



TSC/HRD/2016/5/1258
May 17, 2016

Employee ID : I2014
Employee Name : Mr. Dinesh D
Designation : Database Administrator

Dear Dinesh,

We have reviewed your performance during the January 2015 Appraisal cycle and found your performance to be good.

Your compensation consequent to the above stands revised with effect from January 01, 2016. Your Annual Cost to Company will be **Rs.700000/-**. The breakup of your compensation is given below:

S.No.	Details	Monthly (in Rs.)
1.	Basic	20417.00
2.	HRA	10208.00
3.	Special Allowance	18409.00
4.	Conveyance	1600.00
5.	Medical Allowance	1250.00
6.	LTA	3403.00
7.	Bonus	583.00
8.	PF (Employer Contribution)	2004.00
9.	Health Insurance*	424.00
10.	Personal Accident Insurance*	35.00
	Total CTC	58333.00

*Insurance premium might increase during renewal and the difference amount would be deducted from your special allowance accordingly.

LTA is paid annually if monthly CTC is Rs.35000/- or above. All other terms and conditions of service remain unaltered.

We request you to keep your compensation related information confidential and discuss queries if any with only authorized personnel at Technosoft.

We are confident that you will continue to put in your best at work and wish you a lot of success in times to come.

Yours sincerely,
For Technosoft Global Services [P] Ltd.,

Jude Xavier
Senior Director & Head – Human Resources

Read and Accepted:
Date: