

## Reference Check for New Recruitment

*Private and Confidential*

This is with regard to reference check of below candidate who have applied for the mentioned position of at Nepal Clearing House Limited. He/ She has given name of the below referee for reference check. We consider reference check of the candidate as an important criterion for final assessment of the candidate.

Reference is to be completed by sending back this form to [hr@nchl.com.np](mailto:hr@nchl.com.np) through email for which referee will have to answer few questions listed below which will take 5-10 minutes.

To send the form through email, kindly answer below questions.

1. How did you know the candidate and for how long have you known him/her?  
 > After he joined Civil Bank.
2. Has the candidate worked with you? If yes, how long has the candidate worked with you? Please mention the organization name and working relationship with the candidate when worked together.  
 > Yes, 8 months, Good Performance.
3. To your best knowledge what were the candidate's skills and abilities?  
 > Responsive and attractive frontend designs.
4. How do you evaluate his/her integrity and honesty?  
 > Very Good.
5. Did the candidate have any disciplinary problems or issues with regard to code of conduct?  
 > No
6. Please list down the candidate's strengths.  
 > Fast Learner.
7. Please list down the candidate's weaknesses.  
 > Didn't identified yet.
8. If a candidate was at job before, what do you know about the job nature of the candidate?  
 > He initiated.
9. How was the candidate's rapport with his/her colleagues/peers/ bosses/ surroundings?  
 > Good.
10. What were the reasons given when the candidate left your company/institution?  
 > For his more progress.
11. Is there anything else that you wish to add of the candidate?  
 > Forward-looking.

### Candidate Details:

- Name: Mr. Sumendra Manandhar
- Position Applied For: Jr. Developer-Front End

- Name: Dinesh Kumar Shrestha
- Current Organization & Designation: Supervisor
- Email Id: [dinesh11shrestha@gmail.com](mailto:dinesh11shrestha@gmail.com) (Civil Bank)
- Mobile No.: 9849627456
- Date: 10<sup>th</sup> May, 2022
- Signature: 