

Dilini Gunathilaka

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Experience

Virtusa Pvt. Ltd. - Senior Software Engineer

JUNE 2024 - FEBRUARY 2025

Colombo, Sri Lanka

- Developed PowerShell scripts to automate migration validations activities, reducing manual QA effort for over 10TB of data.
- Managed SharePoint large lists and libraries, achieving zero downtime & ensuring uninterrupted business processes.
- Restructured SharePoint permissions to align with organizational security standards, enhancing security compliance.
- Enhanced SharePoint capabilities by integrating Forms, Web Parts, and Power Platform tools to overcome out-of-the-box limitations and support advanced business requirements.

Virtusa Corporation - Consultant

JANUARY 2023 - JUNE 2024

Halifax, Nova Scotia, Canada

- Administered Microsoft Teams, SharePoint, and Power Platform (CoE kit), streamlining in security and permission management, policy creation and assignment, and maintaining environment compliance.
- Provided L3/L2 support for SharePoint, Teams, OneDrive and Power Platform, including identifying issues and proactive issue resolution, achieving a 0% escalation rate in ServiceNow.
- Monitored the health and performance of Microsoft Teams and SharePoint applications by conducting daily system checks, ensuring uninterrupted collaboration services.
- Migrated over 4000 SharePoint sites to SharePoint Online using ShareGate, modernizing client infrastructure.
- Developed 600+ custom solutions by utilizing Power Platform across internal business units including HR, Legal, Audit, and Finance, reducing manual effort on tasks and improving performance of critical operations.
- Designed well-organized SharePoint sites, lists, document libraries, content types, views, permissions, and forms in collaboration with business stakeholders, reaching optimal standards.
- Led Sprint Cycles, including planning and review backlogs, successfully achieving milestones with an improvement in delivery time.

Virtusa Pvt. Ltd. – Associate Consultant

MARCH 2018 - JANUARY 2023

Colombo, Sri Lanka

- Implemented 100+ enterprise-grade solutions using Power Platform, enabling business to meet targets with zero escalations.
- Managed SharePoint environments, data classification, term store management (meta-data assignment) resulting in achieving 99.9% data availability and product usability.
- Executed migration from OpenText to SharePoint, reducing manual QA effort by 75% through custom CSOM tool development.
- Transformed and cleaned SQL databases, supporting data migration and improving data accuracy.
- Provided continuous technical support and administration for SharePoint, Teams, and Power Platform environments.

Certifications

Managing and Administering Microsoft Teams by Microsoft Press – [Certificate](#)

MS-700 Preparation course focusing on Comprehensive Management of Microsoft Teams, Operational Administration, Security and Compliance, Advanced Features, Monitoring and Troubleshooting.

Microsoft Certified: Power Platform Fundamentals (PL-900) – [Certification](#)

Validates foundational knowledge of Power Apps, Power Automate, Power BI, and Dataverse within Power Platform.

Generative AI Certifications – [Certificates](#)

Introduction to Artificial Intelligence, Generative AI, Artificial Intelligence for Business, Microsoft 365 Copilot, Ethics of AI

Recognitions

Virtusa Star Performer of the Quarter – FY20Q4 | Virtusa Top Performer – FY20

Education

Sri Lanka Institute of Information Technology - Bachelor of Science Honours in Information Technology - WES [Certified](#)

Skills

Technical Skills: PowerShell scripting, Microsoft Teams Administration, Microsoft 365 Administration, SharePoint Administration, Enterprise Content Management, Content migration, Business process automation, Low-Code applications development, HTML, CSS, JavaScript, System integration, Technical Support, Business Analysis, SDLC, Agile/SCRUM, Code Review, Testing

Software Knowledge: SharePoint Online, SharePoint 2016, SharePoint 2013, SharePoint 2010, Microsoft Office 365 (Teams, OneDrive, Excel, Word, OneNote, PowerPoint), Power Platform (Power Automate/flows, Power Apps - Canvas & Model-Driven, Power Fx, Dataverse, Dataflows), ServiceNow, Azure Active Directory (Microsoft Entra ID), ShareGate

Soft Skills: Analytical thinking, Critical thinking, Communication skills, Attention to detail, Decision-making, Presentation skills, Analytical and problem-solving, Client interaction, Requirements gathering, Leadership, Documentation, Time management, Teamwork