







TRA NGOC THIEN KIM

MARKETING EXECUTIVE

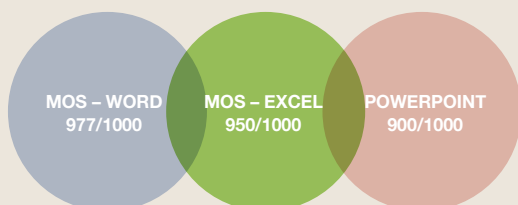
ABOUT ME

A person who is interested and humorous in communication, dynamic and sociable. Moreover, I like creation and self-study another skills.

PERSONAL INFORMATION

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SKILLS



PHOTOSHOP



ILLUSTRATOR



LANGUAGE



EDUCATION

- 2018 - 2022** TON DUC THANG UNIVERSITY
Faculty of Accounting (High – quality module)
GPA: 7.26/10.00
Major: Accounting – Auditing
- 2022** Joining the Digital Marketing course at EQVN

WORK EXPERIENCE

- **HEAD OF THE YOUTH ACCOUNTANT CLUB AT TDTU (2021 - 2022)**
 - Providing direction and strategy for club development.
 - Managing fanpage of TDTU Accounting Faculty.
 - Managing members and club activities
 - Consulting and helping members.
 - Preparing reports on club activities to submit to the faculty.
 - Planning the organization and communication of CA Contest 2019 & 2021 - a city-scale contest.
 - **PAYMENT ACCOUNTANT OF THUAN HAI JOINT STOCK COMPANY (2022 - 2023)**
 - Checking the types of documents and input data.
 - Closing tax every month.
 - Supporting the department to implement payment terms, advance documents and settlement of work expenses.
 - **COLLABORATOR OF ADCATS COMMUNICATION - ENTERTAINMENT CO., LTD (2022 - 2023)**
 - Planning to post media for Nova dental fanpage.
 - Writing content for fanpage communication articles.
 - Learning and write web content according to SEO standards.
 - Supporting the Content Department of Miss UEF 2022: Writing content, press releases, ...
 - **SUPPORTER OF THE CONTEST “THE CA CONTEST 2022”**
 - Supporting the idea of organizing and communicating the contest.
 - Supporting singer booking.
 - **ACHIEVEMENT**
 - Typical member who successfully completed tasks in Youth Accountant Club 2018-2021.
 - Student has contributed to the development of the Faculty of Accounting, Ton Duc Thang University.
 - Achieved a prize for student of 5 merits at TDTU in 2021-2022.
 - Won the school's study promotion scholarship in 2022.
- ### CAREER GOALS
- Achieve IELTS 6.0 by 2024.
 - Participating in Marketing related courses and workshops.
 - Try to learn and use your skills to do your job well and develop the company.
 - Cultivate knowledge and working skills to become a marketing specialist.