

ABOUT ME

I would describe myself as a resourceful, energetic, and passionate employee who has the skills and qualities to match the job description. Previous managers would often describe me as industrious, trustworthy, and someone they could rely on to carry out their duties on time and to exacting standards besides I am very ambitious and a high achiever

LANGUAGES

ARABIC C2
ENGLISH C1
TURKISH B1

PERSONAL DETAILS

Date of birth
26 Apr 2002

Nationality
Jordanian

Marital status
Single

DRIVING LICENSE

Driving license category
Jordanian Driving license


REFERENCES


MY TRANSLATIONS
<https://drive.google.com/drive/folders/1gx-JomFSuZdWA5pr--XUVNlgl17B6whK>


MY LECTURES ON DRIVE
https://drive.google.com/drive/folders/1Qhsw8NNnSyUcxH-5jpRs-JKLeZZ_c5yn?usp=sharing

SAIF
ALTAMIMI

TRANSLATOR/INTERPRETER/ CUSTOMER SERVICE

 Jordan, Irbid, 21110

 00962780661700

 saif-altamimi@hotmail.com

WORK EXPERIENCE

MCDONALD'S
Irbid
Jul 2021 - Apr 2022

Crew
I handled customer issues and complaints with professionalism. If a customer is dissatisfied with our services, I would begin by offering a sincere apology and then inquire about the issue to provide an appropriate solution. Often, customers could be upset or even offensive, but it was crucial to remain calm and manage the situation tactfully to avoid losing the customer and protect the company's reputation. Additionally, I ensured the delivery of high-quality meals with prompt and efficient service.

EXTENSYA
Irbid
Sep 2023 - Oct 2023

Agent

CONCENTRIX
Irbid
Jul 2024 - Present

Agent
My experience in customer service at Concentrix has equipped me with strong communication skills and client-focused skills, as I can handle multiple customers in record time. The account I work on is one of the most challenging in the company called TIER, as it requires a high level of persuasion skills, empathy, and the ability to calm the customer if they are angry, it is a balance between being friendly and professional at the same time. I also have developed strong communication and problem-solving skills by assisting customers with their concerns and providing timely solutions.

FREELANCE
TRANSLATOR
Irbid
Oct 2020 - Present

Literary translator
My native proficiency in Arabic combined with a deep understanding of Arabic syntax, as well as my advanced skills in English C1 and intermediate knowledge of Turkish B1, those skills give me trust in my ability to deliver precise and culturally nuanced translations. My experience translating short stories between English and Arabic has sharpened my skills to capture the essence of both languages.

Link of my translations:
https://drive.google.com/file/d/1FC8Gqcx5iWaGC1O1GL8llgSNmnTCGbx3/view?usp=drive_link

FREELANCER
Irbid
Oct 2020 - Present

Freelance translation teacher
I have extensive experience teaching undergraduate students in Translation. I managed groups dedicated to teaching translation courses and I'm confident in my ability to cover the entire curriculum of my major. My lectures are available on my drive, as I have taught nearly all the courses in my field. My students appreciate my ability to present the course material clearly and without complications. My lectures can be accessed via the link below

EDUCATION

YARMOUK UNIVERSITY
Irbid, Jordan
2024

Translation

My field is increasingly vital in the modern world, as technology continues to advance rapidly. The need to disseminate scientific knowledge globally, across various languages, highlights the essential role of translation in spreading science and technology to every corner of the planet.

ZAD ACADEMY
Online
2025

Some College (no degree)

I am currently a student at أكاديمية زاد, an academy specializing in Islamic jurisprudence. My studies cover various subjects, including theology and monotheism, the life of the Prophet, Islamic education, hadith, jurisprudence, and the Arabic language. The academy aims to provide a comprehensive and in-depth education in these areas, and I am benefiting from this experience to deepen my knowledge and develop my skills.

SKILLS

DEEP CULTURAL UNDERSTANDING

EFFICIENT PROBLEM-SOLVING

COMPLAINT HANDLING

EMOTIONAL INTELLIGENCE

HELPFUL AND PROACTIVE

INTERPERSONAL SKILLS

TEAM MANAGEMENT

INTERPRETING SKILLS

CASE MANAGEMENT

QUICK WRITING

TRANSLATION SKILLS

CRITICAL THINKING

ARABIC SYNTAX

COURSES

**LANGUAGE MAKERS
ACADEMY**
May 2022

English language

YARMOUK UNIVERSITY
Jan 2022

Simultaneous interpreting English to Arabic

YARMOUK UNIVERSITY
Jun 2024

Simultaneous interpreting Arabic to English

YARMOUK UNIVERSITY
Dec 2021

Consecutive interpreting English to Arabic

YARMOUK UNIVERSITY
Apr 2024

Consecutive interpreting Arabic to English

YARMOUK UNIVERSITY
Jun 2023

Literary translation

YARMOUK UNIVERSITY
Jun 2023

Legal translation

YARMOUK UNIVERSITY
Jan 2024

Media translation

YARMOUK UNIVERSITY
Jan 2024

CAT tools/ phrase

YARMOUK UNIVERSITY
Jun 2024

Semantics and Pragmatics

