

Zaeef Alvin Maulana

Bekasi, Indonesia

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I am an active student at Universitas Pembangunan Nasional Veteran Jakarta, majoring in DIII Information Systems, who has an interest in technology and has a creative talent who is always looking for challenging opportunities to learn and develop in order to have a greater impact. I am also a realistic person in setting targets or goals and always strive to achieve those goals in a good and efficient way, I also have high motivation and enthusiasm in working.

Education

Universitas Pembangunan Nasional Veteran Jakarta - Jakarta, Indonesia

July 2021- Now

Undergraduate in Information Systems, **3.89/4.00**

Active in student organizations, where I volunteer as a mentor for web programming and graphic design study clubs and often become PIC activities.

Experience

PT Triatra Sinergia Pratama (Member of Astra) - Jakarta, Indonesia

Feb 2024 - June 2024

UI/UX Designer

- Contributed to 3 projects: Dikantor application for employees or internal, CORE application for customer applications and VICON application for company vendors.
- Analyzed the needs of web-based and mobile application development, and made prototyping of all 3 projects.
- Create attractive and intuitive interface designs for applications, and create application logos for projects.
- Collaborate with developers to align project goals and needs.

DAV PROSYAR - Bekasi, Indonesia

Sep 2018 - Des 2018

Administrator & Wordpress Developer

- Responsible for designing all company needs and creating articles.
- Fully responsible for Property Sales Website and Property Data management.

Organization Experience

MBKM Actualization of State Defense UPNVJ 2024 - Bogor, Indonesia

September 2024

Trainers

- Provide basic and advanced material on the concept of state defense, including national values, and the relevance of state defense in everyday life. Delivering materials with interactive and contextual methods so that participants can easily understand and internalize these values.
- Lead physical exercises and state defense simulations such as marching, basic tactics, and team-building activities that strengthen participants' discipline, cooperation, and mental resilience. Supervise field practices to ensure participants' safety, accuracy, and understanding.
- Evaluate participants' skills and understanding during debriefing activities, recording individual and group progress and providing constructive feedback.

MBKM Actualization of State Defense UPNVJ 2023 - Bogor, Indonesia

August 2023 – November 2023

Head of MBKM ABN Faculty of Computer Science

- Developed Tanjungsari village website using SDLC (System Development Life Cycle) method.
- Held healthy Internet and cyberbullying socialization to 70+ students of SDN 03 Tanjungsari.
- Helping 15+ local MSMEs to digitize their business to the internet and market to E-Commerce.

Multimedia In Action 2023 KSM Multimedia UPNVJ - Jakarta, Indonesia

Sept 2023 – November 2023

Head of Publication, Documentation and Design Division

- Create concepts, ideas, and design themes for national competition events.
- Create designs using Adobe Photoshop CS6, Canva and Figma applications.

Speaker

- Became a speaker at the PLMBK activity of FIKES S1 Nursing Study Program.
- Presented material on Leadership, Marching and State Defense for new students.

8th National Seminar of Computer Science and Application Students 2023 - Jakarta, Indonesia

June 2023 – August 2023

Vice Chairman

- Represents the Chairman of the Board of Commissioners in his absence.
- Guiding and supervising board members in accordance with their respective duties.
- Coordinating and responsible for the Materials and Proceedings, Administration and Registration divisions, as well as equipment and commodities.

Workshop Tech For Society KSM Android UPNVJ - Jakarta, Indonesia

Feb 2023 – Mei 2023

Project Officer

- Lead the committee recruitment program using Trello application.
- Lead 30+ committee members of UPNVJ Android KSM TFS.
- Conducted a workshop on creating a website-based landing page attended by 70+ students of SMAN 70 Bulungan.

UPNVJ Multimedia KSM Graphic Design Study Club - Jakarta, Indonesia

Feb 2023 – Sept 2023

Graphic Design Mentor

- Creating graphic design learning syllabus for one semester.
- Taught Graphic Design using Adobe Photoshop CS6 application.
- Lead graphic design study club activities, including scheduling and meeting agendas, preparing study materials, and facilitating discussions and activities. study materials, and facilitating discussions and creative activities.
- Responsible for delivering graphic design instruction to more than 45 students.

FIGHTER PREPARATION & FIK GOES TO CHAMPION - Jakarta, Indonesia

March 2023 - Apr 2023

Staff PDD

- Work closely with the organizing team to ensure that all designs meet the needs and requirements that have been set.
- Create certificate designs for workshop participants.

Open Recruitment KSM Android UPNVJ - Jakarta, Indonesia

Sept 2022 - Oct 2022

Staff of Trial Study Club

- Supervise prospective members during Study Club with 190+ students.
- Report the results of supervision of prospective members to the Head of Division and Chief Executive Officer.
- Checking the attendance list, activity, and assignment collection of prospective members during Study Club.

STRING (Study Sharing) 2022 - Jakarta, Indonesia

Sept 2022 - Oct 2022

Web Programming Mentor

- Teaching web programming using HTML, CSS and javascript programming languages.
- Creating materials about web programming

License and Certification

Certiport – A Person VUE Business

IT Specialist – Data Analytics

National Professional Certification Agency (BNSP)

Junior Web Programmer

RevoU – Mini Course

Product Management

Skills and Interest

- **Hard Skills:** HTML, PHP, CSS, Javascript, Python, UI/UX Designer, Design Graphic.
- **Soft Skills:** Leadership, Teamwork, Problem Solving, Time Management, Communication, Adaptability and Growth Mindset.
- **Tools:** Figma, Adobe Photoshop, Adobe Ilutrator, Adobe XD, Maze, Marvel App, Visual Studio Code, PHPMyAdmin, Draw.io, Notion, Trello, Microsoft Office, Google Workspace, Sony Vegas Pro.
- **Interest:** Technology and Sustainable Development.
- **Language:** Indonesian Native Speaker; Limited Working Proficiency in English.