




Archipelago Philippine Ferries Corporation
6th Flr. Unioil Center Building, Commerce Ave.
Cor. Acacia Ave, Madrigal Business Park, Brgy.
Ayala Alabang, Muntinlupa City.

Control #: _____

System Creation Request Form

Date: 09 SEPT 2024

Requestor's Information

Employee ID	Name	Position	Department/Section	Signature
AP - 23 - 2160	JESSE ADRIAN R. PEREDA	PORT CAPTAIN	ISM	

SYSTEM CREATION REQUIREMENTS:

Requirements: (Please note that any of these requirements shall be approved by the management)

☐ Procedure

☒ Process Flow

CHANGE DETAILS CHECKING OF ONLINE PRF

Initiated by (Department):

Change description: TO ENABLE ISM AND ISO AUDITORS TO CHECK PRF AND FASTCAT SYSTEM FOR AUDIT PURPOSES

CONSIDERATION FOR CHANGE

Purpose: TO ENABLE ISM AND ISO INTERNAL AUDITORS TO CHECK PRF AND FASTCAT SYSTEM FOR AUDIT PURPOSES

Impact of the changes in department:
INTERNAL AUDITORS WILL BE ABLE TO CHECK PROGRESS OF PRFs RANDOMLY FOR AUDIT PURPOSES

Potential consequences: NONE

Roles, responsibilities and authorities:
ISM AND ISO INTERNAL AUDITORS ONLY

Resource requirements to implement and maintain the change:

Approved by:

LESTIN D. C. LAHER	JUNDELE C. NAKILA	IVAN R. MANCE	ANTONIO C. LEOSALA	MAIP / CSP
Signature above printed name/date	Signature above printed name/date	Signature above printed name/date	Signature above printed name/date	Signature above printed name/date
Department Manager of Requestor	Division Head of Requestor	IT Manager	General Manager	EVP/President
Reference Document / Form# : APFCIT-001/F13				