



Microsoft Office Excel 2007

By Denise Etheridge

John Wiley and Sons Ltd. Paperback. Book Condition: new. BRAND NEW, Microsoft Office Excel 2007, Denise Etheridge, You already know Excel 2007. Now you'd like to go beyond with shortcuts, tricks, and tips that let you work smarter and faster. And because you learn more easily when someone shows you how, this is the book for you. Inside, you'll find clear, illustrated instructions for 100 tasks that reveal cool secrets, teach timesaving tricks, and explain great tips guaranteed to make you more productive with Excel 2007. Minimal text and maximum illustrations Task-oriented, step-by-step approach Navigational aids connect instructions to illustrations Self-contained, two-page lessons Uniform layout makes it easy to read less, learn more How easy is it? Look for these symbols marking the difficulty of each task. Demonstrates a new spin on a common task Introduces a new skill or a new task Combines multiple skills requiring in-depth knowledge Requires extensive skill and may involve other technologies.



READ ONLINE
[2.12 MB]

Reviews

This composed book is excellent. it was actually writtern very perfectly and valuable. I found out this book from my i and dad advised this book to learn.

-- **Maymie O'Kon**

Here is the finest ebook i have got read until now. It really is simplistic but excitement within the 50 percent in the book. Once you begin to read the book, it is extremely difficult to leave it before concluding.

-- **Lupe Connelly**