






HUYNH DOAN DIEU HUYEN

CAREER OBJECTIVE

Being a flexible and hard-working learner, an active and open-minded young person working for a better community. I am searching for an internship with the aim of gaining experience and other values. I am ready to learn, to change, and to devote myself to the working team.

CONTACT

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EDUCATION

**University of Social Sciences and
Humanities - HCM VNU**

Faculty of International Relations

- 2019-present
- GPA: 8.26

LANGUAGE & SKILLS

- Fluent English
- Google Suites
- Microsoft Office
- Basic Design
- Reliable
- Interpersonal
- Research
- Adaptability

ACHIEVEMENTS

- Representatives for Vietnam joined the Asia Youth Leader Program Tokyo, Japan, 2017
- Member of International Exchange Club, 2019-present
- Member of Light Your Hope Foundation, 2019-present
- The Most Chosen in "Vietnam Go Global" Writing competition by AIESEC, 2020
- 2nd Runner-Up "Hult Prize At USSH HCMC", 2021
- 2nd Runner-Up "ASEAN Youth Debate", 2021
- Best Negotiator in IL Principe by IRYS Club, 2022

WORK EXPERIENCES

EXTERNAL RELATION MEMBER

Light Your Hope Foundation | 2019-present

- Search, keep track of donors' information, manage meetings.
- Connect and work with leaders of other regions of the organization.
- Co-host the Scholarship Ceremony for new students at PetroVietnam Tower HCMC, 2020
- Search new learning courses, information to provide for the team

IEC'S HR ACTIVITIES

International Exchange Club | 2021

- Work with the BODs to prepare for exchanged program outlines.
- Support for the exchange delegate while they are in the city

INTERNSHIP WRITING ARTICLE

HCMUSSH SCIS | 2021-present

- Research academic international relations information for writing the article
- Information filtering and confirming.

TEACHING EXPERIENCES

Alaska English Center | 2020-2021

- Support teacher during the course, manage the classroom.
- Interact and assist students in class.
- Create new activities for the lecture.

English tutor | 2020-present

- Supporting and helping the student in grammar and other skills based on their curriculum

EXTRACURRICULAR ACTIVITIES

- Delegate of Toyo University Model United Nations 2021.
- Volunteer of 11/7- Active day, Guinness Record, 2020.
- Volunteer at "The Salonpas HCMC Marathon 2021"
- Volunteer at "Xuan Tinh Nguyen 2022"
- Organizer: Tet Viet of IEC 2020
- Organizer: Welcome Freshman of NTC 2020.