

# Meeting 25/01/24

## Present

6 People:

- Hubert Kucharski
- Joseph Clark
- Ruby Bell
- Nicolas Padula
- Diogo Ferreira
- Rhoda Wilson

1 LATE!

- Natasha Dawson

1 VERY LATE!

- Archie Ryan

## Key

Blue – No longer necessary

Red – Needs doing

Green – Done

## Actions from last meeting

- Add Archie and Hannah Sibson to events group chat
- Tell Adrian to delegate directly
- Put together a project manager workshop
- Create incentive for Junior Researchers to write blogs
- Podcast/Media
  - Interview people
  - Ask LSTV if they can help
  - Book Helix Podcast room
  - If committee members are interested they can run for the position of being Head of Podcasting or something.
- Roles
  - Treasurer
    - Buy microphones
  - Change Archie's role name to Head of Media and Comms
  - Public Affairs
    - Find institution that is left wing and will fund us
      - University of Buckingham do big funding things
    - Ask Macrobond for logoing on report
    - Dilute IEA logo
    - Go through IPPR funding list to look for sponsors

- President
  - Follow up with Gary's contacts
    - Do primary research who cares, next year we should set up ethical approval.
- Vice-President
  - Chase up Gryphon
- Dissemination
  - Press Release
    - Think about structure

## Agenda

- Timeline
  - Rewriting
    - 29<sup>th</sup> Jan – 1<sup>st</sup> March
  - Editing
    - 4<sup>th</sup> – 23<sup>rd</sup> March
  - Internal Review
    - 24<sup>th</sup> March – 30<sup>th</sup> March
  - Acting on Internal Review
    - 31<sup>st</sup> March – 6<sup>th</sup> April
  - External Review
    - 7<sup>th</sup> – 20<sup>th</sup> April
  - Acting on External Review
    - 21<sup>st</sup> – 30<sup>th</sup> April
- Updates on Research
  - All papers have been written
  - Drafts have been sent to Academic Advisory Council (AAC)
    - Received feedback on 2 papers
      - Macro, Fin. Reg.
    - Advisory council finishes 26<sup>th</sup> of January
      - Rewriting begins 29<sup>th</sup> of Jan – 1<sup>st</sup> March
  - No Academic Advisor (AA) on Urban Planning and Transport
    - Nic and Hubert will give their own feedback.
  - Sent abstracts to LSE
    - Strongest papers:
      - Fin. Reg.
      - Macro policy
      - Energy and Env.
      - Social Policy
    - We will know in early Feb. if we've been accepted.
  - Editing
    - 4<sup>th</sup> – 23<sup>rd</sup> March
      - Nic will ask the UN editor for advice
      - Rhoda will read the reports and give advice on how much time is needed
      - Setting up a style is needed,
        - Consistency with symbols and referencing
  - Internal Review

- 24<sup>th</sup> March – 30<sup>th</sup> March
  - Macro, Fin. Reg. and Market Intervention should review each other's, since they're all econ heavy.
  - Each member reads the entire report, give feedback for entire thing.
  - Acting on Feedback
    - 31<sup>st</sup> March – 6<sup>th</sup> acting on feedback
- External Review
  - 7<sup>th</sup> – 20<sup>th</sup> April
- Publishing Day: 26<sup>th</sup> April
  - Parliamentary Recess days have come out, we could change publishing date to these days. 2<sup>nd</sup> – 7<sup>th</sup> May, or 23<sup>rd</sup> May – 3<sup>rd</sup> June
    - Send-off Day: 1<sup>st</sup> May
    - Publishing Day: 3<sup>rd</sup> May
- PRHS is holding a UGRE (Undergraduate Research Experience) and the Social Policy group is invited
  - Head of Media and Comms should advertise the event
  - Between 20-22<sup>nd</sup> of Feb.
- Updates on Website
  - Change description on About Us page
- IPPR event
  - Event on the 21<sup>st</sup> Feb
  - Will be on research processes
    - Example of research he undertook,
  - Room has been booked
  - Promotional material needed!
    - Archie, do this
    - Nic, send Archie details.
    - Send event to Tad to advertise more
  - Could be our second GIAG?
- Think Tank Priority Check
  - Archie
    - Potentially less time
  - Hubert
    - More credits this semester
    - Probably less time available for Think Tank
  - Ruby
    - Less credits this semester
    - Has job and is Macro researcher
  - Most people have the same amount of time for this semester
  - Nic will take some of the load from Hubert
- Elections for next Semester
  - Deadline: 6<sup>th</sup> of May
  - Who is staying/leaving?
    - Hubert is leaving as Head of Research, wants to become Head of Data and Insights
    - Joseph will probably stay as Head of Public Affairs, just not in Leeds
    -

- We should all make hand-over documents by the 24<sup>th</sup> of March, best to be a week ahead so we can review as a committee.
    - Official deadline is 31<sup>st</sup> of March
  - Nic needs to research AGM and see how it works
  - Create Head of Data and Head of Editing official positions in the committee
    - Head of Diversity and Head of HR?
- Refreshers Fair
  - 29<sup>th</sup> of January – Fair
    - 31<sup>st</sup> – Workshops
  - Natasha – Post 11am
  - Rhoda – Post 12pm
  - Diogo and Ruby available all day
- Alison Lowe Event
  - Topic
    - Policing & Crime
      - Ideas for next year's Social Policy paper?
      - Labours approach to Policing and Crime
    - Mayorship
  - Ruby needs to book a room for the 7<sup>th</sup> of March at 6pm.
- Next Social
  - Mention the UGRE
  - Bowling?
    - Tenpin does £5 for two sessions
    - Sober social
    - Drinks are £2 on that night
    - Book the space!
      - Early-Mid February is the best time.
- Report Design
  - Inspiration from Instagram posts?
  - Get Hannah Sibson on the team.
  - Make group chat for report designing
- Responsibilities for the Semester
  - Mention podcast again to members
  - Jasper Holmes
    - Interviewing will be done for Head of Data and Insights
- Next Full Society Meeting
  - Hubert will tell everyone to use Macrobond for graphs
  - Book between 5<sup>th</sup> – 9<sup>th</sup>, 5pm best time
  - Talk about elections
- Acknowledgements
  - Think about who we need to acknowledge
- Peer Review
  - Peterloo
    - Email them to ask if they're available for External Review timeline
- OTT
  - Follow up with them on email they ignored

Note for Nic to talk about thing with Jasper and thing with Junior Researchers writing blogs about drafts for reports. Nic should also talk to his FCA friend about acknowledgements.