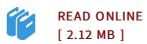




Microsoft Office Excel 2007

By Denise Etheridge

John Wiley and Sons Ltd. Paperback. Book Condition: new. BRAND NEW, Microsoft Office Excel 2007, Denise Etheridge, You already know Excel 2007. Now you'd like to go beyond with shortcuts, tricks, and tips that let you work smarter and faster. And because you learn more easily when someone shows you how, this is the book for you. Inside, you'll find clear, illustrated instructions for 100 tasks that reveal cool secrets, teach timesaving tricks, and explain great tips guaranteedto make you more productive with Excel 2007. Minimal text and maximum illustrations Task-oriented, step-by-step approach Navigational aids connect instructions to illustrations Self-contained, twopage lessons Uniform layout makes it easy to read less, learn more How easy is it? Look for these symbols marking the difficulty of each task. Demonstrates a new spin on a common task Introduces a new skill or a new task Combines multiple skills requiring in-depth knowledge Requires extensive skill and may involve other technologies.



Reviews

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