Care Compliance System

CQC Inspection Readiness Checklist

1. Safe

Are safeguarding notifications up to date? [ ] Yes [ ] No

Are risk assessments reviewed regularly? [ ] Yes [ ] No

Is the staffing rota sufficient for dependency levels? [ ] Yes [ ] No

2. Effective

Are staff supervisions and appraisals up to date? [ ] Yes [ ] No

Are care plans based on current legislation (MCA/DoLS)? [ ] Yes [ ] No

Is staff training current? [ ] Yes [ ] No

3. Caring

Are residents treated with dignity and respect? [ ] Yes [ ] No

Is privacy maintained during personal care? [ ] Yes [ ] No

Are residents involved in care planning? [ ] Yes [ ] No

4. Responsive

Is the complaints procedure accessible? [ ] Yes [ ] No

Are activities varied and person-centred? [ ] Yes [ ] No

Are end-of-life wishes recorded? [ ] Yes [ ] No

5. Well-led

Are quality assurance audits completed? [ ] Yes [ ] No

Are staff meetings held regularly? [ ] Yes [ ] No

Is the vision and values of the service clear? [ ] Yes [ ] No