

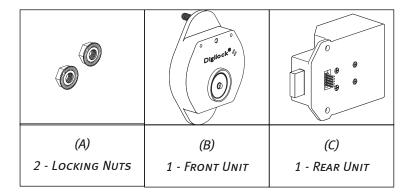
# DIGILOCK INSTALLATION INSTRUCTIONS

T-SERIES UNITS **SURFACE MOUNT** 12-16 GAUGE DOOR

# **TOOLS REQUIRED:**

3/8" SOCKET ATTACHED TO A SCREW GUN OR RATCHET

### **INCLUDED COMPONENTS:**



## **WARNING:**

DO NOT USE AN ELECTRIC SCREW GUN UNLESS EQUIPPED WITH A TORQUE ADJUSTER, WHICH MUST BE SET ON A LOW TORQUE SETTING. OTHERWISE, DAMAGE MAY BE CAUSED TO THE LOCK.

#### LOCK HANDING

DIGILOCK T-SERIES LOCKS ARE NOT HANDED UNTIL THEY ARE INSTALLED AND OPERATED ONCE. AFTER THEIR INITIAL USE, DIGILOCK REGISTERS THE HAND-ING OF ITS INSTALLATION.

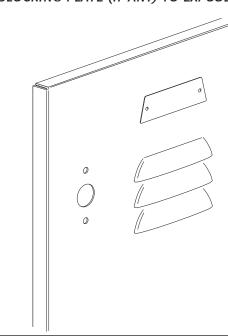
#### To change handing:

- DISCONNECT THE FRONT UNIT FROM THE REAR UNIT.
- Touch a User Button Key to the front unit several times while SEPARATED FROM THE REAR UNIT
- RECONNECT THE UNITS WITH THE DESIRED HANDING OR CONNECT THEM AS PART OF THE INSTALLATION. (SEE INSTALLATION INSTRUCTIONS TO THE LEFT).

NOTE: If the handing has been previously registered by connecting and op-ERATING THE LOCK PRIOR TO INSTALLATION ON THE DOOR, THE LOCK MAY NOT FUNC-TION IF THE INITIAL HANDING IS DIFFERENT THAN THE INSTALLATION ON THE DOOR.

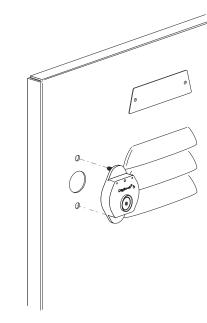
## STEP 1

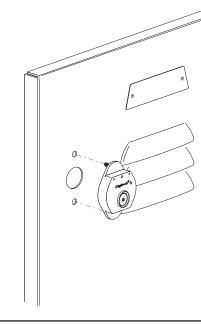
LOCATE THE THREE LOCK MOUNTING HOLES ON THE LOCKER DOOR. RE-MOVE THE HOLE BLOCKING PLATE (IF ANY) TO EXPOSE THE HOLES.



## STEP 2

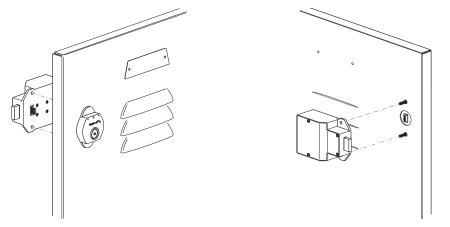
PLACE THE MOUNTING SCREW POSTS OF THE DIGILOCK FRONT UNIT (B) THROUGH THE LOCK MOUNTING HOLES ON THE FRONT OF THE DOOR.





## STEP 3

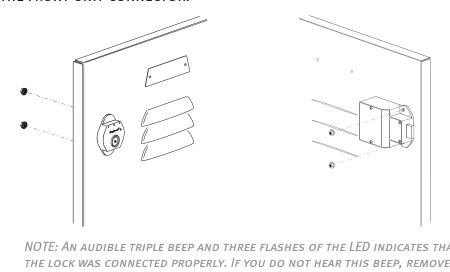
While holding the front unit against the front of the door, PLACE THE REAR UNIT (C) AGAINST THE REAR FACE OF THE DOOR, ALIGN-ING ITS MOUNTING HOLES WITH THE MOUNTING SCREW POSTS FROM THE FRONT UNIT.



NOTE: DO NOT TOUCH THE REAR UNIT CONNECTOR PINS (MALE CONNECTOR) AGAINST ANY METAL OR OTHER CONDUCTIVE SURFACES. THIS MAY SHORT THE BATTERIES AND CAUSE DAMAGE TO THE LOCK.

### STEP 4

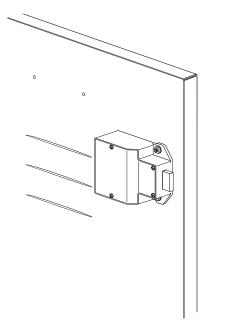
SLIDE THE FRONT UNIT (B) AND REAR UNIT (C) TOGETHER MAKING SURE THAT THE PINS OF THE REAR UNIT CONNECTOR ALIGN WITH THE PINS OF THE FRONT UNIT CONNECTOR.



NOTE: An audible triple beep and three flashes of the LED indicates that THE LOCK WAS CONNECTED PROPERLY. IF YOU DO NOT HEAR THIS BEEP, REMOVE THE FRONT UNIT, TOUCH A BUTTON KEY TO THE FRONT UNIT AND RECONNECT THE FRONT AND REAR UNITS.

### STEP 5

PLACE THE LOCKING NUTS (A) OVER THE MOUNTING SCREWS AND TIGHTEN TO SECURE THE LOCK TO THE DOOR. (DO NOT OVERTIGHTEN).





TEST THE LOCK SEVERAL TIMES BY TOUCHING A REGISTERED USER BUTTON KEY

#### Programming Instructions

THERE ARE FOUR DIFFERENT BUTTON KEYS (USER, MANAGEMENT, PROGRAM-MING AND TIME-SET). FOR IDENTIFICATION, THE USER BUTTON KEY IS BLUE, THE MANAGEMENT BUTTON KEY IS BLACK, THE PROGRAMMING BUTTON KEY IS RED AND THE TIME-SET BUTTON KEY IS YELLOW. EACH BUTTON KEY IS UNIQUE AND CARRIES AN EMBEDDED SERIAL NUMBER.

- The User (blue) and Management Button Keys (black) are operat-
- THE PROGRAMMING BUTTON KEY (RED) IS USED TO REGISTER THE OPER-ATING BUTTON KEYS TO THE LOCKS.
- THE TIME-SET BUTTON KEY (YELLOW) ALLOWS YOU TO ADJUST THE UN-LOCK TIME FOR THE T-30 AND T-52.
- EACH LOCK CAN BE OPERATED BY ONE USER BUTTON KEY AND UP TO TWENTY-FIVE MANAGEMENT BUTTON KEYS.
- A USER BUTTON KEY MAY BE REGISTERED TO MORE THAN ONE LOCK; THEREFORE A SINGLE USER BUTTON KEY MAY OPERATE MORE THAN ONE

In case of a lost or stolen operating Button Key (User or Manage-MENT), REPLACEMENT KEY(S) CAN BE REGISTERED TO THE LOCK BY USING THE PROGRAMMING BUTTON KEY BY FOLLOWING THE PROGRAMMING IN-STRUCTIONS FOR LOST OR STOLEN KEYS. IF YOU LOOSE YOUR PROGRAMMING BUTTON KEY, YOU MUST CONTACT DIGILOCK CUSTOMER SERVICE OR YOUR DIGILOCK RESELLER TO ORDER A ONE-TIME REPLACEMENT PROGRAMMING BUTTON KEY.

NOTE: You must have a Programming Button Key for registering the operat-ING BUTTON KEYS TO THE LOCKS. THE PROGRAMMING BUTTON KEY IS UNIQUE. EACH PROGRAMMING BUTTON KEY CARRIES AN EMBEDDED SERIAL NUMBER THAT IS READ AND RECOGNIZED BY THE LOCK. ONCE A PROGRAMMING BUTTON KEY HAS BEEN USED TO REG-ISTER THE OPERATING BUTTON KEYS TO A LOCK, THAT LOCK WILL NOT ACCEPT ANY OTHER PROGRAMMING BUTTON KEY FOR REGISTERING OPERATING BUTTON KEY(S). IF THE LOCK YOU ARE ATTEMPTING TO PROGRAM ALREADY HAS EXISTING REGISTERED OPERATING BUT TON KEY(S), YOU MUST USE THE SAME PROGRAMMING BUTTON KEY PREVIOUSLY USED.

#### LOCK INDICATORS

#### Audio-Visual Indicator

WITH DIGILOCK T-30 AND T-52, A SOLID GREEN LED AND TEN AUDIBLE BEEPS SERVE AS AN INDICATOR TO OPEN THE DOOR.

WITH DIGILOCK T-70, A SINGLE FLASH OF THE LED AND A SINGLE BEEP SERVE AS AN INDICATOR THAT THE DOOR IS LOCKED WHILE A DOUBLE FLASH OF THE LED AND A DOUBLE BEEP SERVES AS AN INDICATOR THAT THE DOOR IS UN-LOCKED.

#### LOW BATTERY INDICATOR

DIGILOCK T-SERIES LOCKS HAVE AN ESTIMATED BATTERY LIFE OF 3-5 YEARS DEPENDING ON USAGE. DIGILOCK T-30 AND T-70 USE FOUR AAA ALKALINE BATTERIES WHILE DIGILOCK T-52 USES FOUR AA ALKALINE BATTERIES. WHEN THE BATTERIES BECOME LOW DIGILOCK EMITS AN INDICATOR SOUND, A DOU-BLE SET OF TRIPLE BEEPS, EACH TIME IT IS OPENED BY AN OPERATING BUTTON KEY. BATTERIES SHOULD BE REPLACED WHEN THE LOW BATTERY INDICATOR IS HEARD. IN CASE THE BATTERIES FAIL IN THE LOCKED POSITION, A POWER JUMPER IS AVAILABLE TO SUPPLY BYPASS POWER TO THE LOCK.

## STEP 6

OR MANAGEMENT BUTTON KEY TO THE LOCK.

See instructions on how to register User Button Key and Manage-MENT BUTTON KEY(S) TO THE LOCKS.

# To Register a Management Button Key(s)

- 1. Touch the Programming Button Key to the lock for one full second. The green LED turns on.
- 2. Touch the Management Button Key(s) to the lock one at a time. You may register up to twenty-five Management Button Keys per lock. A single flash of the LED and a single beep indicates that the Management Button Key(s) to be registered has been properly touched to the lock.
- 3. Touch the Programming Button Key to the lock for one full second to complete the programming sequence. A double beep indicates the registration of the Management Button Key(s) to the lock and the LED turns off completing the programming sequence.

Repeat the procedure above using the same Management Button Key(s) to register them to all the locks in the system.

NOTE: If the programming sequence is not completed, the new Management Button Key(s) will not be registered to the lock. If you do not touch a new Management Button Key to the lock after touching the Programming Button Key, the programming sequence will expire in fifteen seconds. The lock will keep (if any) existing registered Management Button Key(s).

During the programming sequence, if you touch the same Management Button Key more than once, it will register that key only once. If you are unsure, start over and repeat the procedure. If you touch the Programming Button Key to the lock twice (for one full second each time) you will erase any registered key(s).

# TO REGISTER A USER BUTTON KEY(S)

- 1. Touch the Programming Button Key to the lock for one full second. The green LED turns on.
- 2. Touch a User Button Key to the lock. A single flash of the LED and a single beep indicates that the User Button Key to be registered has been properly touched to the lock.
- 3. Touch the Programming Button Key to the lock for one full second to complete the programming sequence. A double beep indicates the registration of the User Button Key to the lock and the LED turns off completing the programming sequence.

NOTE: If the programming sequence is not completed, the User Button Key will not be registered to the lock. If you do not touch a User Button Key to the lock after touching the Programming Button Key, the programming sequence will expire in fifteen seconds and the existing registered key (if any) will still operate the lock.

# OPERATING INSTRUCTIONS T-30 / T-52

To Unlock Using the User Button Key:

Touch a registered User Button Key to the lock. The bolt/latch will be released for ten seconds. A solid green LED and ten audible beeps indicate that the door may be pulled open. Digilock T-30 and T-52 have a slam shut feature allowing the locker to be locked when the door is closed.

To Unlock Using a Management Button Key:

Touch a registered Management Button Key to the lock. The bolt/latch will be released for two and a half seconds. The LED will be lit during this two and a half second period indicating that the door may be pulled open. Digilock T-30 and T-52 have a slam shut feature allowing the locker to be locked when the door is closed.

## To Add Management Button Key(s)

Management Button Key(s) (up to twenty-five per lock) can be added to a lock at anytime with the Programming Button Key.

- 1. Touch the Programming Button Key to the lock for one full second. The green LED turns on.
- 2. Touch the Management Button Key(s) to be added to the lock one key at a time. A single flash of the LED and a single beep indicates that the Management Button Key(s) to be registered has been properly touched to the lock.
- 3. Touch the Programming Button Key to the lock for one full second to complete the programming sequence. A double beep indicates the registration of additional Management Button Key(s) to the lock and the LED turns off completing the programming sequence.

NOTE: This process does not require you to collect the existing registered Management Button Key(s).

## FOR LOST OR STOLEN USER BUTTON KEYS

If a User Button Key is lost or stolen, repeat the procedure above to register a new User Button Key. Once a new User Button Key is registered to the lock, the old one will no longer be valid. You may register the same User Button Key to multiple locks (keyed alike) for providing access to more than one locker for a particular user. You may not register more than one User Button Key to a single lock.

NOTE: If during operation of the lock, the lock emits 10 rapid beeps and 10 flashes of the LED, it is an indicator that the bolt of the lock is binding with the strike plate and/or frame.

### **OPERATING INSTRUCTIONS T-70**

TO LOCK USING THE USER OR MANAGEMENT BUTTON KEY:

Touch a registered User or Management Button Key to the lock. A single flash of the LED and a single beep indicates that the door is locked.

To Unlock Using the User or Management Button Key:

Touch a registered User or Management Button Key to the lock. A double flash of the LED and a double beep indicates unlocking of the Digilock.

# TO REMOVE REGISTERED MANAGEMENT BUTTON KEYS

If a Management Button Key is lost or stolen, collect all existing Management Button Key(s) and follow the directions below to erase the memory of the lock. Once the memory is erased, you can register your remaining Management Button Key(s).

- 1. Touch the Programming Button Key to the lock for one full second. The green LED turns on.
- 2. Touch the Programming Button Key to the lock for one full second. The LED turns off.

THE LOCK'S MEMORY IS NOW ERASED. FOLLOW THE DIRECTIONS "TO REGISTER A MANAGEMENT BUTTON KEY(S)" TO THE LOCK. YOU WILL ALSO NEED TO REREGISTER YOUR USER BUTTON KEY. REPEAT THIS PROCESS TO ALL LOCKS IN YOUR SYSTEM.

# For Additional Product and/or Product Information

CONTACT DIGILOCK OR YOUR LOCAL DIGILOCK RESELLER.



5341 Old Redwood Highway, Suite 200 Petaluma, CA 94954

> PHONE: (800) 989.0201 OR (707) 766.6000 FAX: (800) 986.4221 OR (707) 766.6226