



# HOIRUNISA MA'ARIFAH

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Jl. Pal batu III No. 30, Jakarta Selatan

I am an undergraduate Psychology student seeking an internship opportunity to apply my academic knowledge and interpersonal skills in a dynamic professional environment, particularly in the field of Human Resource Management.

## Academic Projects

### Employee Engagement and Organizational Conflict Analysis

Dec 2024 - Jan 2025

- Designed a questionnaire to gain deep insights into employees' perceptions of employee engagement and organizational conflicts.
- Collected, analyzed, and summarized survey data to identify areas requiring further attention.

### Analyzing Corporate Dynamics

Dec 2024 - Jan 2025

- Designed an interview guide focusing on company culture, structure, change and development to gain in-depth insights into corporate dynamics.
- Conducted interviews with company managers to gather perspectives on culture, structure, change and corporate development.
- Processed, analyzed, and summarized interview data to identify areas requiring further attention and provided strategic recommendations for company improvement.

## Education Level

### Universitas Muhammadiyah Prof. Dr. Hamka - Jakarta, Indonesia

Sep 2022 - Present

#### Bachelor Degree in Psychology, 3.40/4.00

- Relevant Courses: Observasi & Wawancara dalam Psikologi, Psikologi Industri dan Organisasi, Analisa Jabatan

## Organisational Experience

### Coaching & Counseling Club of Psychology UHAMKA - Jakarta, Indonesia

Sep 2023 - Present

#### Member of the Coaching Division

- Served as a peer counselor and coach to assist, facilitate, and provide information on mental health and individual growth, as well as current psychological phenomena and issues for UHAMKA students.

### Uhamka Menyala - Jakarta, Indonesia

Jan 2024 - Sep 2024

#### Member

- Participated in community service activities in Garut, West Java.
- Conducted teaching activities for underprivileged children at Rumah Peduli Indonesia Hijau, South Jakarta.

## Skills, Achievements & Other Experience

- **Hard Skills** (2025): SPSS, Canva, Google Docs, Microsoft Office (Excel, Word, PowerPoint)

- **Soft Skills** (2025): Communication, Problem-Solving, Critical Thinking, Adaptability, Teamwork