Dina Soufi

UX/UI Designer

About me

Comprehensive understanding of UX Design principles with over a decade of experience working with and for users in small and large enterprises, improving customer experience and service, analyzing and solving business problems, developing and enhancing business processes, managing and coordinating projects, designing and desktop publishing training materials. Recognized for on-time and on-budget deliveries with meticulous attention to details.

Portfolio

dribbble.com/**dinasoufi**   behance.net/**dinasoufi**

Work experience

Sparkis Group, Inc.
2017 – Present

Freelance UX/UI Designer
Collaborate with users, stakeholders, and the development team to ideate concepts leading to exceptional user experience designs, elegant user interfaces, and improved products.

Salus IRB
2013 – 2016

IRB Coordinator
Increased revenue by timely and accurately coordinating all planning, facilitating, processing, and follow-up activities for IRB meetings and deliverables.

Sardini Arthritis Center
2011 – 2012

Billing & Claim Processing Manager
Managed all medical billing tasks and improved cash-flow by 60% through accurate and on-time A/R collection and processing.

Tesoro Companies
2009 – 2010

Legal Contract Consultant/SAP-CLM Project
Assisted Tesoro in achieving a major milestone establishing an SAP-based Contract Lifecycle Management system to digitize and archive paper contracts.

Precise Billing Services
2006 – 2012

Billing Analyst
Managed a medical billing consultancy supporting doctors with medical billing needs

Freddie Mac
1999 - 2005

Graphics Specialist and Project Coordinator
Managed timely production of high-quality training materials created by multiple developers resulting in over 2500 pages of desktop-published training documents, user manuals, presentations, business plans, marketing materials, posters, flyers, surveys, and product catalogs.

Contact

✉ dina.soufi@gmail.com

📍 Austin, Texas

Skills

UX · UI · Mobile Design · Product Design · Interactions · Project Managment · Web Design

Tools

Sketch · Axure RP · Invision · Illustrator

Education

UX/UI Design Certification
Austin Community College

Graphic Design
Northwest Vista Community College

Office Management
Pitman Institute

OTHER

Business Administration

Medical Billing and Coding