



TRINH VU THUY TIEN

“I'm a senior student at Ho Chi Minh City University of Law (ULAW). My major is Business Administration and Law. I am proficient at accomplishing multiple tasks simultaneously and working well under pressure. I am looking for an internship in your company where I will impart my skills and experience in Business Administration and Law to improve myself and propel your company's growth.”

✉ tvthuytien53@gmail.com

☎ (+84) 944 763 224

🌐 [linkedin.com/in/trinhvuthuytien](https://www.linkedin.com/in/trinhvuthuytien)

📅 March 5th, 1998

EDUCATION

HO CHI MINH CITY UNIVERSITY OF LAW
(Sep 2016 - Aug 2021)
(Latest GPA: 8.58/10 equivalent 3.42/4.0)

WORK EXPERIENCE

Judicial Intern

Phu Nhuan District People's Court

📅 Oct 2020 - Jan 2021

- Conducted legal research, reviewed facts in evidence and provided information and material to assist the judge in coming to and writing judicial conclusions.
- Drafted multiple opinions for judicial review and observed numerous court proceedings.
- Participated in trials or motions, observed and later discussed the case or matter with the judge.
- Verified and listed documents at the competent authorities.
- Greeted, assisted and informed litigants, attorneys, law enforcement personnel, witnesses, etc, regarding court procedure and policy.

EXTRACURRICULAR ACTIVITIES

Media Team Leader

Media and Communication Department
- HCM Communist Youth Union of ULAW

📅 Nov 2016 - Sep 2020

- Informed the University's programs to students by making visual, vivid and easy-to-understand pictures and videos.
- Posted, managed "Tuổi Trẻ Luật" Fanpage and replied to students' questions.
- Divided work in team effectively, oversaw the operation, suggested and organized team building activities.
- Be the organizer that is responsible for the media section of national-level competitions such as Vietnam Moot Court, International Humanitarian Law Moot Court, Foreign Direct Investment Moot, etc.

CERTIFICATES

- Certificate of Advanced Youth follow Uncle Ho grant school 2017 - 2018.
- Top 45, "The Gifted Law Students" program hosted by Managing Lawyer of YKVN Law Firm (Truong Nhat Quang) and HCM Communist Youth Union of ULAW.
- The 1st Prize of "Movie making and writer" of Hãng Phim Trẻ.
- The Runner-up of "Bật Ý Tưởng" Competition of ULAW.
- Certificate for many contributions in Green Summer campaign of Vietnamese Student's Association of HCMC.
- Certificate for many contributions to Youth movements of HCM Communist Youth Union of ULAW (2017 - 2018; 2018- 2019; 2019 - 2020).

SKILLS

MS Office Legal Research Responsibility

Teamwork Critical Thinking Flexibility

LANGUAGES

Vietnamese

Native or Bilingual

English

TOEIC 755

Japanese

Beginner