

**FORM NO. 16**

[See rule 31(1)(a)]

**PART A**

Certificate under Section 203 of the Income-tax Act, 1961 for tax deducted at source on salary

<b>Certificate No.</b> JGKFNVK	<b>Last updated on</b> 26-May-2017
<b>Name and address of the Employer</b>	<b>Name and address of the Employee</b>
QUINTILES RESERCH (INDIA) PRIVATE LIMITED 101-106, B-Block, Shapath-IV, Opp. Karnavati Club, Sarkhej Gandhinagar Road, Ahmedabad - 380051 Gujarat +(91)91-8884345983 q790555@quintiles.com	DINESH NO 19, PERIYAR STREET GOPALAPURA, KANNADASAN NAGAR, TIRUVALLUR - 602001 Tamilnadu

<b>PAN of the Deductor</b>	<b>TAN of the Deductor</b>	<b>PAN of the Employee</b>	<b>Employee Reference No. provided by the Employer (If available)</b>
AAACQ0935H	AHMQ00023C	AQVPD8602J	

CIT (TDS)	Assessment Year	Period with the Employer	
The Commissioner of Income Tax (TDS) Room No. 201, 2nd Floor, Navjivan Trust Building, B/h Gujarat Vidhyapith , Ashram Road, Ahmedabad - 380014	2017-18	From 01-Apr-2016	To 31-Mar-2017

**Summary of amount paid/credited and tax deducted at source thereon in respect of the employee**

Quarter(s)	Receipt Numbers of original quarterly statements of TDS under sub-section (3) of Section 200	Amount paid/credited	Amount of tax deducted (Rs.)	Amount of tax deposited / remitted (Rs.)
Q3	QSEPRNJB	221962.00	0.00	0.00
Q4	QSJPVICF	255451.00	7590.00	7590.00
<b>Total (Rs.)</b>		<b>477413.00</b>	<b>7590.00</b>	<b>7590.00</b>

**I. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH BOOK ADJUSTMENT**

(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Book Identification Number (BIN)			
		Receipt Numbers of Form No. 24G	DDO serial number in Form no. 24G	Date of transfer voucher (dd/mm/yyyy)	Status of matching with Form no. 24G
<b>Total (Rs.)</b>					

**II. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH CHALLAN**

(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Challan Identification Number (CIN)			
		BSR Code of the Bank Branch	Date on which Tax deposited (dd/mm/yyyy)	Challan Serial Number	Status of matching with OLTAS*
1	0.00	-	05-11-2016	-	F
2	0.00	-	05-12-2016	-	F
3	0.00	-	06-01-2017	-	F
4	0.00	-	06-02-2017	-	F
5	4549.00	6910333	03-03-2017	12737	F
6	3041.00	6910333	05-04-2017	10899	F

<b>Total (Rs.)</b>	<b>7590.00</b>	
<b>Verification</b>		
<p>I, <u>NILANJAN SINHA</u>, son / daughter of <u>BISWARANJAN SINHA</u> working in the capacity of <u>SR DIRECTOR FINANCE</u> (designation) do hereby certify that a sum of <u>Rs. 7590.00 [Rs. Seven Thousand Five Hundred and Ninety Only]</u> (in words)) has been deducted and a sum of <u>Rs. 7590.00 [Rs. Seven Thousand Five Hundred and Ninety Only]</u> has been deposited to the credit of the Central Government. I further certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, TDS deposited and other available records.</p>		
<b>Place</b>	Bangalore	<b>(Signature of person responsible for deduction of Tax)</b>
<b>Date</b>	29-May-2017	
<b>Designation:</b> SR DIRECTOR FINANCE		<b>Full Name:</b> NILANJAN SINHA

**Notes:**

- Part B (Annexure) of the certificate in Form No.16 shall be issued by the employer.
- If an assessee is employed under one employer during the year, Part 'A' of the certificate in Form No.16 issued for the quarter ending on 31st March of the financial year shall contain the details of tax deducted and deposited for all the quarters of the financial year.
- If an assessee is employed under more than one employer during the year, each of the employers shall issue Part A of the certificate in Form No.16 pertaining to the period for which such assessee was employed with each of the employers. Part B (Annexure) of the certificate in Form No. 16 may be issued by each of the employers or the last employer at the option of the assessee.
- To update PAN details in Income Tax Department database, apply for 'PAN change request' through NSDL or UTITSL.

**Legend used in Form 16****\* Status of matching with OLTAS**

Legend	Description	Definition
<b>U</b>	Unmatched	Deductors have not deposited taxes or have furnished incorrect particulars of tax payment. Final credit will be reflected only when payment details in bank match with details of deposit in TDS / TCS statement
<b>P</b>	Provisional	Provisional tax credit is effected only for TDS / TCS Statements filed by Government deductors. "P" status will be changed to Final (F) on verification of payment details submitted by Pay and Accounts Officer (PAO)
<b>F</b>	Final	In case of non-government deductors, payment details of TDS / TCS deposited in bank by deductor have matched with the payment details mentioned in the TDS / TCS statement filed by the deductors. In case of government deductors, details of TDS / TCS booked in Government account have been verified by Pay & Accounts Officer (PAO)
<b>O</b>	Overbooked	Payment details of TDS / TCS deposited in bank by deductor have matched with details mentioned in the TDS / TCS statement but the amount is over claimed in the statement. Final (F) credit will be reflected only when deductor reduces claimed amount in the statement or makes new payment for excess amount claimed in the statement

Form No. 16														
[See Rule 31(1)(a)]														
PART B (Annexure)														
Certificate under section 203 of the Income-tax Act, 1961 for Tax deducted at source on Salary														
<b>Name and address of the Employer</b> Quintiles Research (India) Private Limited 101-106, B-Block, Shapath-IV Opp. Karnavati Club, Sarkhej Gandhinagar Road GUJARAT INDIA		<b>Name and address of the Employee</b> DINESH												
<b>PAN of the Deductor</b> AAACQ0935H	<b>TAN of the Deductor</b> AHMQ00023C	<b>PAN of the Employee</b> AQVPD8602J	<b>Employee Reference No. provided by the Employer (if available)</b> 801379											
<b>CIT(TDS)</b> Address : The Commissioner of Income Tax 201 2nd Floor Navjivan Trust Building, B/h Gujarat City : Vidhyapith,Ahmedabad      Pin code : 380014		<b>Assessment Year</b> 2017-2018	<b>Period with the Employer</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">FROM</th> <th style="text-align: center;">TO</th> </tr> <tr> <td style="text-align: center;">12-Oct-2016</td> <td style="text-align: center;">31-Mar-2017</td> </tr> </table>	FROM	TO	12-Oct-2016	31-Mar-2017							
FROM	TO													
12-Oct-2016	31-Mar-2017													
<b>Details of Salary Paid and any other income and tax deducted</b>														
<b>1.Gross Salary</b> <b>a)Salary as per provisions contained in sec.17(1)</b> <b>b)Value of perquisites u/s 17(2) (as per Form No.12BA, wherever applicable)</b> <b>c)Profits in lieu of salary under section 17(3) (as per Form No.12BA, wherever applicable)</b> <b>d)Total</b> <b>2.Less :Allowance to the extent exempt u/s 10</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">Allowance</th> <th style="text-align: left;">Rs.</th> </tr> <tr> <td>House Rent Allowance</td> <td>46,256.00</td> </tr> <tr> <td>Conveyance Allowance Exemption</td> <td>9,032.00</td> </tr> </table> <b>3.Balance(1-2)</b> <b>4.Deductions :</b> a)Entertainment allowance b)Tax on employment <b>5.Aggregate of 4(a) and 4(b)</b> <b>6.Income chargeable under the head 'Salaries'(3-5)</b> <b>7.Add: Any other income reported by the employee</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">Income</th> <th style="text-align: left;">Rs.</th> </tr> <tr> <td> </td> <td> </td> </tr> </table> <b>8.Gross Total Income(6+7)</b>  <b>9.Deductions under Chapter VIA</b> <b>(A)Sections 80C,80CCC and 80CCD</b>  a)Section 80C Life Insurance Premium Provident Fund  b)Section 80CCC c)Section 80CCD  Note: 1. Aggregate amount deductible under sections 80C, 80CCC and 80CCD(1) shall not exceed one lakh fifty thousand rupees.		Allowance	Rs.	House Rent Allowance	46,256.00	Conveyance Allowance Exemption	9,032.00	Income	Rs.			<b>Rs.</b> 471,292.00 6,120.00 0.00 477,412.00 55,288.00 422,124.00 0.00 1,200.00 1,200.00 420,924.00 0.00 420,924.00  0.00 12,130.00 10,161.00 0.00 0.00	<b>Rs.</b> 477,412.00 422,124.00 1,200.00 420,924.00 0.00 420,924.00  Gross Amount 12,130.00 10,161.00 0.00 0.00	<b>Rs.</b> 420,924.00 420,924.00 0.00 0.00
Allowance	Rs.													
House Rent Allowance	46,256.00													
Conveyance Allowance Exemption	9,032.00													
Income	Rs.													

<b>(B)Other sections (e.g. 80E, 80G, 80TTA, etc.) under Chapter VI-A.</b>		<b>Gross amount</b>	<b>Qualifying amount</b>	<b>Deductible amount</b>
Section 80D - Medical Insurance - Self / Spouse / Children		0.00	0.00	0.00
Section 80D - Medical Insurance Parents		26,910.00	25,000.00	25,000.00
<b>10.Aggregate of deductible amount under Chapter VI-A</b>				47,291.00
<b>11.Total Income(8-10)</b>				373,630.00
<b>12.Tax on total income</b>				7,364.00
<b>13.Surcharge (on tax computed at S.No.12)</b>				0.00
<b>14.Education cess @ 3% (on tax computed at S.No.12 + on surcharge computed at S.No.13)</b>				221.00
<b>15.Tax Payable(12+13+14)</b>				7,590.00
<b>16.Less: Relief under Section 89 (attach details)</b>				0.00
<b>17.Tax Payable(15-16)</b>				7,590.00
<b>Verification</b>				
I, Nilanjan Sinha, Son of Biswaranjan Sinha working in the capacity of Sr Dir, Finance do hereby certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, and other available records.				
<b>Place</b>	<b>Bangalore</b>	<b>(Signature of person responsible for deduction of tax)</b>		
<b>Date</b>	<b>29-May-2017</b>			
<b>Designation : Sr Dir, Finance</b>		<b>Full Name : Nilanjan Sinha</b>		

**Form No.12BA**  
**{See Rule 26A(2)(b)}**

Statement showing particulars of perquisites, other fringe benefits or amenities and profits in lieu of salary with value thereof

**1. Name and address of the employer:** Quintiles Research (India) Private Limited  
101-106, B-Block, Shapath-IV  
Opp. Karnavati Club, Sarkhej  
Gandhinagar Road  
GUJARAT  
INDIA

**2. TAN** AHMQ00023C

**3. TDS Assessment Range of the employer:**

**4. Name, designation and PAN of the employee:** DINESH  
Sr DBA  
AQVPD8602J

**5. Is the employee a director or a person with substantial interest in the company (where the employer is a company):** N

**6. Income under the head 'Salaries' of the employee (other than from perquisites):** 414,804.00

**7. Financial Year:** 2016-2017

**8. Valuation of Perquisites:**

SL. No.	Nature of perquisites(see rule 3)	Value of perquisite as per rules (Rs.)	Amount, if any recovered from employee (Rs.)	Amount of perquisite chargeable to tax Col(3)-Col(4) (Rs.)
(1)	(2)	(3)	(4)	(5)
1	Accommodation	0.00	0.00	0.00
2	Cars/Other automotive	0.00	0.00	0.00
3	Sweeper, gardener, watchman or personal Attendant	0.00	0.00	0.00
4	Gas, electricity, water	0.00	0.00	0.00
5	Interest free or concessional loans	0.00	0.00	0.00
6	Holiday Expenses	0.00	0.00	0.00
7	Free or Concessional Travel	0.00	0.00	0.00
8	Free Meals	0.00	0.00	0.00
9	Free Education	0.00	0.00	0.00
10	Gifts, vouchers, etc.	6,120.00	0.00	6,120.00
11	Credit card expenses	0.00	0.00	0.00
12	Club expenses	0.00	0.00	0.00
13	Use of movable assets by employees	0.00	0.00	0.00
14	Transfer of assets to Employees	0.00	0.00	0.00
15	Value of any other benefit/amenity/service/privilege	0.00	0.00	0.00
16	Stock options (non-qualified options)	0.00	0.00	0.00
17	Other benefits or amenities	0.00	0.00	0.00
18	Total value of perquisites	6,120.00	0.00	6,120.00
19	Total value of Profits in lieu of salary as per section 17(3)	0.00	0.00	0.00

**9. Details of Tax.**

a) Tax deducted from salary of the employee u/s 192(1) 7,590.00  
b) Tax paid by employer on behalf of the employee u/s 192(1A) 0.00  
c) Total Tax Paid 7,590.00  
d) Date of payment into Government treasury Various dates as mentioned on Part A of the Form 16

**DECLARATION BY THE EMPLOYER**

I, Nilanjan Sinha, Son of Biswaranjan Sinha working as Sr Dir, Finance do hereby declare on behalf of Quintiles Research (India) Private Limited that the information given above is based on the books of account, documents and other relevant records or information available with us and the details of value of each such perquisite are in accordance with section 17 and rules framed there under and that such information is true and correct.

Place	Bangalore	
Date	29-May-2017	
Designation : Sr Dir, Finance		(Signature of person responsible for deduction of tax)
		Full Name : Nilanjan Sinha

**FORM NO. 12BB****(See rule 26C)****Statement showing particulars of claims by an employee for deduction of tax under section 192**

1. Name and address of the employee : DINESH  
 2. Permanent Account Number of the employee : AQVPD8602J  
 3. Financial year : 2016-2017

Details of claims and evidence thereof			
Sl. No.	Nature of claim	Amount(Rs.)	Evidence / particulars
(1)	(2)	(3)	(4)
1.	House Rent Allowance: (i) Rent paid to the landlord : Rs.67742 (ii) Name of the landlord PANDURANGA NAYAK (iii) Address of the landlord No 2378A, 13th Main Road, A Block, Rajajinagar, 2nd stage, Bangalore 560010 (iv) Permanent Account Number of the landlord AFIPH8723E	Rs.67742	House Rent Receipts
2.	Leave travel concessions or assistance	Rs.0	Travel Receipts/Tickets
3.	Deduction of interest on borrowing: (i) Interest payable/paid to the lender Self Occupied Interest : Let-Out Interest : (ii) Name of the lender Self Occupied : Let-Out : (iii) Address of the lender Self Occupied : Let-Out : (iv) Permanent Account Number of the lender Self Occupied : Let-Out : (a) Financial Institutions (b) Employer (c) Others	Rs.0.0	Provisional Certificate from Bank/Financial Institution/Lender

4.	Deduction under Chapter VI-A		Rs. 49201.0	Photocopy of the investment proofs
	(A) Section 80C, 80CCC and 80CCD			
	(i) Section 80C			
	(a) Provident Fund : Rs.10161 (b) Life Insurance Premium : Rs.12130			
	(ii) Section 80CCC :			
	(iii) Section 80CCD :			
	(B) Other sections (e.g. 80E, 80G, 80TTA, etc.) under Chapter VI-A.			
	(a) Medical Insurance - Self / Spouse / Children : Rs.0			
	(b) Medical Insurance Parents : Rs.26910			
Verification				
I, <b>DINESH</b> son/daughter of <b>Dilli</b> . do hereby certify that the information given above is complete and correct.				
Place : Bangalore				
Date : 29-May-2017			(Signature of the employee)	
Designation : Sr DBA			Full Name: <b>DINESH</b>	

Note: The information/details above, as required for deduction of tax u/s 192 of the Income Tax Act, has been entered by the employee through an authorized login on the portal.