##### Mau Waiwai Makamae: Strenghtening our Museums, Protecting our Treasures

##### March 23-24, 2015 Data Collection & Management Workshop

##### Agenda As of March 18, 2015

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| **Monday, March 23, 2015, Queen Emma’s Summer Palace** | |
| Time Estimates | Activities |
| 9:00-10:00 | * Core team review instrument with the goal of finalizing a version for pilot testing * Provide materials for data collection team to review |
| 10:00-11:00 | * Data collection team joins the meeting * Orientation to visitor studies and this project (Wendy & Noelle) |
| 11:00-11:15 | * Break |
| 11:15-12:30 | * Review and discuss instrument * Review and discuss data collection process * Walk the site to discuss and identify locations for recruiting participants and administering the survey |
| 12:30-1:30 | * Lunch |
| 1:30-2:45 | * Regroup * Demonstrate and practice recruiting and interviewing * Role-play in the workshop space and in real location(s) |
| 2:45-3:00 | * Break |
| 3:00- | * Regroup * Discussion * Plans for tomorrow |
| **Tuesday, March 24, 2015, ‘Iolani Palace** | |
| Time Estimates | Activities |
| 9:00-9:30 | * Regroup * Questions and issues left over from yesterday |
| 9:30-10:15 | * Walk the site to discuss and identify locations for recruiting participants and administering the survey |
| 10:15-10:30 | * Break |
| 10:30-12:00 | * As needed: Demonstrate and practice recruiting and interviewing – role-play in the workshop space and in real location(s) * Hopefully we will be able to start working with actual visitors so we can pilot test our recruiting, interview and survey protocols |
| 12:00-1:00 | * Lunch * Wendy will look at the data we collected during the morning |
| 1:00-1:30 | * Discuss pilot test * Identify changes/improvements to protocols |
| 1:30 | * Data management (David) |
|  | * Data coding (Wendy) |
|  | * Next steps * Wrap up |