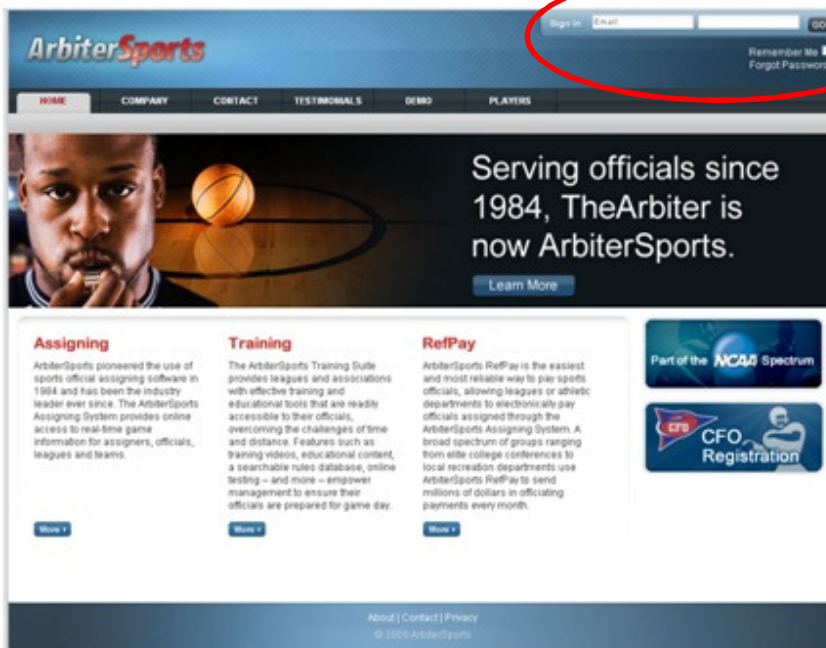
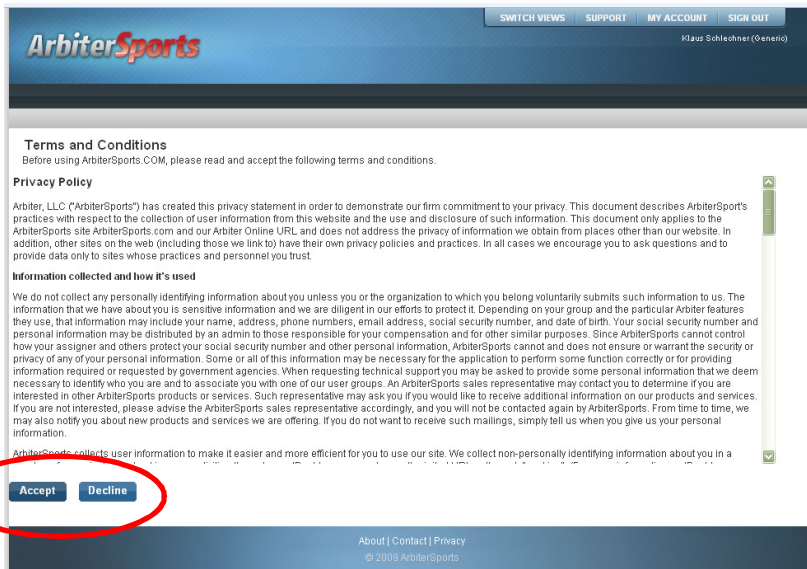


# AYSO Region 55 – 2011 Referee Scheduling System

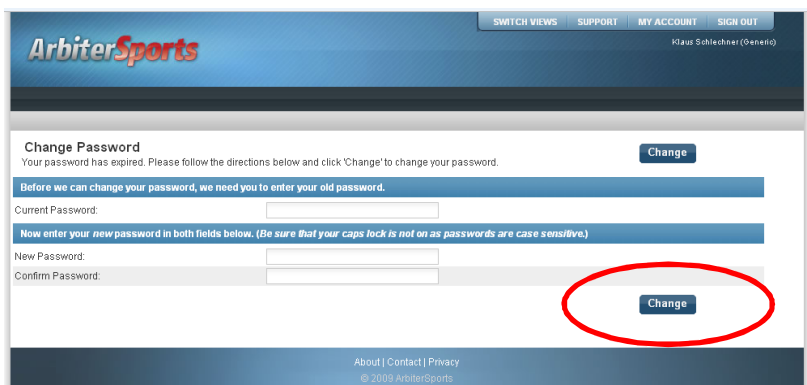


## Set-up Steps:

1) Go to [arbitersports.com](http://arbitersports.com) or follow the link from the welcome email.  
2) Enter your email address and password from the 'Welcome to ArbiterSports.com!' welcome message. Current password is your last name.



3) Click 'Accept' to accept the terms and conditions of the site.



4) Change your password. Click 'Change' and then 'OK'.

# AYSO Region 55 – 2009 Referee Scheduling System

## Set-up Steps:

The screenshot shows the 'My Account' section of the ArbiterSports website. At the top, there are links for SWITCH VIEWS, SUPPORT, MY ACCOUNT, and SIGN OUT. Below the header, the user is logged in as 'K Admin (Generic)'. The 'My Account' section includes links for 'Update My Information' and 'Manage My Sports'. A table titled 'Which Account would you like to sign into?' lists the user's account details. The 'Sign In' button is circled in red.

OrganizationID	Organization Name	Account Type	Sign In
104555	AYSO Region 55	Official	

5) 'Sign In' to join the AYSO Region 55 group. *(some of you may not have to complete this step)*

The screenshot shows the 'MyReferee Profile' page. The 'PROFILE' tab is circled in red. The page includes a 'Save' button and sections for 'About You', 'Sports and levels currently officiating', and 'Membership of organizations'.

**MyReferee Profile** [Save]

**MyReferee Profile**

Default Generic Sport: Baseball

**About You**

NASO Member ☐

Referee Magazine Subscriber ☐

Assigner ☐

Association Officer or Director ☐

**Sports and levels currently officiating**

Generic Sport: Baseball

Generic Level:

☐ Youth Recreation

☐ Intramural

☐ Adult Recreation

☐ High School

☐ Collegiate

☐ Professional

Selected Generic Sports & Levels: [Add]

**Membership of organizations:**

☐ ASA ☐ AYSO ☐ IAABO ☐ MLB ☐ MSBL ☐ NAIA ☐ NBA ☐ NCAA ☐ NFHS

☐ NFL ☐ NHL ☐ NIRSA ☐ NISOA ☐ USAH ☐ USSF ☐ USSF ☐ Other

Opt Out: ☐

[Save]

6) Click on 'Profile'. *(You have the option update your 'MyReferee Profile')*

# AYSO Region 55 – 2009 Referee Scheduling System

The screenshot shows the 'Update My Information' page in the ArbiterSports system. The user is Klaus Schlechner, an official in AYSO Region 55. The page has a sidebar with links for 'Phones', 'Custom Fields', and 'Picture'. The main form is divided into sections: 'User Identification' (First Name: Klaus, Last Name: Schlechner, Email: kus4art@gmail.com), 'Address' (Address 1: 13310 Payton, City: Irvine, State: CA, Postal Code: 92620), and 'Other Information' (Official Number, Date Of Birth: 9/24/1969). There are two red circles: one around the 'Status' checkbox (which is checked) and another around the '(Public to other officials and contacts)' checkbox (which is also checked). The page includes 'Save' and 'Cancel' buttons at the top right and bottom right.

7) Click **'Ready'** in order to see and self-assign games.

8) **Update your address.** (You won't be able to see any games without having a valid address listed – you can choose to not have it 'public' by unselecting that check box)

9) Click **'Save'**.

This completes the one time set-up process.

# AYSO Region 55 – 2009 Referee Scheduling System

## Scheduling Steps:

1) Click on **'Schedule'** and then click on **'Self Assign'**. You can narrow your search criteria by **'Start Date'**, (you'll be able to see games 21 days out), **'Site'** or **'Level'**. Click on **'Search'** once you selected your criteria.

Game	Position	Date & Time	Sport & Level	Site	Home	Away	Dist	Pay	Assign
5	Ref	9/12/2009 Sat 9:00 AM	Soccer B-14	Sun View 1	ERIC HUFF	REGION 177 - STEVE PERRIN	17	\$0.00	[Go]
5	AR	9/12/2009 Sat 9:00 AM	Soccer B-14	Sun View 1	ERIC HUFF	REGION 177 - STEVE PERRIN	17	\$0.00	[Go]
5	AR	9/12/2009 Sat 9:00 AM	Soccer B-14	Sun View 1	ERIC HUFF	REGION 177 - STEVE PERRIN	17	\$0.00	[Go]
41	Ref	9/12/2009 Sat 9:00 AM	Soccer B-14	Sun View 2	KAMAL SHWEYK	REGION 5 - MATT TAYLOR	17	\$0.00	[Go]
41	AR	9/12/2009 Sat 9:00 AM	Soccer B-14	Sun View 2	KAMAL SHWEYK	REGION 5 - MATT TAYLOR	17	\$0.00	[Go]
41	AR	9/12/2009 Sat 9:00 AM	Soccer B-14	Sun View 2	KAMAL SHWEYK	REGION 5 - MATT TAYLOR	17	\$0.00	[Go]
81	Ref	9/12/2009 Sat 12:00 PM	Soccer G-14	Sun View 2	KIRK APARDIAN	REGION 56 - DON ZYLSTRA	17	\$0.00	[Go]
81	AR	9/12/2009 Sat 12:00 PM	Soccer G-14	Sun View 2	KIRK APARDIAN	REGION 56 - DON ZYLSTRA	17	\$0.00	[Go]
81	AR	9/12/2009 Sat 12:00 PM	Soccer G-14	Sun View 2	KIRK APARDIAN	REGION 56 - DON ZYLSTRA	17	\$0.00	[Go]
86	Ref	9/12/2009 Sat 1:30 PM	Soccer G-14	Sun View 2	MARK ELLIOT	REGION 143 - JOHN MINAKER	17	\$0.00	[Go]
86	AR	9/12/2009 Sat 1:30 PM	Soccer G-14	Sun View 2	MARK ELLIOT	REGION 143 - JOHN MINAKER	17	\$0.00	[Go]

2) Pick any game you see fit and click on **'[Go]'** on either on the **'Ref'** or any of the **'AR'** spots. Once you click **'[Go]'** you are assigned to that game. You can not 'un-assign' yourself. If you sign up for a game by mistake, pls email me at [referee@ayso55.org](mailto:referee@ayso55.org) so I can remove you from that game.

# AYSO Region 55 – 2009 Referee Scheduling System

ArbiterSports

SWITCH VIEWS SUPPORT MY ACCOUNT SIGN OUT

Klaus Schlechner (Official)  
AYSO Region 55  
Group ID: 104555

MAIN SCHEDULE BLOCKS **LISTS** MY REFEREE PROFILE

CALENDAR SELF ASSIGN **MASTER SCHEDULE**

Games

Exit

All Sports & Levels mm/dd/yyyy

All Sites All Home Teams All Away Teams Go Hide Slots

Total: 33 (Normal: 33 Rainout: 0 Canceled: 0 Forfeit: 0 Suspended: 0)

Game	Date & Time	Site	Sport & Level	Home	Away	Status	Slots
5	9/12/2009 Sat 9:00 AM	Sun View 1	Soccer, B-14	ERIC HUFF	REGION 177 - STEVE...	Normal	3
	Ref	Hamid Jafroudi	0				
	AR	Colleen Daly	0				
	AR	Thomas Hines	0				
41	9/12/2009 Sat 9:00 AM	Sun View 2	Soccer, B-14	KAMAL SHWEYK	REGION 5 - MATT TA...	Normal	3
	Ref	Pete Smit	3				
	AR	Brian Carter	0				
	AR		0				
81	9/12/2009 Sat 12:00 PM	Sun View 2	Soccer, G-14	KIRK APARDIAN	REGION 56 - DON ZY...	Normal	3
	Ref	Brian Carter	0				
	AR		0				
	AR		0				
86	9/12/2009 Sat 1:30 PM	Sun View 2	Soccer, G-14	MARK ELLIOT	REGION 143 - JOHN ...	Normal	3
	Ref	Hamid Jafroudi	0				
	AR		0				
	AR		0				
133	9/12/2009 Sat 3:00 PM	Sun View 2	Soccer, G-14	ERIK USHER	REGION 56 - GUS MA...	Normal	3
	Ref	Hamid Jafroudi	0				
	AR		0				
	AR		0				

3) Click on **'Master Schedule'** and then click on **'View slots'**, to see the complete game schedule including referee assignments. You'll be able to see games 21-days out.

ArbiterSports

SWITCH VIEWS SUPPORT MY ACCOUNT SIGN OUT

Klaus Schlechner (Official)  
AYSO Region 55  
Group ID: 104555

MAIN SCHEDULE BLOCKS LISTS MY REFEREE PROFILE

CALENDAR SELF ASSIGN

Groups

Schedule

Select 'Accept' or 'Decline' for specific assignments. Click 'Submit' when finished, or click 'Exit' to return to the previous page.

Submit Exit

Game	Date & Time	Site	Sport & Level	Home	Away	Fees	Status	Accept	Decline
5	9/12/2009 Sat 9:00 AM	Sun View 1	Soccer, B-14	ERIC HUFF	REGION 177 - STEVE PERRIN	\$0.00	Accepted on 8/31/2009		

Submit Exit

Reports

Schedule Outlook Export

Display

Show All

- Standard View
- View By Day
- View By Week
- View By Month

Events

Games

Both

4) Click on **'Calendar'** to review your self-assigned schedule.

5) Click on **'Game #'** to view the complete referee team.

The system will automatically email you a reminder 24 hours prior to your next game.

Referee points will be assigned based on correctly filled out game cards, not scheduled games.

If you have any question, email me at [referee@ayso55.org](mailto:referee@ayso55.org).

Klaus Schlechner  
Regional Referee Administrator  
AYSO Region 55