MasterControl™

6330 South 3000 East, Suite 200
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DOCUMENT NUMBER:

DOCUMENT TITLE:

DOCUMENT NOTES:

Document Information

Revision: Vault:

Doc Type: Status:

Date Information

Effective Date: Next Review Date:

Release Date: Expiration Date:

Control Information

Author: Previous Number:

Owner: Change Number:

All dates and times are in

Left margin: MD-SOP-0031   R- 02

Left margin: BATCH ID: SEP-2022-909-8

Left margin: SITE: Bangalore

Right margin: Training procedure

Right margin: **This document has been electronically signed**

MasterControl	**STANDARD OPERATING PROCEDURE**	
SOP NUMBER:	**VERSION:**	
SOP TITLE:		

PURPOSE OF THIS SOP AND WHAT IT IS APPLIED TO

<Describe the purpose of the SOP, what it should be applied to and when/under which circumstances. Include details of any specific limitations and/or exclusions>

WHO THIS SOP IS APPLICABLE TO

FUNCTION(S)			SITE(S)			REGULATIONS	
☐ **ED**			☐ **Global**			☐ GCP	☐ GLP
☐ CMC	☐ GBT	☐ GxP Supt Dept.	☐ ALN	☐ CHA	☐ DEN	☐ GMP	☐ None
☐ LO	☐ NCFS	☐ Non-GxP Supt	☐ GRN	☐ HAR	☐ IND		
☐ PATH	☐ QA	☐ SA	☐ MSN	☐ MUE	☐ PCV		
☐ SA GOS			☐ SHA				

SPECIFIC APPLICABILITY	<If necessary, list sub-functions, groups or specific roles that the SOP applies to and any specific exclusions, otherwise "N/A" >

OTHER DOCUMENTS NEEDED TO EXECUTE THIS SOP

DOC REFERENCE	TYPE	TITLE
<Add doc reference>	<Add doc type>	<Add doc title>

STEP-BY-STEP INSTRUCTIONS

<Add Heading 2; remove if no sub sections>

ROLE		ACTION
<Add role>	1	<Add instructional text> • <Add decision option text>
	2	<Add instructional text>
	3	<Add instructional text>
	4	<Add instructional text>

Document Template Reference: GL-GEN-001-B V01	Page 1 of 5