

Digilock KP-s and WP-s

Operating & Programming Instructions



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Digilock KP-s and WP-s are Digilock's **assigned-use locker locks**. Users enter their four-digit code to unlock their locker, while management has access to the lockers with 5-digit bypass code. The locker will automatically relock when the door is closed.

If **three incorrect keys or codes** are entered, Digilock will go into a "**sleep state**." The lock is asleep when the LED emits a double flash and no audible sound is heard when the "C" key is pressed. Each successive incorrect entry will also result in "sleep state." "Sleep state" will last for 1 minute.

Digilock KP-s and WP-s use two premium off the shelf 9-Volt alkaline batteries. The battery life is estimated between 3-5 years depending on usage (approximately 20,000 operations). When the **batteries become low** Digilock emits an indicator sound, a triple beep, each time it is used. Batteries should be replaced when the low battery indicator is heard. In case the batteries no longer operate the Digilock a power jumper is available to supply bypass power to the lock.

In the following pages, you will find operating and programming instructions for Digilock KP-s and WP-s.

If you have additional questions, contact Digilock customer service or visit us online at www.digilock.com.

Operating Instructions

Digilock KP-s and WP-s

• To Unlock

Press the "C" Key



Enter your 4-digit registered user code

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Press the "key symbol" to unlock



Pull the door open while the **green LED** is lit



Closing the door will **automatically reload** the lock



• To Unlock Using the Management Code

Press the "C" Key



Enter your 5-digit registered management code

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Press the "key symbol" to unlock



Pull the door open while the **green LED** is lit



Closing the door will **automatically reload** the lock



Please note: Digilock KP-s and WP-s are shipped with a default user code of 1234 and default management code of 12345.

Programming Instructions

Digilock KP-s and WP-s

- To Program a New Management Code Using the Existing Management Code

Press the "C" Key



Press the "key symbol"



Enter the existing 5-digit management code

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Press the "key symbol"



The lock will be in programming mode when the "LED" emits a **solid** green light



Enter the new 5-digit management code

--	--	--	--	--

Press the "key symbol"



The "LED" will emit a **solid** green light



Re-enter the new 5-digit management code

--	--	--	--	--

Press the "key symbol"



A **double tone** signifies successful programming¹



¹ If the programming sequence is not terminated properly, the new Management Code will not be registered to the lock. The lock will keep (if any) existing registered Management Code. If you do not enter a new Management Code to the lock after entering programming mode, the programming sequence will expire in fifteen seconds and the existing code will still operate the lock.

- To Program a New User Code Using the Management Code**

Press the "C" Key



Press the "key symbol"



Enter the existing 5-digit management code

--	--	--	--	--

Press the "key symbol"



The lock will be in programming mode when the "LED" emits a **solid** green light



Enter the new 4-digit user code

--	--	--	--

Press the "key symbol"



The "LED" will emit a **solid** green light



Re-enter the new 4-digit user code

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Press the "key symbol"



A **double tone** signifies successful programming²



² If the programming sequence is not terminated properly, the new UserCode will not be registered to the lock. The lock will keep (if any) existing registered User Code. If you do not enter a new User Code to the lock after entering programming mode, the programming sequence will expire in fifteen seconds and the existing code will still operate the lock.

- **To Program a New User Code Using the Existing User Code**

Press the "C" Key



Press the "key symbol"



Enter the existing 4-digit user code

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Press the "key symbol"



The lock will be in programming mode when the "LED" emits a **solid** green light



Enter the new 4-digit user code

--	--	--	--

Press the "key symbol"



The "LED" will emit a **solid** green light



Re-enter the new 4-digit user code

--	--	--	--

Press the "key symbol"



A **double tone** signifies successful programming³



³ If the programming sequence is not terminated properly, the new UserCode will not be registered to the lock. The lock will keep (if any) existing registered User Code. If you do not enter a new User Code to the lock after entering programming mode, the programming sequence will expire in fifteen seconds and the existing code will still operate the lock.