5]>"Good-evening,
      <name type="person">
        <choice>
          <abbr type="title">Mrs.</abbr>
          <expan>Mistress</expan>
        </choice>
        McNab</name>
        ," she would say.</p>
    </body>
  </text>
</TEI>
2)
<TEI xmlns="http://www.tei-c.org/ns/1.0">
  <teiHeader>
    <fileDesc>
      <titleStmt>
        <title>Title page of To the Lighthouse: A test transcription in Google
        Docs</title>
        <respStmt>
          <resp>editor</resp>
          <name xml:id="NJH">N J Hayward</name>
        </respStmt>
      </titleStmt>
      <publicationStmt>
        <publisher>Google Docs</publisher>
        <pubPlace>Online</pubPlace>
        <availability><p>Requires Invite</p></availability>
        <date when="2011">2011</date>
      </publicationStmt>
      <sourceDesc>
        <bibl>
          <title>To the Lighthouse</title>
          <author>Virginia Woolf</author>
          <publisher>The Hogarth Press</publisher>
          <pubPlace[6]>London</pubPlace>
          <date when="1927"[7]>1927</date>
        </bibl>
      </sourceDesc>
    </fileDesc>
  </teiHeader>
  <text>
    <body>
      <p>
        <sup>[1]</sup>
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        </bibl>
      </sourceDesc>
    </fileDesc>
  </teiHeader>
  <text>
    <body>
      <p/>
    </body>
  </text>
</TEI>
3)
<TEI xmlns="http://www.tei-c.org/ns/1.0">
  <teiHeader>
    <fileDesc>
      <titleStmt>
        <title/>
      </titleStmt>
      <publicationStmt>
        <publisher/>
      </publicationStmt>
      <sourceDesc>
        <p/>
      </sourceDesc>
    </fileDesc>
  </teiHeader>
  <text>
    <front>
      <titlePage>
        <docTitle>
          <titlePart type="main">TO THE LIGHTHOUSE</titlePart>
        </docTitle>
        <byline>
          <docAuthor>Virginia Woolf</docAuthor>
        </byline>
        <figure>
          <graphic url="hogarth-logo.jpg"/>
          <figDesc>Black and white rendition of Hogarth Logo</figDesc>
        </figure>
        <docImprint>
          <publisher[8]>PUBLISHED BY LEONARD & VIRGINIA WOOLF AT
            THE HOGARTH PRESS</publisher>,
          <pubPlace[9]>52 TAVISTOCK SQUARE, LONDON. W.C.</pubPlace>,
          <docDate[10]>1927</docDate>
        </docImprint>
      </titlePage>
    </front>
  </text>
</TEI>

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        </docImprint>
    </titlePage>
</front>
<body>
</body>
</text>
</TEI>
4)
<TEI xmlns="http://www.tei-c.org/ns/1.0">
<teiHeader>
<fileDesc>
<titleStmt>
<title/>
</titleStmt>
<publicationStmt>
<publisher/>
</publicationStmt>
<sourceDesc>
<p/>
</sourceDesc>
</fileDesc>
</teiHeader>
<text>
<body>
<pb n="192"/>
<fw type="header" place="top-centre" rend="allcaps">To the Lighthouse</fw>
<p>
<lb/>[Here <name type="person"><choice><abbr
type="title">Mr.</abbr><expan>Mister</expan></choice>
Carmichael</name>, who was reading <name type="person">Virgil</name>,
<lb/>blew out his candle. It was midnight.]
</p>
<div[11] n="1.3" type="section">
<head rend="align(center) case(allcaps)">III</head>
<p>
<lb/[12]>But what after all is one night? A short space,
<lb/>especially when the darkness dims so soon, and so
<lb/>soon a bird sings, a cock crows, or a faint green
<lb/>quickens, like a turning leaf, in the hollow of the
<lb/>wave. Night, however, succeeds to night. The winter
<lb/>holds a pack of them in store and deals them equally,
<lb/>evenly, with indefatigable fingers. They lengthen;
<lb/>they darken. Some of them hold aloft clear planets,

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plates of brightness. The autumn trees, ravaged as  
they are, take on the flash of tattered flags kindling  
in the gloom of cool cathedral caves where gold  
letters on marble pages describe death in battle and  
how bones bleach and burn far away in Indian  
sands. The autumn trees gleam in the yellow moon-  
light, in the light of harvest moons, the light which  
mellows the energy of labour, and smooths the  
stubble, and brings the wave lapping blue to the  
shore.

It seemed now as if, touched by human penitence  
and all its toil, divine goodness had parted the cur-  
tain and displayed behind it, single, distinct, the  
hare erect; the wave falling; the boat rocking,  
<fw type="pageNum" place="bot-left" rend="left-indent">192</fw>  
<pb n="193"/>

which, did we deserve them, should be ours always.  
But alas, divine goodness, twitching the cord, draws  
the curtain; it does not please him; he covers his  
treasures in a drench of hail, and so breaks them,  
so confuses them that it seems impossible that their  
calm should ever return or that we should ever com-  
pose from their fragments a perfect whole or read  
in the littered pieces the clear words of truth. For  
our penitence deserves a glimpse only; our toil  
respite only.

The nights now are full of wind and destruction;  
the trees plunge and bend and their leaves fly helter  
skelter until the lawn is plastered with them and  
they lie packed in gutters and choke rain pipes and  
scatter damp paths. Also the sea tosses itself and  
breaks itself, and should any sleeper fancying that  
he might find on the beach an answer to his doubts,  
a sharer of his solitude, throw off his bedclothes and  
go down by himself to walk on the sand, no image  
with semblance of serving and divine promptitude  
comes readily to hand bringing the night to order  
and making the world reflect the compass of the soul.  
The hand dwindles in his hand; the voice bellows in

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<lb/>his ear. Almost it would appear that it is useless
<lb/>in such confusion to ask the night those questions as
<lb/>to what, and why, and wherefore, which tempt the
<lb/>sleeper from his bed to seek an answer.
<fw type="pageNum" place="bot-right" rend="right-indent">193</fw>
</p>
<note n="1" place="foot">Fragment of the overall text - two page
excerpt</note>
</div>
</body>
</text>
</TEI>

```

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[1] en-GB. The value must conform to BCP 47 (tags for identifying languages)

[2] The <rs> element with a @type attribute can also be used here - however, <name> is solely for proper nouns.

[3] Rest of the paragraph follows the same pattern.

[4] This helps specify the languages used through out the text being encoded.

[5] We could specify the language used, as in the above example, but now it would only make sense if the language was different from the specified default in the TEIHeader.

[6] You could add the full address as well.

[7] Both dates can include the @when attribute, but it is encoder choice.

[8] You could be more specific and use <name> elements, for example, for Leonard and Virginia Woolf.

[9] You could enclose this within an <address> element as well for further detail.

[10] You could add a @when attribute with value set to the year 1927.

[11] Numbered divs is also acceptable - it is often dependent upon the preference of the encoder, and complexity of the underlying source text.

[12] Line breaks have been added because the source text is an edition, in addition to being prose.