**Windows (KTPT014-3002)**

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**Year: 2016**

**Realization Content**

* Setting up Windows 10
* Basic maintenance & management of the operating system
* Distribution of updates
* Management of Windows 10 (Storage, apps, data security, device security)
* Windows 10 recovery options

**Evaluation Criteria:**

**Learning Portfolio**: The Learning Portfolio is an important component of this course. It is evaluated and graded through peer assessment. The learning portfolio must be submitted by the specified deadline to receive grade for your submission. Learning portfolio deadline is not flexible.

The template for learning portfolio is available in the student learning environment used for the course. The learning portfolio must contain the following 2 components:

The learning portfolio should demonstrate that the learning acquired in the class room corresponds to the learning outcomes and content of the study module. Students should produce a short report of their learning acquired through lectures and documentation for class activities (practical tasks).

The student should reflect his/her own learning with respect to the objectives of the study module. The portfolio should be a reflective demonstration of the students learning.

For each lecturing day, the learning portfolio should include two parts:

1. **Reflection:** What have you learned? (150 Words for each lecture)
2. **Documentation:** This course contains a series of practical tasks and in class activities. The documentation should describe how a certain practical task was completed. You should include screenshots (wherever applicable) and explain step by step process for performing a particular task.

**Teaching Methods:**

Pedagogical practices in the course include student ownership and active participation **(80% attendance required)**, activities of searching, sharing and elaborating knowledge, conducting tasks and critical reflection on one's own activity.

The model of instructional design is implemented for systematically determined course contents and delivery methods that follows a logical sequence. Learners activities are predefined and a uniform sequence of instruction is practiced. However, socio-cultural paradigm is focused by utilizing the model of collaborative learning in performing practical tasks and assignments.

**Exam Schedule:**

No Exam.

**Students use of time and load:**

1 ECTS credit is equal to approximately 27 hours of a student's work.

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| KTPT014-3002 | | | | | **COURSE PROGRESSION PLAN** | | | |  |
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|  | | | | | Date | | | | |
|  | | | | | 6.1.2016 |  | | | |
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| Code | | | KTPT014-3002 | |  | | | | |
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| Teacher/s | | | Deepak KC | | | | | | |
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| Degree Programme | | | Tietotekniikan koulutusohjelma | | | | Group Code | TTK15SD | |
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| Course Name | | | Windows (KTPT014-3002) | | | | | | |
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| Time |  | Organisation of Contents | | Teaching arrangements (lessons, laboratories, assignments, projects, virtual/e learning…) | | | | | | |
| Week 2 |  | Introduction to the Course  Introduction to Windows 10 – Chapter 1 | | **Assignment 1:**   * **Get used to with the learning environment used for the course.** * **Download the template for learning portfolio.** * **Read the guidelines about the usage of lab facilities. (only available inside the LAB Network)** * **Make sure that you have access (username & password) to the Lab server** * **Start your learning portfolio** | | | | | | |
| Week 4 |  | Installing Windows 10 – Chapter 2 | | **Assignment 2:**   * **Perform clean installation of Windows 10** * **Run Windows Update** * **Turn On System Protection** * **Check Action Centre** * **Disable Wi-Fi Sharing** * **Install Anti-Virus Software** * **Install the “Create Installation Media” and learn to create a bootable USB** * **Get used to with the Start Menu** * **Update your learning Portfolio** | | | | | | |
| Week 5 |  | Application Management – Installation & Configuration | | **Assignment 3:**   * **Exploring Windows 10. Download the document using the link below and follow instructions to explore Windows 10**    + [**https://www.microsoft.com/en-us/download/confirmation.aspx?id=47716**](https://www.microsoft.com/en-us/download/confirmation.aspx?id=47716) * **Setting File Associations:** Windows 10 uses file types to associate data files with specific applications. File can also appear as file name extensions   + **Question 1:** What program is currently associated with the .jpg file name extension?   + **Question 2:** What program is currently associated with the .ics file name extension?   + **Question 3:** What program is currently associated with the .mov file name extension? * **Setting Compatibility Modes:** Compatibility modes enable you to specify what Windows version a particular program was designed to use.   + **Question 1:** What can you do if you are unsure which version of Windows you should specify in the compatibility settings?   + **Question 2:** Download older version of Firefox : <https://ftp.mozilla.org/pub/firefox/releases/1.0.3/win32/ko-KR/Firefox%20Setup%201.0.3.exe> . Run this program in compatibility mode for Windows 7 * **Modifying File Associations:** Windows 10 uses its modern interface to provide alternative ways of performing tasks usually found in the Control Panel.   + **Question 1:** Change the default file association for JPEG files with a .jpg extension. However, this time, you cannot use the Default Programs control panel. Change the default file association to the Paint program. * **Windows Store:**    + **Question 1:** Install VLC for Windows using the Windows Store | | | | | | |
| Week 6 |  |  | |  | | | | | | |
| Week 7 |  |  | |  | | | | | | |
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| Project Description |  |  | |  | | | | | | |
| Area of competence/skills : Windows Operating System, Windows 10, installation, basic maintenance, update and centralized management, automated installation | | | | | | | | | | |
| Literature, study material : Introducing Windows 10 for IT professionals – Preview Edition | | | | | | | | | | |