

Wu Meixi Mobile: (65) 93902175 E-mail: mwu008

Education

NANYANG TECHNOLOGICAL UNIVERSITY (NTU)

AUG 2016 ~ PRESENT

- Bachelor of Mathematics and Economics
- Cumulative GPA: 4.80/5.00
- SM2 Scholarship honoured by Ministry of Education
- Expected Date of Graduation: May 2020

UNIVERSITY OF BATH (UK)

FEB 2018 ~ JUN 2018

• Exchange Student

Work Experience

ERNST & YOUNG SOLUTIONS LLP, TAX, INTERN TAX, TECHNOLOGY, AND TRANSFORMATION

DEC 2017 ~ JAN 2018

JUN 2018 ~ JUL 2018

- Worked on a permanent establishment (PE) model for a major client in Singapore
- Prototyped and carried out program data analysis and data staging process by developing MS Excel Macro VBA codes, SQL Stored procedure, and using a market leading ETL tool in Alteryx
- Spotted errors and redundancies with strong attention to detail, and summarised into exception reports
- Developed client ready interactive data visualisation by charts, dashboards, and story boards using Tableau and Power BI
- Generated users' acceptance test (UAT) script with detailed description and screenshots.
- Created a video demo for a tax technology solution.
- Created powerpoint slides to present workflow demo and sprint progress

AITHENT INC. (NEW YORK, USA), INTERN

MARKETING AND INTEGRATED COMMUNICATION

MAY 2017 ~ JUL 2017

- Developed marketing ideas by designing templates of brochures and email newsletter utilising MS Word to present key features of Aithent technologies in U.S. Insurance regulation and compliance to clients
- Leading team of three fellow interns, inspected and interpreted historical sales data to forecast future sales trends and summarised reasonable cost could be negotiated with the suppliers utilising MS Excel
- Presented data analysis process and results with PowerPoint Slides to a group including the CEO
- Integrated and procured branded promotional products to be utilised in sales events
- Collected information of client requirement and summarised it utilising MS Excel for technological officers' use
- Wrote minutes of meetings

Co-curricular Activities Experience

CHINESE SOCIETY CROSS-TALK CONCERT MARKETING MANAGER

SEP 2016 ~ PRESENT

• With no initial capital at first, sought and obtained sponsorship of SGD 400 by writing e-mails, making phone calls and meeting up with the sponsors thus implemented up to 1/3 of the total budgeting of the whole event

MOE GIVE PROGRAMME, VOLUNTARY CHINESE LANGUAGE FACILITATOR

APR 2016 ~ JUL 2016

• Developed primary school students Chinese language and conversation skills through interactive teaching methods

NTU PEAK LEADERSHIP PROGRAM, PARTICIPANT

SEP 2017 ~ OCT 2017

• Developed a solution strategy for Systems on Silicon Manufacturing Co. Pte. about creating a sustainable ecosystem and attracting overseas suppliers to Singapore

Other Skills

- Proficient in Microsoft Office softwares including Word, Excel, and Powerpoint
- Programming Softwares: Excel Macro VBA, Matlab, C++
- Data Analytics Software: SQL, Excel Power Query, Alteryx, Informatica
- Data Visualisation Software: Tableau, Power BI
- Proficient in written and spoken English as well as Mandarin