

### **Wall Examination Information Sheet**

Wall Examinations are performed pursuant to requirements of the D.C. Building Code to determine wall locations. The results of the examination are reported to the Department of Consumer and Regulatory Affairs, Building and Land Regulation Administration, Building Inspections Branch for evaluation and compliance with building and zoning codes.

The following information is provided to assist you with the Wall Examination process:

#### **Applicant/agent responsibility:**

- Complete the *Authorization Order for D.C. Registered Surveyor Services form (questions 1 thru 5)* and bring it along with the *approved site plan on D.C. Surveyor's Office building plat* to the Office of the Surveyor, 1100 4<sup>th</sup> Street, S.W., 3<sup>rd</sup> floor for approval and signature.
- Contact Registered Surveyor to arrange for wall examination.
- An individual familiar with the construction should be on the job site to answer any questions.
- Masonry corners and/or forms for concrete walls shall be on the footings and in place *prior* to the wall examination. Brick and block shall be on mortar. Nails will not be accepted for locating walls.
- All corners to be examined shall be exposed and free from backfill and debris.
- Construction equipment and material shall be moved as necessary so that the field party can properly conduct the wall examination.

**NOTE: THE SURVEYOR WHO PREFORMS THE STAKEOUT WORK CANNOT PERFORM THE WALL EXAMINATION.**

#### **Registered Surveyor's Responsibility:**

Upon completion of the wall examination, the Registered Surveyor will file a copy of the wall examination with the Office of the Surveyor to be will filed with the appropriate square. A copy will also be delivered to the Building Inspections Branch.

Failure to comply with these instructions could result in delays with the wall examination process.