



Instructions for EasyChair submission

Submission requirements

The 2nd RTD Conference (RTD2024) accepts submissions to the six tracks of the conference as indicated in the [Call for Paper](#). The requirements for submission are as follows:

- The length of the paper submission should not exceed 25 pages all inclusive, or no more than 8,000 words in total including the abstract, main text, references, tables, figures, and appendices.
- Text size should be 12, in one of the following fonts: Times New Roman, Calibri, Tahoma, Arial, Georgia, and other fonts which are normally used in academic writing.
- Please use single spacing or 1.5 spacing format in the submission file.
- Submission file must be in the Portable Document Format (PDF) format.
- Submission to RTD2024 must be made via the submission portal on [Easychair platform](#). We will invite one to two reviewers to evaluate the quality of the submitted paper before reaching the final decision. The detailed instructions for submission are below.

Submission guidelines

To submit your paper to [RTD2024](#), please follow the following steps:

1. Access to <https://easychair.org/account/signin>
2. If you do not have an EasyChair account, please choose “**Create an account**”

A screenshot of the EasyChair login page. It shows a login form with fields for "Email address or user name" (containing "khanhh@ueh.edu.vn") and "Password" (containing "*****"). Below the fields is a red "Log in" button. Underneath the button are three links: "Forgot your password?", "Problems to log in?", and "Create an account". The "Create an account" link is highlighted with a red rectangle and a red arrow points to it from below.

3. Following the instructions to create an EasyChair account.


Create an EasyChair Account: Step 1

To create an EasyChair account you should have a valid email address and do the following.

1. pass a captcha to prove that you are not a robot;
2. fill out a simple form with your personal information;
3. follow the link we send to your email address to complete the account creation.

Please note that the use of EasyChair is subject to [our terms of service](#).

☐ I'm not a robot


reCAPTCHA
[Privacy](#) - [Terms](#)

Continue

Create an EasyChair Account: Step 2

Please fill out the following form. The required fields are marked by *.

Note that **the most common reason for failing to create an account is an incorrect email address** so please type your email address correctly.

First name[†]: *

Last name: *

Email: *

Retype email address: *

Continue

EasyChair will send you an email to create a login password after the process.

4. Once you have an account, please login using the registered email address and the newly created password.
5. Go to RTD2024's submission page on EasyChair at: <https://easychair.org/conferences/?conf=rtd2024>

6. In the author panel, click on “**Make a new submission**”

RTD2024 (Resilience by Technology and Design 2024)

You are logged in to RTD2024 (Resilience by Technology and Design 2024).

Use the links below to access RTD2024.

Author

- [make a new submission](#)

7. Fill in author information as required

New Submission for RTD2024

Follow the instructions, step by step, and then use the "Submit" button at the bottom of the form. The required fields are marked by *.

Author Information

For each author please fill out the form below. Some items on the form are explained here:

- **Email address** will only be used for communication with the authors. It will not appear in public Web pages of this conference. The email address can be omitted for not corresponding authors. These authors will also have no access to the submission page.
- **Web page** can be used on the conference Web pages, for example, for making the program. It should be a Web page of the author, not the Web page of her or his organization.
- Each author marked as a **corresponding author** will receive email messages from the system about this submission. There must be at least one corresponding author.

Author 1 ([click here to add yourself](#))

First name[†]: *

Last name: *

Email: *

Country/region: *

Affiliation: *

Web page:

☒ corresponding author

Note: you can add more authors to this submission (default setting is three authors)

Author 2 ([click here to add yourself](#))

First name[†]: *

Last name: *

Email: *

Country/region: *

Affiliation: *

Web page:

☒ corresponding author

Author 3 ([click here to add yourself](#))

First name[†]: *

Last name: *

Email: *

8. Fill in the title and abstract of the submission

[Click here to add more authors](#)

[†] Note: leave first name blank if there is no first name. If you are not sure how to divide a name into the first and last name, [read the Help article about names](#).

Title and Abstract

The title and the abstract should be entered as plain text, they should not contain HTML elements.

Title: *

Abstract: *

Keywords

Type a list of keywords (also known as key phrases or key terms), **one per line** to characterize your submission. You should specify at least three keywords.

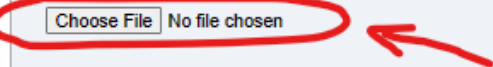
9. Full paper upload: Please select the submission file by clicking on the “Choose File” button and locate the file in your device. The submission file must be in PDF format.

Files

The following part of the submission form was added by RTD2024. It has neither been checked nor endorsed by EasyChair

Paper. Upload your paper. The paper must be in PDF format (file extension .pdf)

No file chosen



Ready?

If you filled out the form, press the 'Submit' button below. **Do not press the button twice: uploading may take time!**

10. Once all is done, please **click on the Submit button to finish your submission**. Do not press the button twice because uploading may take time.

Files

The following part of the submission form was added by RTD2024. It has neither been checked nor endorsed by EasyChair

Paper. Upload your paper. The paper must be in PDF format (file extension .pdf)

manuscript (2).pdf

Ready?

If you filled out the form, press the 'Submit' button below. **Do not press the button twice: uploading may take time!**

11. **Submission completed!** EasyChair will send a confirmation email to your registered email address.

Thank you for submitting your paper to RTD2024!
We look forward to seeing you at the conference in July 2024!