



To whom it may concern,

Writing a letter of recommendation for Jose Browne is a gift, not a chore. Jose started working in Tallahassee Community College's Office of Communications and Public Information in the spring of 2007. The position description was one that fulfilled many responsibilities of our office -- archiving college-specific news articles, distributing program brochures throughout campus, and filing invoices and purchase orders just to name a few. While Jose tackled each of these tasks with the same amount of due diligence, it soon became apparent his talents far exceeded the tasks we asked him to fulfill. As I write this letter on Jose's behalf, I can't help but reflect on how he changed the role of the Communications Assistant. Before advertising for our next hiring, we will have to rewrite the position description to match the skill set that Jose so freely gave to us.

Jose's technical strengths have allowed him to create Web pages and html e-mails, while also launching our social media campaign which began with a Facebook presence and Twitter account. His skills with flash technology were instrumental in our office being able to create flash advertising without having to outsource the job. What's more, Jose managed to tackle all of these additional tasks while continuing to accomplish the less challenging daily assignments.

He successfully juggled the demands of a full academic load while working part-time. Jose is a very bright young man with a positive attitude. He accepts redirection with the intention it was given and appears appreciative of being given the opportunity to learn how to do things in different ways. He connects easily with people of all ages and is confident and comfortable in many different settings. His intelligence and sense of humor are such great assets to our office.

We will not only miss the work that Jose produces for our office, but we will miss him. He is a unique young man who managed to create friendships with all those around him while keeping his professional side intact. I will enjoy watching Jose create a successful career. With no doubt, this young man is destined for greatness.

With sincerity,

Susie Hall and Alice Maxwell  
Directors of Communication and Public Information