

TOP 7 POWERPOINT TIPS

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1

Fonts, Fonts, Fonts



Fonts, Fonts, Fonts - Before

Can you read this? – 14pt

Can you read this? – 16pt

Can you read this? – 18pt



Fonts, Fonts, Fonts - After

Minimum Text Size 24pt

Best Text Size 32 pt

Titles Should Be 40 pt

Higher the resolution, bigger the font



2

Bullet Points



Bullet Points - Before

- Avoid
- Excessive
- Bullets
- Only
- Bullet
- Key
- Points
- Or
- Your
- Message
- Is
- Lost



Bullet Points - After

Keep bullet points to minimum

Use handouts for detailed information

Make bullets appear as you talk



3

Images



Images

Easier to remember

Make sure they reinforce your point

No Clip Art!



Hybrid Mobile Development - Before

Html

CSS

TypeScript



Hybrid Mobile Development - Ok



HTML



CSS



TypeScript



Hybrid Mobile Development - Better



HTML



CSS



TypeScript

Hybrid Mobile Development – Best



HTML



CSS



TypeScript

4

Integrate Bio



30 seconds to capture their attention



Mobile is single largest
technology innovation of all time



TOUCH MY MONKEY

Play Normal

Play Reverse

Play Random



Scores

Settings

About

Help





5

Practice, Practice, Practice



Practice, Practice, Practice

Have the screen behind you

Record yourself

Get a slide advancer



6

Out of Time



Out of Time

What...

But I still got 20 slides

Please bear with me them in the next 15 seconds



Got to Cover This

Sorry I want to cover this



Need to Cover This One Too

I really want to cover this one too



Out of Time Solution

Finish up current point

Go to slide with link to the material



Summary

1. Increase font size
2. Only add key bullets
3. Spice it up with images
4. Integrate your bio into the talk
5. Practice reduces nerves
6. Don't cram at the end



THANK YOU

<http://digitaldrummerj.me/speaking>

