

## SCOPE OF WORK

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Features in website

Project Title: Microsite for Dalia Collection
Project Description: To design and develop a microsite
with e-commerce

Responsive website design (optimised for mobile, tab and desktop)
Includes rich media, content and photographs. Utilised from the marketing campaign.
Type of users : Visitors, Customers, Admin
Visitor Features
+ View Home Banners or Slide Show Gallery
+ Browse Products
+ View Product Details
+ Add products to order list (shopping cart)
+ View FAQs
+ Become a Member through Registration process
+ View Static Pages
Registered Member Panel
+ Login to site
+ Manage Account
+ My Profile
+ My Wishlist
+ My Orders
+ Buy Product (Checkout)
+ Logout
Admin Panel
+ Login
+ Dashboard
+ Administrator User Management
+ Site Member (Customer) Management
+ Product Management
+ Pricing management
+ Order Manager

Scope of work
FRONT END
Home Page
Views Website Logo, Banners, Commercial Film which are integrated with Home Page
Product display - Product categories in the Dalia collection
View links for parent site, Login and Sign Up
Product detail Page
Product Title
Product Image
Product Description
Available product sizes (rings size, bangle size etc.)
Order Button
Links to FAQs, terms & conditions, shipping details
View Order
Displays products added to the order details with a small product image, subtotal, description, shipping amount
Link to "Update" and "checkout"
Link to "See entire order"
Remove Product from the Order list
Update Quantity and Recalculate Sub Total
User Login
This section allows User to enter the website by adding login details created during registration
Enter authenticated Email Address and Password to login
Forgot Password Link
Recover password through mail
New User? Sign up link available
Registration
This section allows New Users to create new registration account on the Site
Fill the registration form with all required fields
Enter Profile details like name, email id, password
Enter address details like Country, State and Zip Code
Submit Form
After creating login, the Customer enters the account with authenticated username and password and can perform the following tasks:

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My Account
Personal Information
Change Name, Login, E-mail Address, or Password
Manage Address Information
My Current Orders
View all Orders
View order no/ order date/ amount/ quantity
View Status (In Process, Shipped, Open, Rejected)
History/Receipts
View details of all the orders made
View order id, status, date ordered
Link to re-Order
Sign out
Wishlist
Displays products added to the wishlist
With a small product image, subtotal, shipping amount
Link to "Update", "order now" and "move to shopping cart"
Link to "See entire wishlist"
Remove Product from the wishlist
Update Quantity and Recalculate Sub Total
Checkout
Proceed to Shipping Details
View/ Edit Shipping Details
Select Shipping Method
Proceed to Billing Details
View/ Edit Billing Details
Review Order
View Total Order Summary, with Shipping and Billing Details
Proceed to Payment Details
Payment Gateway Integration
Order Confirmation
Show confirmation of order with order details on the screen
Shipping Information
Details regarding Shipping information and collaboration with any partners which will be confirmed wit client for more details
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**Static Pages** 

Scope of work
Contact Details
About Dalia Collection
Privacy Policy
Disclaimer
Terms & Conditions
FAQs
BACK END
Login
Administrator may login into the admin panel with the authorized username and password to get access to this panel
Site Map
View Summary of the whole Admin panel
Administrators Users Management
The administrator user section shows the list of admin users accessing the panel. The admin can search and sort the list. The admin can even edit and delete the existing record.
View Admin
Search / Sort Admin users
Change the Status of admin user (Active / Inactive)
Add / Edit / Delete Admin Users
Customer Management
The Customer Management section shows the list of customers who have registered themselves on the site.
View All Customers of the site
Search / Sort Customers
Change the Status of Customer (Active / Inactive)
Add/ Edit / Delete Customers
Send mail to the Customers
Update gold, diamond, sapphire prices
Update daily price of gold, diamond or sapphires to reflect price on product
Product Management
The Admin can view all the products that are being displayed on the site.
Admin has full rights to add/edit the particular product once placed on the site.
View all products
Change the Status (Active / Inactive)
Add Product

Scope of work
Add General Information about the product like Name, description etc.
Add weight information on gold, diamond, sapphires and making charges
Display price dynamically
Upload Image
Edit / Delete Product
Product categories (Category management: Necklace, Bangles, Earrings etc.)
Order Management
View all Order Detail
View Order Information
View Billing/ Shipping/ Payment
View/ Change Order Status (In Recived advance, Order in process, Product ready, Balance amount paid, Shipped, Delivered, Returned, Cancelled, Re-fund initiated)
Search / Sort Orders
Alphabetical Search
Edit / Delete Orders
Print Order Confirmation
Print Invoice
E-mail Template
There will be different templates available for different occasion like Welcome Mail, Forgot Password, Order confirmation etc.
Log out
The Administrator can log out of the admin panel from the log out link given in the panel.
Assumptions
The product categories are fixed. Necklace, bangles, Earrings, Pendants, Hand rings, Hair clips