MD-SOP-0033

PROTOCOL NO.:



6330 South 3000 East, Suite 200 Salt Lake City, UT 84121

	DOCUMENT NUMBER:			
	DOCUMENT TITLE:			
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Training procedure

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	Doc Number: MD-SOP-0033	Rev: 02	Release Date:23 Feb 2016

## POLICY AND PROCEDURE TEMPLATE

### **APPROVALS**

All approvals are maintained and controlled in the MasterControl<sup>TM</sup> system. Please refer to the MasterControl<sup>TM</sup> system for the current controlled revision and approval records.

### **REVISION HISTORY**

AUTHOR	REVISED SECTION/PARAGRAPH	REV	RELEASED
D Ade	Initial Release	01	See MasterControl

Draft and Archived/Obsolete revisions are not to be used. Access MasterControl<sup>TM</sup> system to verify revision.

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Issued to:

### 1. PURPOSE

Briefly describe the reasoning or purpose of the document.

### 2. SCOPE

Briefly describe the coverage or scope of what is covered and/or exempted from this process. Please refrain from adding policy or procedure detail in this section.

### 3. **DEFINITIONS**

- Word Definition
- Word Definition

### 4. RESPONSIBILITIES

• Responsible Party – Describe the responsible party responsibilities

# 5. PROCEDURE/POLICY/WORK INSTRUCTION (REMOVE TITLE THAT DOES NOT APPLY)

### 5.1 Process Flow

If applicable insert simple process flow chart or picture here. Keep the flowchart descriptions simple putting the detail in the next subsection. If there is not a flow chart or picture write "Not Applicable".

- 5.2 Procedure/Policy/Work Instruction (remove title that does not apply)
  - 5.2.1 Overview
  - 5.2.2 Details

#### 6. APPLICABLE REFERENCES

List of applicable reference documents.

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### **Signature Manifest**

**Document Number:** MD-SOP-0033 Revision: 02

Title: Copper Sulfate - Handling

All dates and times are in Mountain Time Zone.

### **SOP Approval**

### Collaboration

Name/Signature Title Date Meaning/Reason

Paul Sanderson (PSANDERSON)

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Mark Sloan (MSLOAN)

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Tob Garpenter (NOAN ENTER)

Matt Smith (MATT) 23 Feb 2016, 12:14:58 PM Complete

### **Approval**

Name/Signature	Title	Date	Meaning/Reason
Matt Smith (MATT)		23 Feb 2016, 12:16:44 PM	Approved

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\*\*This document has been electronically signed\*\*