

COCO Data Verification

Verification Date					
Data Entry Operator					
District, State					
Verified by (Name and Post)		<input type="checkbox"/> Partner <input type="checkbox"/> DG			
#	Parameters	Points	Guiding Principles	Means of Verification	Remarks
Regularity of data update (lag between activities & data entry)					
1	Screening		3: >=90% 2: >=70, <90% 1: >=50, <70% 0: <50%	Check entries in COCO & forms. Percentage to be calculated based on the verification of forms received against COCO data entry for the last 21 days	
2	Adoption				
3	Video				
Data entry quality (completeness & correctness when compared with hardcopy)					Remarks on what differs between entry and hardcopy
1	Screening		3: Complete and accurate entries 2: Few errors in entry (e.g. Time, Expressed, Interests, Expressed Questions) 1: Significant errors in entry (e.g. Attendance, Expressed Adoption, Group Name, Person Name) 0: No entries (e.g. only form selected while no entries made)	Check screening forms (Attendance, Expressed Interest, Expressed Questions, Expressed Adoptions) and COCO entries	
2	Adoptions		3: Accurate entries 0: Inaccurate entries	Check adoption verification forms & COCO entries	
3	Video		3: Complete and accurate entries 2: Few errors in entry (e.g. Animators, Camera Person, Actors, Video Type, Approval Date) 1: Significant errors in entry (e.g. Video Suitable For, Language, Village, Date) 0: No entries (e.g. Title, YouTube ID)	Check video database sheet and COCO entries	
Overall Score			A = 18 - 15, B = 14 - 12, C = 11 - 9, D = 8-0		
Overall Grade					
Remarks: 					<hr/> Signature <hr/> Name