

Arfi Wanda Safitri

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Bachelor of Psychology with a great interest in human resources development and employee management. Experienced in psychological assessment, assertive communication, and data analysis. Skilled in conflict management, problem solving, and the ability to work in a team. With internship experience in the human resources, I am ready to commit to developing a career in the human resources field with the aim of optimizing individual potential and increasing organizational productivity through effective recruitment and harmonious human resources management.

EDUCATION

UNIVERSITAS ISLAM INDONESIA – Yogyakarta, Indonesia

2020-2024

Bachelor of Psychology (GPA 3.67/4.00)

UNIVERSITAS ISLAM INDONESIA – Yogyakarta, Indonesia

Master's in Psychology

(Incoming – March 2025)

EXPERIENCE

CENTRAL JAVA REGIONAL POLICE

February – March 2024

Talent Assesment Intern, PSYCHOLOGY SECTION BUREAU OF HUMAN RESOURCES

- Managed and supervised the administration of psychological tests for >10 participants/day
- Coordinated in supervise and assisting the administration of tests for >50 participants in the BUJP Test for the Gada Pratama Security Guard Training at the Central Java Regional Police level in Temanggung
- Led a project team of 7 members and successfully completed the project 100% on time

RESEARCH TEAM ON CHINESE MUSLIM COMMUNITIES IN RIAU

November – December 2021

Team Leader (*Sociology and Anthropology of Islamic Societies Subject*)

- Directed and coordinated a team of 6 members, ensuring successful project execution within the set timeline
- Conducted interviews with 3 Chinese Muslim individuals in Riau, members of the Indonesian Chinese Islamic Association (PITI) in Pekanbaru

PSYCHOLAND COMMITTEE – Universitas Islam Indonesia

September – November 2021

Public Relation dan Liaison Officer (LO)

- Manage external collaboration by contacting >20 media partners to effectively publicize events
- Handled document deliveries, including sending invitation letters to >30 universities to invite participation in the event
- Supervised and coordinated participants to ensure successful competition involvement

CERTIFICATE

- **Bootcamp Kilat Human Resources – harisenin.com**

January 2025

SKILL

- **Technical** : Administration and scoring of psychological test tools (TIU, PapiKostick, Wartegg, etc.), as well as preparation of test result reports
- **Technology** : Ability to use Google Workspace, MS Office operation, *software* statistics and data analysis (Jamovi, SPSS), and Media Editing (Canva, Capcut, etc.)
- **Communication** : Effective and assertive communication skills, both individually and in groups
- **Adaptability and Collaboration** : Easy to adapt to new environments and able to work well in a team
- **Language** : Indonesian (Native), English (TOEFL ITP 520)