

Safeguarding Adults Policy Template

1. Policy Statement

- We are committed to protecting people's health, wellbeing, and human rights, and enabling them to live free from harm, abuse, and neglect.
- This policy applies to all staff, volunteers, and contractors.
- We adhere to the six principles of safeguarding: Empowerment, Prevention, Proportionality, Protection, Partnership, and Accountability.

2. Definitions of Abuse

- Physical Abuse: Hitting, slapping, pushing, misuse of medication, restraint.
- Domestic Violence: Incident or pattern of controlling, coercive or threatening behaviour.
- Sexual Abuse: Rape, indecent exposure, sexual harassment, non-consensual sexual acts.
- Psychological Abuse: Emotional abuse, threats of harm or abandonment, deprivation of contact.
- Financial or Material Abuse: Theft, fraud, internet scamming, coercion in relation to wills.
- Modern Slavery: Slavery, human trafficking, forced labour.
- Discriminatory Abuse: Harassment based on race, gender, age, disability, sexual orientation.
- Organisational Abuse: Neglect and poor care practice within an institution.
- Neglect and Acts of Omission: Ignoring medical, emotional or physical care needs.
- Self-neglect: Neglecting to care for one's own personal hygiene, health or surroundings.

3. Roles and Responsibilities

- The Registered Manager is the designated Safeguarding Lead.
- All staff have a duty to report any concerns immediately.
- Staff must attend mandatory safeguarding training annually.

4. Reporting Procedures

- Immediate Action: Ensure the person is safe. Call 999 if there is immediate danger.
- Internal Reporting: Report to the Manager/Safeguarding Lead immediately.
- External Reporting: The Manager will refer to the Local Authority Safeguarding Team and CQC.
- Whistleblowing: Staff can report concerns directly to CQC or the Local Authority if they feel internal reports are ignored.