# RÉSuMes

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| **PERSONAL INFORMATION** | | | | |
| Full name *:* | **LE BUI DUC TUAN** | | |  |
| Date of birth : | 31/12/2000 | | |
| Nationality *:* | VIET NAM | | |
| Gender *:* | Male | Marital status *:* | Single |
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# OBJECTIVE

I want to grow in developed environment which is suitable with my knowledge ceand possibility.Beside that,I always teach myself to be honest,enthusiastic for all work,expecially,keep competitive and creative to cope with all difficulties.

# EXPRIENCES

1. **Southernhomes VietNam**

Telesale|May-June/2019

• Having cellphone to show more about project to people

• Running a project and checking the steps to success

• Having oppotunities to learn more about sales and marketing skills

1. **CircleK VietNam**

Teller|Oct-Dec/2019

• Being a teller,to access many clients who have different characters,make them have permission with stock of store,give them pleasants

• English skill was improved efficently by facing off foreign tourist,chance to show friendliness to others

• Planning,spending time suitably,solving and balancing promblems among studying,housework and storework

1. **Green summer/Voluntary Project (UEH campaign)**

Member of Soft Skill Team|July/2019

Leader of “Fund raising staff” at “Give Mid-Autumn to child” |Aug-Sept/2019

• Planning,setting up,making leisures as a festival,directly working with children

• Opening external relationship and gathering old book from city.

• Making profit,balancing the fund,calculating money to conduct all two campaigns

1. **Non-profit organization of UEH-Supporting Students Group (SSG)**

Member of PR department|Nov/2018-Dec/2019

• Joining all program from big to small,having chance to increase soft skills (Teamwork,Argument,Supporting…).Expecially,complete mission of other department (Event,HR)

• Directly calling to sponsor for FBA contest (one of the biggest programs of group),approaching the “persuading and negotiating” possibility

• Receiving certificate of “The person who has made a positive contribution to the development of the group (SSG)” on Aug/2019

1. **KB Securities Viet Nam**

Internship|Aug-Nov/2020

• Learning about technical analysis,market changes,know more about stock and derivative market.Working directly at office,realize the environment of working and colleagues relationship.

• Controlling the emotion and information,spending more time read papers relate to market.Improving the Excel possibility.

• Opportunity to do “trading online”, experience like a trader.Beside that,the leader had taught more lessons about work

# EDUCAtion

• From Aug/2018 – present : Studying at University of Economics HCMC (Expected graduation time in March/2022)

• Majoring : Finance

• GPA (present) : 7.2/10

• 2019-March/2021: Get IC3 degree at UEH-IC3

# SKILLS Summary

• Understanding and Listening others     

• Teamwork Skill     

• Creativity     

• English Fluency     

• Time management     