# **Register and Privacy Policy**

This is a register and Privacy Statement in accordance with the Personal Data Act (Sections 10 and 24) of the SATAKOLKYT Project Records Register and the EU General Data Protection Regulation (GDPR). Created 29.5.2019.

#### 1. Controller

SATAKOLKYT project Youth services of the City of Helsinki Ympäristötoiminnan nuorisotyöyksikkö Uutelantie 32 00990 Helsinki

### 2. Contact person responsible for the Register

Project coordinator info@satakolkyt.fi +358442700573

#### 3. Name of the Register

The SATAKOLKYT project register

#### 4. Legal basis and purpose of the processing of personal data.

The legal basis for the processing of personal data under the EU General Data Protection Regulation is the consent of the individual, which is given when the information is disclosed. The purpose of processing personal data is to coordinate the cleaning of shorelines and the removal of debris. The data will not be used for any other purpose.

#### 5. Contents of the Register

The data stored in the register is:

- Cleaning organisation (association, club, school class, group of friends, etc.)
- · Location and time of cleaning
- Name of contact person
- · Contact phone number
- Contact e-mail address

The contact information will only be retained until the beach is cleaned and the garbage has been removed from the beach. Information on the cleaning organiser and the timing of the cleaning will be maintained until the end of the project in 2021.

### 6. Regular sources of information

The information stored in the register can be obtained through the registration on www.satakolkyt.fi or delivered directly to the project coordinator.

# 7. Regular disclosures and transfer of data outside the EU or EEA

The contact information will not be disclosed to others and will not be published in the service. Only the name of the organisation (e.g. association, club, school class, group of friends, etc.) and the date of cleaning will be publicly visible in the service.

## 8. Registry protection principles

The processing of the register is carried out with due diligence and information systems are adequately protected. When storing registry data on internet servers, the physical and digital security of their hardware is appropriately properly addressed. The data controller shall ensure that the data stored, the access rights of the servers and other information critical to the security of personal data are treated confidentially and only by the employees whose job description it is included in.

## 9. Right of inspection and right to request data correction

Each person in the Register has the right to review his or her data stored in the register and to request correction of any inaccurate information or incomplete information. If a person wishes to check or rectify the information stored, the request shall be sent by email to the controller. Where appropriate, the controller may request the applicant to prove his identity. The controller will respond to the client within the time limit set by the EU Data Protection Regulation (as a rule within one month).

# 10. Other rights of the registered person

The person in the Register has the right to request that personal data relating to him or her from the be removed from the register ("right to be forgotten"). Similarly, data subjects have other rights under the EU General Data Protection Regulation, such as restricting the processing of personal data in certain situations. Requests must be sent by email to the Registrar. Where appropriate, the controller may request the applicant to prove his identity. The controller will respond to the client within the time limit set by the EU Data Protection Regulation (as a rule within one month).