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CCBA® V3 Free Simulation Test 1

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Highlights

+ 130 Questions

+ Fully aligned to BABoK® V3

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This publication may be used in assisting aspirants for CCBA® examination. It does not warrant that use of this publication will ensure passing the CCBA® examination.

Introduction

As the book title suggests, this book is a sample question bank for the aspirants of the CCBA® examination from IIBA®, Canada.

We have created multiple question banks to assist CCBA aspirants.

A full set of questions can be purchased on our site @

http://adaptiveus.com/shop/question-bank/

This book is authored by qualified CCBA® trainers who have helped many other participants clear the CCBA® examination in the very first attempt. They are also regular trainers for CCBA® preparations in both corporate and open-hose workshops and have trained participants across the world - USA, Australia, Middle East, South East Asia, Europe and Africa.

Now CCBA® examination is based on BABOK® v3.0 and so is this question bank. This book is also supported by a study guide and elearning.

The CCBA® study guide and eLearnings can be purchased

http://adaptiveus.com/shop/

For the full version of this book, please write to Info@AdaptiveUS.com

Feedbacks and suggestions on the book

We will be glad and thankful if you can share your feedbacks and suggestions on the book. Please send your feedbacks and suggestions to Info@AdaptiveUS.com

CCBA®

Simulation

Test 01

Time allotted: 3 Hours (180 Minutes)

All Questions have only 1 correct answer

Best of luck for the examination!

1. Which statement completes the following statement the LEAST effectively? When considering the impact of 'project approach' on business analysis planning for the customized component of a new software package, the approach will

A. Have an impact on planning and monitoring business analysis tasks as well as on the roles and responsibilities for business analysis

B. Always is a predecessor to the start of requirements planning and management

C. Always is a successor to the start of requirements planning and management

D. Determine the formality of communication with the developers

2. Business analysts need to understand real needs of stakeholders. Typically the pattern to be followed by business analysts while conducting interviews will be

A. First Open-ended, Later Close-ended

B. First Open-ended, Later Calculation

C. First Closed-ended, Later Open-ended

D. First Unstructured, Later Structured

3. Stakeholder S is adding unnecessary requirements and expectations into the go/no go criteria. What would be the approach before submitting the requirements package?

A. Call a meeting with the project sponsor and the SME in question and layout the assessment of the situation

B. If a Business Analyst believe the stakeholder will be disruptive to the decision-making process, do not invite the stakeholder from the decision package review meeting

C. Facilitate a brainstorming session among executive team members to deal with the SME's expectations

D. Seek a meeting with the SME to listen carefully to the concerns and be able to reflect them back to the stakeholder

4. Which one among the following statements is CORRECT regarding the process of selecting and prioritizing projects

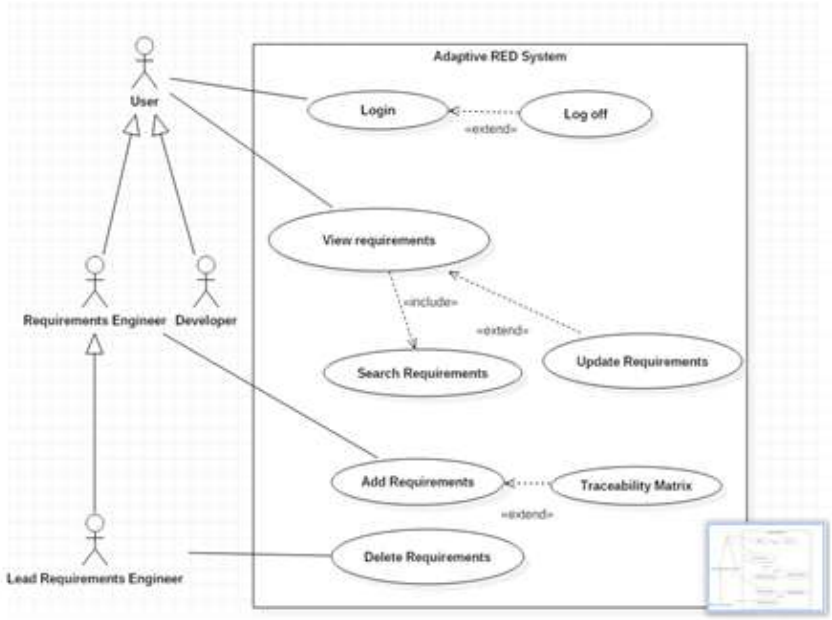
A. Business analysts play an incidental role in portfolio management process since this is primarily an executive governance body activity

B. Executives and key stakeholders are required to evaluate potential initiatives based on least risk to the enterprise

C. Portfolio planning and management groups usually follow a free-form decision-making methodology to ensure the widest input

D. Business analysts often supports the sponsor when presenting the project proposal information

5. Business Analyst A has been going through hundreds of difficult scenarios that the business needs to understand. All of the scenarios are rules-based. What is the BEST document for Business Analyst A to use to represent these difficult scenarios?



A. Decision table

B. Hierarchy table

C. Multiplication table

D. Rules table

6. Business Analyst A is preparing for a lessons learned meeting. Which one among the following best describes the lessons learned session?

A. A's session is typically highly structured

B. A's session is informal

C. A's session is dictated by all of the stakeholders needs

D. A's session can include any format or venue that works for key stakeholders

7. Why the task "Determine the appropriate format for requirements" is important to the project?

A. It assures that the same organizational artefacts are used consistently by all business analysis in all situations

B. It assures that each requirement is described in a unique format that respects the title and authority of the highest ranking stakeholder in the audience

C. It assures that requirements are understandable to their particular stakeholders

D. It assures that the presenter has sufficient time to learn new tools to enhance each presentation of requirements to different target audiences

8. Which one among the following aspects does the facilitator of a requirements elicitation session have responsibility for?

A. Enforce discipline and ground rules for the session

B. Participate in content of the discussion when appropriate

C. Making decisions during the session

D. Provide the right information to stakeholders during the session

9. Traceability ensures solutions' conformance to requirements and to assist in scope and change management. What types of traceabilities can be performed?

A. Derivation and allocation, cost and location

B. Relationship to other requirements, relationship to sponsorship

C. Forwards and backwards, cost and location

D. Derivation and allocation, relationship to other requirements

10. Which one among the following is a quantitative benefit that can be included in a business case?

A. Likely reduction in application maintenance cost as a result of using use cases on the project

B. Reduced inventory from having more accurate counts and through auto-replenishment

C. Improved customer satisfaction as a result of better web site navigation

D. Improved communication between order-entry and warehouse staff

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Answers to the test

Question #	Correct option	Explanation
1	B	Observe word LEAST - This is a negative question. Although V3 does not advocate negative questions, still keep an eye on the question.
2	A	Interviews typically start with open ended questions and close with close ended questions
3	D	This is a good approach as it tries to find a win-win solution.
4	D	Role of BA
5	A	Purpose of the technique
6	D	Remember - BABoK is NOT prescriptive
7	C	Main purpose of documentation.
8	A	This is the primary responsibility for the facilitator
9	D	Definitions
10	B	Most quantitatively measurable option

Complimentary Bonus Chapter on CCBA® Examination Tips and Tricks

1. Preface and Introduction

Your notes:

1.1 What is business analysis?

BABOK® definition: BA is the practice of *enabling change* in an enterprise by *defining needs* and *recommending solutions* that deliver value to stakeholders.

BA enables an enterprise to articulate its needs, rationale for change and to design and describe solutions that can deliver value.

BA can be performed within a project or across the enterprise. It can be used to understand the current state, Define future state and determine activities required for transition.

BA can be performed from various perspectives like agile, business intelligence, information technology, business architecture, business process management etc.

Who is a Business analyst?

A person who performs BA tasks mentioned in BABOK® is considered a Business analyst irrespective of his job title or organization role.

Business analysts elicit actual needs of stakeholders, not simply capture expressed desires. They are also responsible for discovering and analysing information from various sources.

Common job titles for BAs are business architect, system analyst, requirements engineer, process analyst, management consultant, product manager etc.

Business analysts help organizations define the optimal solutions for their needs, given the set of constraints (including time, budget, regulations and others).
Key activities BAs perform are:

Understand problems and goals of the enterprise
Analyze needs and solutions
Devise strategies
Drive change
Facilitate stakeholder collaboration

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1.2 What is IIBA®?

International Institute of BA (IIBA®) was founded in Toronto, Canada in October of 2003 to support the BA community by:

- Creating and developing awareness and recognition of the value and contribution of the business analyst.
- Defining the BA body of knowledge (BABOK®).
- Providing a forum for knowledge sharing and contribution to the BA profession.
- Publicly recognizing and certifying qualified practitioners through an internationally acknowledged certification program.

What is BABOK®?

BABOK® contains a description of generally accepted practices in the field of business analysis. It gives a guidance on the skills and knowledge that a business analyst must possess. Contents of BABOK® have been verified thoroughly by practitioners.

BABOK® does not mandate that practices described should be followed under all

circumstances.

Any set of practices MUST be tailored to the specific BA conditions.

The goal of revising BABOK® v2.0 and coming up with the new version v3.0 are as follows:

- Incorporate new concepts and practices
- Address the evolving scope of the profession
- Incorporate lessons learnt form practitioners
- Enhance readability and usability of the guide and consistency and quality of texts and illustrations
- Improve consistency with other generally accepted BA standards

1.3 What and Why of CCBA®

CCBA® stands for Certification of Capability in Business Analysis, 2nd level certification provided by International Institute of Business Analysis (IIBA®), Canada (www.IIBA® .org).

Following are some of the benefits of becoming a CCBA® :

- ✓ Be recognized for your competency in business analysis.
- ✓ Business analysis is the fastest growing career opportunity for IT professionals.
- ✓ People with domain experience can move into IT sector by becoming a business analyst.
- ✓ Better job prospects.
- ✓ Better salary.

Target Audience for CCBA®

CCBA examination targets the following audience:

- ✓ Current CCBAs
- ✓ Level 1s
- ✓ Those who have fallen into the role
- ✓ Developing BAs
- ✓ Hybrid BAs (PMs, testers, QA, change managers, designers)
- ✓ Product owners/managers
- ✓ Non-BA consultants
- ✓ Trainers

Eligibility for CCBA®

- ✓ High school (i.e., 12 years of education is required. In India, this will be higher secondary school) and above.

- ✓ Minimum 3750 hours of Business analysis-related work in the last 7 years.
- ✓ Professional development: 21 hours of verifiable BABOK® coursework in the last 4 years. Adaptive Processes is an authorized EEP of IIBA®, its trainings provide desired PDUs for the CCBA® certification examination.
- ✓ References: Two references.
- ✓ Minimum 900 hours in each of the 2 knowledge areas or 500 hrs in each of 4 KAs.
- ✓ Signed code of conduct is required.

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You can download a BA experience calculator at no cost from our eStore.

CCBA® Question pattern

- ✓ This will be a scenario based examination.
- ✓ Situations will be described in 2-4 sentences
- ✓ Multiple choice answers
- ✓ 130 questions
- ✓ 3 hours

Examination weightage - KA wise

Domain	% Distribution
Business Analysis Planning and Monitoring	12%
Elicitation and Collaboration	20%
Requirements Life Cycle Management	18%
Strategy Analysis	12%
Requirements Analysis and Design Definition	32%
Solution Evaluation	6%

Additional Information

- ✓ Application expires within 1 year from approval
- ✓ 3 exams can be taken within a year without

requiring any waiting time in between

Certification process

✓ Become an IIBA® member at www.IIBA® .org.

✓ Benefits include free, unlimited access to the BABOK® and 500+ online books, local, national and international networking opportunities and ability to influence the growth and direction of the BA profession.

✓ Take required training from an IIBA® EEP, such as Adaptive Processes (www.AdaptiveProcesses.com).

✓ Download BABOK® and start reading.

✓ Join a study group, or start one.

✓ Begin preparing for the application.

Preparing the application

✓ Begin the application at least 2 weeks before you plan to apply.

✓ It can take anywhere from 6-10 hours to complete.

✓ Download and use Adaptive BA experience calculator.

✓ Apply within 6 months of when you plan to write.

- ✓ You can download the CCBA® handbook for a detailed application process at IIBA® web-site.

Tips for the certification examination

- ✓ Please keep it in your mind that CCBA® is a test on your knowledge of BABOK®, not your knowledge on BA practice as you may be following in your workplace.
- ✓ Answers need to be as per BABOK®, not what you may think appropriate.
- ✓ Questions are pretty much straight forward.
- ✓ No long descriptive questions. However, there are questions with diagrams.
- ✓ No long answers. All questions had single statement answers.
- ✓ Avoid answers which are prescriptive. BABOK® does not provide any specific level of rigor to be adopted in any activity.
- ✓ Be careful with answers which say something should be 100% or 0% - It's very hard to find such digital options in life.
- ✓ Avoid terms which are not mentioned in BABOK®. Such a term can be technically correct, for example a specific company may have a Wok

Breakdown System - however BABOK® does not have any such term. BABOK® term is Work breakdown structure.

✓ Multiple options can be technically correct; choose the BEST option.

✓ Do not trust long lists.

Knowledge areas

Knowledge areas represent areas of specific BA expertise.

There are 6 knowledge area in BABoK:

1. BA planning and monitoring
2. elicitation and collaboration
3. Requirements life cycle management
4. Strategy analysis
5. Requirements analysis and design definition
6. Solution evaluation

Knowledge Areas	Description
BA planning and monitoring	Tasks BAs perform to organize and coordinate efforts of BAs and stakeholders
Elicitation and collaboration	Tasks BAs carry out to Prepare for elicitation, Conduct elicitation activities, confirm results, communicate and collaborate with stakeholders
Requirements life cycle management	Tasks BAs perform to manage and maintain requirements and design information from start till end
Strategy analysis	Tasks BAs perform to identify a need of strategic or tactical importance, how to collaborate and enable stakeholders to address that need etc.
Requirements analysis and design definition	Tasks BAs carry out to organize elicited requirements, model them, validate and verify them and identify and estimate Potential value of solution options
Solution evaluation	Tasks BAs perform to assess the performance and value delivered by a solution

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Mastering CBAP V3

Activities

3.1 Plan business analysis approach

Purpose: To define an appropriate method to conduct BA activities (Tasks, Schedule, Responsibilities, and Techniques).		
Inputs	Stakeholders	Outputs
Needs	Sponsor, Domain SME, Regulator, PM	BA approach (Strangely this is NOT used for KA 5 and 7)
Guidelines and Tools: BA Performance Assessment, Business Policies, Expert Judgment, Methodologies and Frameworks, Stakeholder Engagement Approach.		
Techniques: Brainstorming, Business Cases, Document Analysis, Estimation, Financial Analysis, Functional Decomposition, Interviews, Item Tracking, Lessons Learned, Process Modelling, Reviews, Risk Analysis and Management, Scope Modelling, Survey or Questionnaire, Workshops.		

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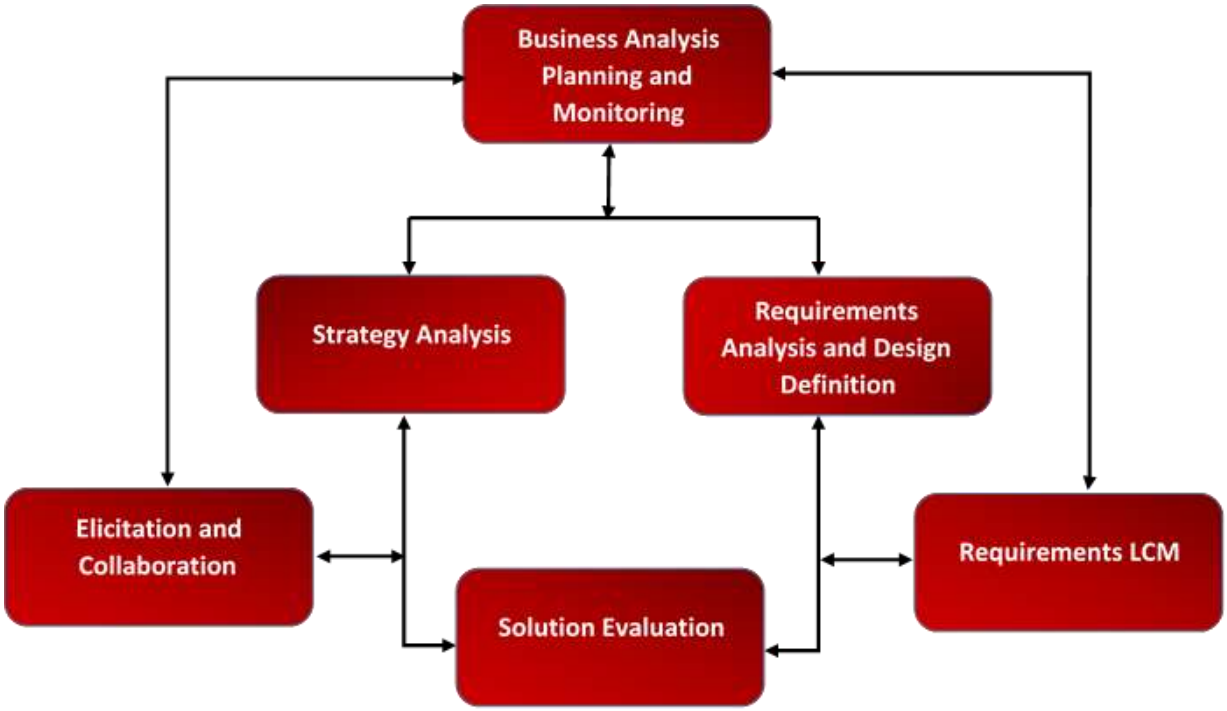
Diagram below depicts the relationships between different knowledge areas:



Tasks

A task is an essential piece of work to be performed as part of business analysis. Each task should be performed at least once during most BA initiatives. There is no upper limit to the number of times any task may be performed. Tasks may be performed at any

scale - from few minutes to few months.

In this book, tasks are structured in the following manner:

Purpose: Short description as to why a BA performs a task and the value derived from it		
Inputs	Stakeholders	Outputs
This section lists the inputs for a task which will lead to outputs	This section lists stakeholders who are likely to participate in a task	This section lists the results produced by performing a task
Guidelines and Tools: This section lists resources which are required to transform input into output.		
Techniques: This section lists the techniques that can be used to perform the BA task		

1.4 Underlying competencies

Underlying competencies are skills, knowledge and personal characteristics that support effective performance of business analysis.

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Adaptive US is a leading global player helping its clients improve their BA and requirements engineering capabilities and practices.

Key facts

- ✓ Consulting, training, staffing and products for BA and requirements engineering.
- ✓ 200+ person-years consulting experience.
- ✓ 200+ Clients across the globe.
- ✓ 10+ Fortune 500 clients.
- ✓ 200+ workshops in India, US, Thailand, Philippines, Malaysia.

Recognitions

- ✓ Red Herring Top 100 finalist for Asia – 2014
- ✓ Winner of Deloitte 2013 Technology Fast 500 for Asia Pacific
- ✓ Winner of Deloitte 2013 Technology Fast 50.
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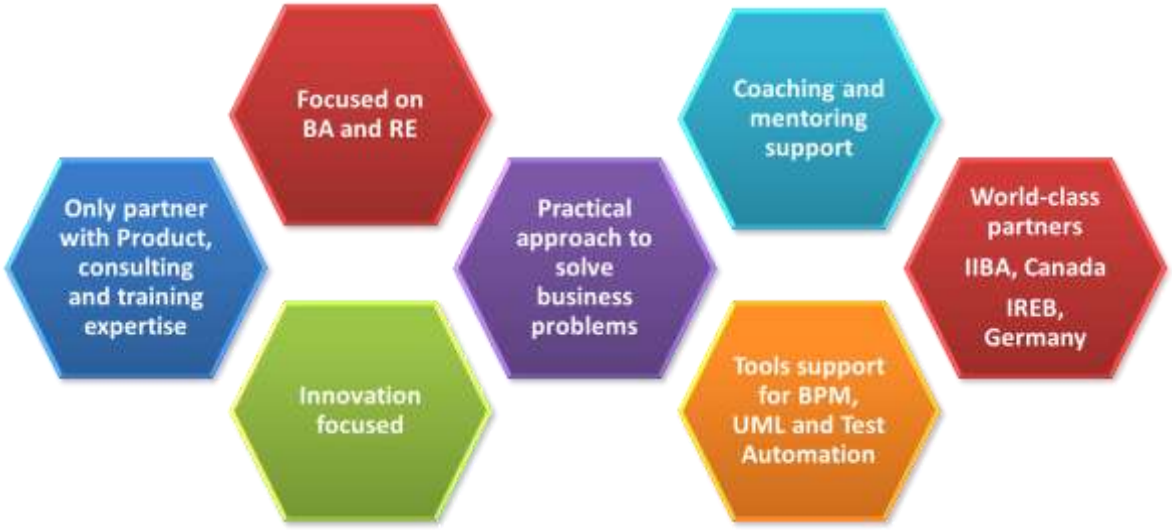

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