# Dilini Gunathilaka

Email: ca.dilinig@gmail.com | Mobile: +1-902-412-7978 | LinkedIn | Portfolio

# **Experience**

## Virtusa Pvt. Ltd. - Senior Software Engineer

JUNE 2024 - FEBRUARY 2025

Colombo, Sri Lanka

- Developed PowerShell scripts to automate pre- & post-migration validations, reducing manual QA effort for over 10TB of data.
- Managed SharePoint large lists and libraries, achieving zero downtime & ensuring uninterrupted business processes.
- Restructured SharePoint permissions to align with organizational security standards, enhancing security compliance.
- Enhanced SharePoint capabilities by integrating Forms, Web Parts, and Power Platform tools to overcome out-of-the-box limitations and support advanced business requirements.

#### **Virtusa Corporation - Consultant**

JANUARY 2023 - JUNE 2024

Halifax, Nova Scotia, Canada

- Migrated over 4000 SharePoint sites to SharePoint Online using ShareGate, modernizing client infrastructure.
- Administered SharePoint, Microsoft Teams, and Power Platform (CoE kit), streamlining in change management and maintaining environment compliance.
- Developed 600+ custom solutions by utilizing Power Platform across internal business units including HR, Legal, Audit, and Finance, reducing manual effort on tasks and improving performance of critical operations.
- Provided L3/L2 product support for O365 and Power Platform, including identifying problems and providing quick recommendations and resolutions, achieving a 0% escalation rate in ServiceNow ticket handling.
- Designed well-organized SharePoint sites, lists, document libraries, content types, views, permissions, and forms in collaboration with business stakeholders, reaching optimal standards.
- Led Sprint Cycles, including planning and review backlogs, successfully achieving project milestones with an improvement in delivery time.

#### Virtusa Pvt. Ltd. - Associate Consultant

MARCH 2018 - JANUARY 2023

Colombo, Sri Lanka

- Implemented 100+ enterprise-grade solutions using Power Platform, enabling business to meet targets with zero escalations.
- Managed SharePoint environments, data classification, term store management (meta-data assignment) resulting in achieving 99.9% data availability and product usability.
- Executed content migration from OpenText to SharePoint, reducing manual QA effort by 75% through custom CSOM tool development.
- Transformed and cleaned SQL databases, supporting data migration and improving data accuracy.

#### **Certifications**

#### Microsoft Certified: Power Platform Fundamentals (PL-900) - Certification

Validates foundational knowledge of Power Apps, Power Automate, Power BI, and Dataverse within Power Platform.

## Generative AI Certifications – <u>Certificates</u>

Introduction to Artificial Intelligence, Generative AI, Artificial Intelligence for Business, Microsoft 365 Copilot, Ethics of AI

# Recognitions

Virtusa Star Performer of the Quarter – FY20Q4 | Virtusa Top Performer – FY20

### **Education**

**Sri Lanka Institute of Information Technology** - Bachelor of Science Honours in Information Technology - WES <u>Certified</u> Concentration: Software Engineering, Database Management, Business Consulting, Information Systems, Document Management Systems

#### Skills

**Technical Skills:** Enterprise Content Management (SharePoint), Content migration (ShareGate, CSOM), Business process automation (Power Automate Cloud flows), Low-Code applications development (Power Apps), HTML, CSS, Data validation, System integration, Scripting (PowerShell, JavaScript), Microsoft 365 Administration, Technical Support, Business Analysis, SDLC, Agile/SCRUM, Code Review, Testing

**Software Knowledge**: SharePoint Online, SharePoint 2016, SharePoint 2013, SharePoint 2010, Microsoft Office 365 (Excel, Word, OneNote, PowerPoint, OneDrive, Teams), Power Platform (Power Automate/flows, Power Apps - Canvas & Model-Driven, Power Fx, Dataverse, Dataflows), ServiceNow, Azure Active Directory

**Soft Skills**: Analytical thinking, Critical thinking, Communication skills, Attention to detail, Decision-making, Presentation skills, Analytical and problem-solving, Client interaction, Requirements gathering, Leadership, Documentation, Time management. Teamwork