

OPERATING INSTRUCTIONS

Digilock KT and WT

To Lock

Press the "C" key

C

Enter any four digit code of your choice

Press the "key symbol" to lock

0π

The red "LED" will flash when locked



Note: To disable this feature, refer to the Programming Instructions under the section "To Enable or Disable Flashing LED".

To Unlock

Press the "C" key

C

Enter the same four digit code you locked it with

Press the "key symbol" to unlock

0π

OPERATING INSTRUCTIONS

Digilock KT and WT

To Unlock Using the Manager Code

Press the "C" key

C

Enter the five digit manager code

Press the "key symbol" to unlock

🔑

To Relock Using the Manager Code

Press the "C" key

C

Press the "key symbol" twice

🔑

🔑

Enter the five digit manager code

Press the "key symbol" to lock

🔑

Note: This feature is to be used by management to relock a locker if a locker was opened in error.

PROGRAMMING INSTRUCTIONS

Digilock KT and WT

To Enable or Disable Automatic Unlock

Press the "C" key

C

Press the "key symbol" to begin the programming mode



Enter the 5 digit Manager Code

Press the "key symbol"



The LED will emit a solid red light



Press "1" through "8" for the number of hours

1

thru

8

For example, if programmed to "3", Digilock will automatically unlock 3 hours after it was locked.

or

Press "0" to disable Automatic Unlock feature

0

Note: If programmed to "0", flashing LED will be disabled.

or

Press "9" to disable Automatic Unlock feature

9

Note: If programmed to "9", flashing LED will be enabled.

Press the "key symbol" to end the programming mode



A double beep signifies successful programming



PROGRAMMING INSTRUCTIONS

Digilock KT and WT

To Program a New Manager Code Using the Existing Manager Code

Press the "C" key



Press the "key symbol" to begin the programming mode



Enter the existing 5 digit manager code

Press the "key symbol"



The LED will emit a solid red light



While the red light is on, enter the new 5 digit manager code

Press the "key symbol" to end the programming mode



A double beep signifies successful programming



To Program a New Manager Code Using the Owner Code

Press the "C" key



Press the "key symbol" to begin programming mode



Enter the 6 digit owner code

Press the "key symbol"



The LED will emit a solid red light



While the red light is on, enter the new 5 digit manager code

Press the "key symbol" to end the programming mode



A double beep signifies successful programming



<p style="text-align: center;">Troubleshooting Digilock KT and WT</p>		
Problem	Possible Reason	Solution
There is no audible sound when touching the keypad and the lock is unlocked	<ul style="list-style-type: none"> ❖ Low Batteries ❖ Lock is not properly installed 	<ul style="list-style-type: none"> ❖ Replace the batteries, see “Instructions for Changing the Batteries” ❖ Uninstall the lock and assemble in your hands. If the lock is functioning it is not defective. Reinstall the lock on your door. If the lock continues to have problems (it may not be adjusted for your door thickness) or if the lock does not function while uninstalled contact Digilock customer service for troubleshooting.
There is no audible sound when touching the keypad and the lock is locked	<ul style="list-style-type: none"> ❖ Lock is in “sleep state” ❖ Low Batteries 	<ul style="list-style-type: none"> ❖ Wait three full minutes and try the user or management code again ❖ Use a power jumper to unlock the lock. (See “Instructions for using a Power Jumper”) and once unlocked, replace the batteries using “Instructions for Changing the Batteries”
The lock locks and unlocks normally, but emits an additional three red blinks and three audible beeps	<ul style="list-style-type: none"> ❖ Low Batteries 	<ul style="list-style-type: none"> ❖ Replace the batteries, see “Instructions for Changing the Batteries”

When entering a valid operating code the LED emits three red blinks and three audible beeps and the lock does not unlock	❖ Low Batteries	❖ Use a power jumper to unlock the lock. (See “Instructions for using a Power Jumper”) and once unlocked, replace the batteries using “Instructions for Changing the Batteries”
The lock continues to go into “sleep state”	❖ Invalid operating code	❖ Use a valid management code to unlock the lock. If this doesn’t work use the owners code to reprogram the management code and try again.
When entering a valid operating code the LED emits ten red blinks and ten audible beeps and the lock does not unlock	❖ The lock is binding	❖ Press firmly in on the lock while entering a valid operating code. If this problem persists, the strike plate may need to be adjusted.