

4. Quotation Email

From: dimplerangee123@gmail.com

To: procurement@greenglobe.com

Subject: Quotation for Annual IT Maintenance Services

Dear Procurement Team,

Thank you for considering 4S Solutions Pvt. Ltd. for your IT maintenance needs. Please find below the quotation details for your review:

Service: Annual IT Maintenance Contract

Coverage: 24/7 Support and On-site Visit

Cost: \$8,500/year

We look forward to the opportunity to serve your organization. Please let us know if you require further details.

Thanks and Regards,

Dimple Rangee