



REGION 55
Volunteer Application Process – eAYSO Instructions
FOR PARENTS WHO VOLUNTEERED LAST YEAR
THANKS FOR VOLUNTEERING!

- 1) Go to the eAYSO site at www.eayso.org and at the Welcome screen, enter your **Login E-mail address and password**.

There are links on this screen if you've forgotten them. (If you aren't sure use the Forgot Login E-mail routine and follow directions to retrieve your Login and /or reset a password). At anytime you can click on **My eAYSO** if you wish to change either your username or password.

The screenshot shows the eAYSO login and registration interface. At the top is the eAYSO logo and the text "American Youth Soccer Organization" with a link to "Español". Below this is a "Welcome" heading and a message: "This is AYSO's online registration tool, eAYSO. If you have an eAYSO account please enter your Login E-mail and Password and click the Login button". There are two input fields: "Login E-mail" and "Password", each with a red asterisk and a link to "Forgot Login E-mail ?" and "Forgot Password ?" respectively. Below these is a "Remember Me" checkbox. There are two buttons: "Clear" and "Login". Below the buttons is a message: "If you don't have an eAYSO account please click on the appropriate button below that best describes your scenario to proceed". There are four buttons with soccer ball icons: "My child is new to AYSO and wants to play soccer", "My child has played in AYSO, but we never have used eAYSO", "I am a Returning Volunteer, but I have never used eAYSO", and "I am new to AYSO and want to volunteer". To the right of the second button is a link to "More Details ?".

eAYSO American Youth Soccer Organization [Español](#)

Welcome

This is AYSO's online registration tool, eAYSO.

If you have an eAYSO account please enter your Login E-mail and Password and click the Login button

Login E-mail * [Forgot Login E-mail ?](#)

Password * [Forgot Password ?](#)

☐ Remember Me

If you don't have an eAYSO account please click on the appropriate button below that best describes your scenario to proceed

[More Details ?](#)

- 2) Once you have logged on you will see two columns of options. **The column on the right is for volunteer applications.**

Welcome Hovannes Daniels

eAYSO Online Release (March 11, 2013) [Click here to view the release notes](#)

eAYSO Offline Release 2.2.1 (Dec 24, 2012) [Click here to download the application](#)

Apply for my children to play

- [Application](#) for a new player
- [Application](#) for a returning player

Player who already applied

- [Update](#) player information
- [Team / Coach](#) information
- [Online](#) payments
- [Print](#) player form
- [Signup](#) for other programs

Adults wanting to volunteer

- [Apply](#) as a new adult volunteer
- [Apply](#) as a returning adult volunteer

Youths wanting to volunteer

- [Apply](#) as a new youth volunteer
- [Apply](#) as a returning youth volunteer

Those who have already volunteered

- [Update](#) volunteer information
- [Print](#) form
- [View](#) certification
- [View](#) referee schedule
- [View](#) coach team
- [Enroll](#) to take a class
- [View](#) enrolled classes

- 3) Click on **Apply as a returning adult (or youth) volunteer** (the blue letters that are underlined) then select your name by clicking on the blue letters of the name.

Signup Returning Volunteer

AYSO requires that all volunteers sign up every year. Once you have completed this you must print it, sign it and submit it to your region for acceptance.

In previous years the following person(s) applied as an AYSO volunteer. Please click on the name to renew as a volunteer. You can also view certifications held by the volunteer.

Volunteer Name	AYSO ID	MY
Christina Daniels	55238408	FS2009
Hovannes Daniels	55182824	MY2012

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- 4) Once you have selected your name, if you volunteered with Region 55 last year, you will see the following screen. The Region 55 radio button will be selected. **Click next and go to step 8.** If you volunteered at another region, you will want to select the “Other” radio button, then click next.

Choose a Region

Applicant Information

Vol Jobs

Agreement

Region Info

Print

Choose One Region

Choose One Option

Region ☒ **Region 55: Huntington Beach**
Serves the surrounding communities of: Huntington Beach-Cen, Fountain Valley, Westminster

☐ Other

Note: Select 'Other' and click 'Next' if you would like to volunteer in a different region.

[Return to My eAYSO](#) [Next](#)

- 5) Type “92647” in the Zipcode box and click next

Choose a Region

Applicant Information

Vol Jobs

Agreement

Region Info

Print

Choose One Region

Search a Region by Zip Code or State and City.

State
--- v

City
--Select-- v

or

Zipcode
92647

[Back](#) [Next](#)

6) Select the “**Region 55: Huntington Beach**” radio button, then click next

Choose One Region

Choose One Option

☒ **Region 55 : Huntington Beach**
Serves the surrounding communities of : Huntington Beach-Cen, Fountain Valley, Westminster

☐ **Region 117 : Fountain Valley/Huntington Beach**
Serves the surrounding communities of : Huntington Beach, Fountain Valley, Sou, Costa Mesa, Garden Grove

☐ **Region 56 : South Huntington Beach**
Serves the surrounding communities of : Huntington Beach-So

☐ **Region 5 : Fountain Valley**
Serves the surrounding communities of : FOUNTAIN VALLEY, GARDEN GROVE, Huntington Beach, SANTA ANA, WESTMINSTER NORTHEAST

☐ **Region 143 : Huntington Beach/Westminster**
Serves the surrounding communities of : Huntington Bch West, Westminster, Sunset Beach

☐ **Region 1031 : South LA - Ladera Heights**
Serves the surrounding communities of : Ladera Heights, Baldwin Hills, View Park, Inglewood, los angeles, Fox Hills, Mid Wilshire, West Adams, Westchester, Jefferson park, South Los Angeles

☐ **Other**

Note: Select `Other` and click `Next` if you would like to volunteer in a different region.

[Return to My eAYSO](#) [Next](#)

7) On the screens that follow, check to see if any of the information needs to be changed. Read each of the screens carefully. Scroll to the bottom of each screen. Many of the data screens extend below the bottom of your monitor. Use the scroll bar, the Page Down key or the down arrow key to be sure you’ve scrolled to the bottom of each page.

There are three screens for “Applicant Information.”

The first will be **Personal Information**, followed by **Personal References**, then **Professional References**.

Please help us get in contact with you by providing as much contact information as possible. If you just registered a player you can save time by clicking in the appropriate box below.

Enter your personal information below.

Click here to use the address we have on file as
Formal legal name, DO NOT use nick name

Legal first name * Middle name Legal last name * Suffix

A/Nick name Maiden name

Race/Ethnicity Other (please specify)

- 8) **VERY IMPORTANT:** On the Professional References screen, at the very bottom of the screen, you **MUST** complete the disclosure questions. Answering “yes” will not automatically disqualify you as a **volunteer**. Click “next” when done.

DISCLOSURE

All applicants must answer the following question. Failure to answer honestly will disqualify the applicant from service as a volunteer in the American Youth Soccer Organization ("AYSO"). AYSO acceptance of an applicant will be based on existing AYSO Safe Haven policies available from the Regional Child & Volunteer Protection Advocate or online at: [Safe Haven Policies](#).

Have you ever been convicted of a crime?

☐ Yes ☒ No *

☐ Check here if you are a returning volunteer and have previously disclosed this conviction(s).

Don't forget to click this box (if applicable)

- 9) You'll be able to indicate what you'd like to volunteer for on the next screen.

Choose a Region → Applicant Information → **Vol Jobs** → Agreement → Region Info → Print

Volunteer Jobs

Select one or more of the volunteer jobs listed below that you wish to volunteer as

If you indicated a preference while completing a player application, that job is preselected in the list below

Volunteer Names	Jobs NOT child specific
Hovannes Daniels	--Select--

I want to volunteer for [player](#) not shown here

- 10) The Agreement language is on the following screen. Please read the agreement, then click next. Remember to check the box if you'd like a copy of your background check.

Agreement

This is a legal document. Please read then Scroll Down and Click the Next Button.

WAIVER, CONSENT AND RELEASE OF LIABILITIES

I hereby consent to the investigation and verification of all information given in this application, including searches of law enforcement and public records (including driving records and criminal background checks), contact with former employers and reference interviews. I hereby release and agree to hold harmless AYSO and its officers, employees and volunteers and any person or organization that provides information for or to AYSO concerning my background or any attempt to verify the information provided in this application. I declare that all of the information given by me in this application is true and complete to the best of my knowledge, and I understand that any misrepresentation or omission may be cause for suspension or dismissal from my volunteer status with AYSO. I acknowledge that I have the right to receive a copy of any background check report secured by AYSO. If I have checked the box following this sentence, I would like to receive a copy of any such background check. ☐ Yes

I hereby agree to abide by the AYSO Bylaws, rules, regulations, policies and philosophies as available at [Governing Documents](#) and all decisions and directions of the Regional Board, Area and Section Staff, and the National Board of Directors, and I understand that I may be removed as an AYSO volunteer at any time with or without cause.

DISCLAIMER, ASSUMPTION OF RISK AND WAIVER: I acknowledge that participation in soccer necessarily involves travel, participation on adverse field conditions, contact with considerable force, and risk of severe, permanent physical injury including bruises, scrapes, strained, sprained or torn muscles, tendons or ligaments, broken bones, dislocation of joints, concussion, brain damage, nerve and spinal cord injury, paralysis and death. I WILLINGLY AND VOLUNTARILY ACCEPT AND ASSUME ALL SUCH RISKS, both known and unknown, EVEN IF ARISING FROM THE NEGLIGENCE OF THE RELEASEES.

I HEREBY RELEASE, DISCHARGE AND AGREE TO HOLD HARMLESS, to the fullest extent permitted by law, AYSO, its players, employees, volunteers, officials, sponsors and other representatives and any and all owners, lessors, lessees or other persons or entities allowing, permitting or authorizing the use of facilities by AYSO and the agents, employees, officers and directors of said persons or entities ("RELEASEES") from any and all claims, demands, costs, expenses and compensation arising out of or in any way related to an injury or other damage that may result to me or to members of my family or my household or individuals I invite or for whom I am otherwise responsible while participating in or present at any of the EVENTS, WHETHER ARISING FROM THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE. I further acknowledge that AYSO is primarily administered by volunteers rather than paid professionals.

I agree the terms and conditions hereof shall apply to all of my volunteer participation in AYSO, regardless of the year or season in which such participation takes place, unless superseded by a new volunteer application.

I further acknowledge and accept that this Disclaimer, Assumption of Risk and Waiver is intended to be as broad and inclusive as permitted by the laws of the state in which participation takes place and agree that if any portion of this Disclaimer, Assumption of Risk and Waiver is deemed to be invalid, the remainder will continue in full legal force and effect.

Check here if you'd like a copy of any background check

- 11) When you click next, the "e-sign" message will show up. Click "continue"

E-Sign Message [X]

Two copies are needed. If new volunteer to Region 55, need to provide a copy of your current Driver's License! Will Not Accept a form with out the driver's license!

- 12) After you click “continue,” your volunteer form will show on the screen. Be patient, this may take a minute for your form to show. Scroll to the bottom of the screen, click the “agree” box, then type in your name in the yellow area. This is your e-signature.

I have you ever been convicted of a crime? Yes ☐ No ☒
If yes, describe each in full. Also indicate date(s) of crime(s) and in which city, county and state each took place. (Attach a separate sheet if needed)
Check here if this conviction was previously disclosed ☐
The AYSO Endowment Fund. The AYSO Endowment Fund is committed to bringing the AYSO experience to children who need financial help. If you would like to make a tax deductible contribution to assist in this effort, please call the Member Services Department at 800-872-2976 or send an e-mail message to endowment@ayso.org.

IMPORTANT! PLEASE READ THE AGREEMENTS PRINTED ON THE REVERSE SIDE, THEN SIGN BELOW

I HAVE READ THE ABOVE DISCLOSURE STATEMENT, THE WAIVER, CONSENT AND RELEASE OF LIABILITY, THE DISCLAIMER, ASSUMPTION OF RISK AND WAIVER AND ACKNOWLEDGEMENT AND CONSENT AGREEMENTS, FULLY UNDERSTAND THE TERMS OF EACH, AND UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY MY SIGNING THIS FORM AND AGREEING TO THESE TERMS, AND I SIGN THIS FORM AND AGREE TO THESE TERMS FREELY AND VOLUNTARILY AND WITHOUT INDUCEMENT OF ANY KIND. FURTHERMORE, I AGREE TO INFORM AYSO IN A TIMELY MANNER IF ANYTHING ON THIS FORM OR ITS ATTACHMENTS CHANGES.

☐ I agree to use an electronic signature ([click here](#))

Signature _____

This document contains confidential and/or proprietary information and is the property of the American Youth Soccer Organization.

- 13) Continue to scroll down and read the waiver. Once you’ve read the waiver, please select the “continue” button.

WAIVER, CONSENT, RELEASE, DISCLAIMER AND ASSUMPTION OF RISK AGREEMENTS

the undersigned, on behalf of myself, and my heirs, assigns and next of kin, hereby enter into the following agreements IN CONSIDERATION OF my being able to participate in any way as a volunteer at practices, games or other activities (EVENTS) sanctioned by the American Youth Soccer Organization (AYSO) as well as IN CONSIDERATION OF my being able to enter into or upon the premises or facilities where the EVENTS are or will be taking place

WAIVER, CONSENT AND RELEASE OF LIABILITIES: I hereby consent to the investigation and verification of all information given in this application, including searches of law enforcement and public records (including driving records and criminal background checks), contact with former employers and reference interviews. I hereby release and agree to hold harmless AYSO and its officers, employees and volunteers and any person or organization that provides information for or to AYSO concerning my background or any attempt to verify the information provided in this application. I declare that all of the information given by me in this application is true and complete to the best of my knowledge, and I understand that any misrepresentation or omission may be cause for suspension or dismissal from my volunteer status with AYSO. I acknowledge that I have the right to receive a copy of any background check report secured by AYSO. If I have checked the box following this sentence, I would like to receive a copy of any background check report. ☐ Yes ☐ No

accepted as an AYSO volunteer, I hereby agree to abide by the AYSO Bylaws, rules, regulations, policies and philosophies, and all decisions and directions of the Regional Board of Directors, area and section staff, and the National Board of Directors, and I understand that I may be removed as an AYSO volunteer at any time with or without cause.

DISCLAIMER, ASSUMPTION OF RISK AND WAIVER: I acknowledge that participation in soccer necessarily involves travel, participation on adverse field conditions, contact with considerable force, and risk of severe, permanent physical injury including bruises, scrapes, strained, sprained or torn muscles, tendons or ligaments, broken bones, dislocation of joints, concussion, brain damage, nerve and spinal cord injury, paralysis and death. I WILLINGLY AND VOLUNTARILY ACCEPT AND ASSUME ALL SUCH RISKS, both known and unknown, EVEN IF ARISING FROM THE NEGLIGENCE OF THE RELEASEES.

HEREBY RELEASE, DISCHARGE AND AGREE TO HOLD HARMLESS, to the fullest extent permitted by law, AYSO, its players, employees, volunteers, officials, sponsors and other representatives and any and all owners, lessors, lessees or other persons or entities allowing, permitting or authorizing the use of facilities by AYSO and the agents, employees, officers and directors of said persons or entities (RELEASEES) from any and all claims, demands, costs, expenses and compensation arising out of or in any way related to any injury or other damage that may result to me or to members of my family or my household or individuals I invite or for whom I am otherwise responsible while participating in or present at any of the EVENTS, WHETHER ARISING FROM THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE. I further acknowledge that AYSO is primarily administered by volunteers rather than paid professionals.

I agree the terms and conditions hereof shall apply to all of my volunteer participation in AYSO, regardless of the year or season in which such participation takes place, unless superseded by a new volunteer application.

I further acknowledge and accept that this Disclaimer, Assumption of Risk and Waiver is intended to be as broad and inclusive as permitted by the laws of the state in which participation takes place and agree that if any portion of this Disclaimer, Assumption of Risk and Waiver is deemed to be invalid, the remainder will continue in full legal force and effect.

ACKNOWLEDGEMENT AND CONSENT: I understand the terms of the Soccer Accident Insurance Plan are set forth in a pamphlet available from the safety director of my region or on-line at <http://www.ayso.org/resources/insurance.aspx> and either I have read and understand the terms or I will do so before I volunteer. For both internal and external use, I acknowledge that AYSO may compile and use addresses and soccer photographs of me consistent with the AYSO Privacy Policy set forth at http://www.ayso.org/resources/legal/privacy_policy.aspx. I consent to such uses and hereby waive all rights to compensation.

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- 14) When you click “continue,” your form will regenerate a second time. This time, you will see your “e-signature” with a date assigned (again, in yellow). Please review the form once more, then scroll to the bottom. If you have done everything correctly (and the system has accepted it), you will see the date/time stamp of your e-signature at the bottom of the form. Select “Submit.” If you need to fix anything, select “return to edit this form.”

Electronic Signature Process Record
FUID: ztx0-164143-AYS01-83T/PhaF-164144-AYS01-83F
The document above has been electronically signed in accordance with the law.
Current Date & time: 23-Mar-13 16:07:26 PDT

IP address: 162.119.232.109
Agreed to E-Sign Disclosures at: 23-Mar-13 16:07:26 PDT
Signed as: **Hovannes Daniels** dated 03/23/2013

15) If you are a returning volunteer from MY2012, click “next” and you are done with your volunteer application.

The screenshot shows the 'Region Information' step of the application process. At the top is a navigation bar with icons for 'Choose a Region', 'Applicant Information', 'Vol Jobs', 'Agreement', 'Region Info' (highlighted), and 'Print'. Below the navigation bar, the heading 'Region Information' is centered. A paragraph states: 'When your Region supplies information about its registration it will appear below. We have also included your Region's contact information as well.' Below this is a text box containing the instruction: 'If you filled out for Fall 2012, you're good, if new, e-sign and print 2 copies and need to provide a copy of your current Driver's License! Will Not Accept a form with out the driver's license!'. Underneath the text box is the section 'Region Contact Information' with the following details: 'Region # 55', 'Region name Huntington Beach', 'Contact name Russ Marlow', 'Contact phone 7145853161', 'Contact E-mail commissioner@ayso55.org', and 'Regional website www.ayso55.org'. At the bottom are 'Previous' and 'Next' buttons.

Region Information

When your Region supplies information about its registration it will appear below. We have also included your Region's contact information as well.

If you filled out for Fall 2012, you're good, if new, e-sign and print 2 copies and need to provide a copy of your current Driver's License! Will Not Accept a form with out the driver's license!

Region Contact Information

Region # 55
Region name Huntington Beach
Contact name Russ Marlow
Contact phone 7145853161
Contact E-mail commissioner@ayso55.org
Regional website www.ayso55.org

[Previous](#) [Next](#)

16) The following screen will show. **Volunteers returning from MY2012 do not need to print the application form.**

The screenshot shows the 'Print Applications' step. The navigation bar at the top includes 'Choose a Region', 'Applicant Information', 'Vol Jobs', 'Agreement', 'Region Info', and 'Print' (highlighted). A red 'ALERT' message states: 'You have completed the online application process to be an AYSO volunteer. BUT you will not be officially registered until you have followed the specific instructions of the Region in which you are volunteering - to print off two copies of your application, sign both, present them in person at a designated place to a designated individual who will check your proper form of personal identification.' Below the alert is the heading 'Print Applications' followed by three numbered instructions: 1. 'Make sure to **disable any popup blockers** if you are using one.', 2. 'You should print a minimum of **TWO COPIES** of each application.', and 3. 'Click on the volunteer **name** you wish to print'. Below the instructions is a table with the heading 'Volunteers' and one row containing the name 'Hovannes Daniels' with a blue underline. At the bottom is a button labeled 'Completed - Return to My eAYSO'.

ALERT: You have completed the online **application** process to be an AYSO volunteer. BUT you will not be officially registered until you have followed the specific instructions of the Region in which you are volunteering - to print off two copies of your application, sign both, present them in person at a designated place to a designated individual who will check your proper form of personal identification.

Print Applications

1. Make sure to **disable any popup blockers** if you are using one.
2. You should print a minimum of **TWO COPIES** of each application.
3. Click on the volunteer **name** you wish to print

Volunteers
Hovannes Daniels

[Completed - Return to My eAYSO](#)

Thanks for volunteering!

Region 55 CVPA