



VAN AI HAN

An enthusiastic, diligent, responsible and hard-working person with a high entrepreneurial spirit who believes in "hard work pays off". With "can-do" attitude, I am eager to learn new things, experience, contribute and devote. I am willing to work with challenges that makes me explore my ability and enhances self-developed.

EDUCATION

INTERNATIONAL SCHOOL OF BUSINESS - UNIVERSITY OF ECONOMICS HO CHI MINH CITY (ISB-UH)

Talented bachelor of Business Administration-BBA, International Business.

2018 - 2022

GPA: 3.2/4.0

Achievements: Scholarship for students with good performance and scores.

How to reach me:

Linkledin:

<https://www.linkedin.com/in/ai-han-van-620297174/>

Mobile phone

0932534594

Email:

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Skills

- MS Office (Word, Excel, Pivot Table, Ppt)
- Canva
- Muti-task
- Problem solving
- Time Management
- Teamwork
- Public Speaking

Personalities

- Studios
- Active listening
- Responsible
- Diligent
- Enthusiastic
- Result-oriented

Language

- English: Fluent
IELTS: 7.5

EXEPIENCES

SHOPEE

Business Development Associate (FMCG cluster)

3/2021 - present

- Incubate and manage relationship with key seller.
- Develop plan to boost ADO and GMV
- Ensured on-track basic daily customer procedure (campaign promotion slots, shop-in-shop)
- Control on-track monthly and quarterly KPIs/scorecard > 110%
- Collaborate with internal and external stakeholders including, engineering, marketing, logistics, operation, Shopee live, QC to ensure that project's needs and targets are met
- Do weekly report and track performance of project in charge

Achievements:

- Top 3 KPI on Monthly Performance
- Achieving the highest GMV of deal hunting
- Project in-charge: Exclusive (Shopee), Delivery through Tet (GiaoHangXuyenTet) and Cross CAT initiative
- Building shops: from big to supper (ADO>100).

OFFICE FOR INTERNATIONAL STUDY PROGRAM - HO CHI MINH CITY UNIVERSITY OF TECHNOLOGY (OISP-HCMUT)

Marketing Admin Intern

4/2020 - 2/2021

- Manage and keep track the database of potential candidate.
- Research and analyze the satisfaction of students and lecturers.
- Do admin tasks: prepare documents, arrange meetings, submit timely reports
- Support planning and organizing seminars and run the admission events.

ACTIVITIES

BELL-UH

External Relations

2019 to 2021

- Research, collect data and contact with sponsors
- Allocating tasks for each department.
- Managing and keeping track team complete on schedule.
- Evaluating performance and giving feedbacks.

English MC of English Speaking Day Open 2019

Large scale program with 5000 participants

HONORS AND REWARDS

OISP

- Outstanding intern for building the International Master Program in Admission 2020

APOLLO ENGLISH CENTER

- Outstanding Teaching Assistant for valuable contributions to WOW SUMMER 2019 - Apollo English Center.
- Best TA of the Year

BELL - UEH

- Value contribution to English Speaking Day 2019