- 1. Excel, SQL Server, SharePoint.
- 2. Click "Get Data".
- 3. Click "Refresh" on the Home tab.
- 4. .csv, .xlsx
- 5. A preview of tables or sheets in the data source.
- 6. In Navigator, check only "Product" and "Price", then click "Load".
- 7. In Power Query, select OrderDate column  $\rightarrow$  right-click  $\rightarrow$  Change Type  $\rightarrow$  Date.
- 8. "Load" imports data directly; "Transform Data" opens Power Query to edit before loading.
- 9. Wrong server name, wrong credentials, or firewall blocking connection.
- 10. Go to "Data source settings"  $\rightarrow$  "Change Source".
- 11. = Table.SelectRows(Source, each [Quantity] > 1)
- 12. Click "Transform Data"  $\rightarrow$  "Data source settings"  $\rightarrow$  "Change Source"  $\rightarrow$  select new file.
- 13. Change column type to "Text" or "Any" in Power Query to fix mixed data type error.
- 14. Use "Get Data"  $\rightarrow$  SQL Server  $\rightarrow$  use parameter in query or filter after connection.
- 15. Use Power Automate flow to schedule data refreshes or trigger imports automatically.