

16/11/2020

Dear Dipak Kumar,

Welcome to Internshala Student Partner (ISP) 20!

We hope that you are excited to embark on a 70-day transformational journey with us. At Internshala, we consider the ISP team to be our biggest strength when it comes to educating college students across the world about the power of internships and online trainings. Thus, we take pride in hiring ONLY the best and the brightest! We are sure that you would play a vital role in helping us realize our vision of creating a world full of opportunities for the students.

Your appointment as an ISP will be governed by the terms and conditions presented in **Annexure A**

Congratulations!

Warm regards,

A handwritten signature in blue ink, appearing to read "Samay".

Samay Bhatnagar

Head - ISP Program

[Internshala](#) ~ 'connecting students with internships from 80,000+ brands'

## Annexure A

Please find the details of your appointment as an ISP below –

**Location:** Work from home

**Duration of the program:** 22nd November 2020 - 31st January 2021

**Working hours:** 2-3 hours per week

**Rewards:** Performance-based

**Roles and responsibilities of an ISP:**

1. Creating awareness about Internshala internships and getting new students to register for Internshala
2. Motivating students to go for online Internshala Trainings and help them to upskill themselves
3. Organizing at least 1 online talk/seminar to help students to find their dream internship
4. Participating in social media branding campaigns and learn how to communicate for a brand online

**Rewards and incentives:**

1. You will be paid Rs.150 on every enrollment for the online Internshala Training that you ensure.
2. INR 5 for every new registration you get for Internshala Internships platform (i.e 100 registrations = INR 500)
3. A prestigious letter of recommendation and access to exclusive Internshala goodies
4. Apart from monthly cash incentives, you will also get a chance to win the grand reward: iPhone 11

### Terms and conditions:

1. You shall not, during the program or thereafter, use or disclose to others any confidential information related to the business of Internshala, obtained by you during your association with Internshala
  2. You are not authorized to interact with media and are expected to redirect them to Kavya (kavya@internshala.com) if you are contacted by someone from media for a sound bite regarding any aspect of Internshala
  3. By accepting the offer letter, you have given us permission to send you daily communication regarding ISP contests and activities on your registered email address (dipak717gautam@gmail.com) and phone number (9326218641) which you used while applying for ISP 20 program.
  4. You are expected to perform all ISP tasks and activities within the rules and guidelines provided by the Internshala team. Any non-compliance to these or any fraudulent practice while participating in contests could lead to strict actions like removal from the ISP program
  5. The ISP program is a work-from-campus program. We will be asking you to spend around 2-3 hours per week on ISP tasks and activities. Please note that exam breaks are perfectly fine with us and you are not expected to devote any time to ISP during exams
  6. It is mandatory to remain active and participate in monthly ISP tasks and activities
  7. The grand reward would be given to the top-performing ISP with at least 500+ ISP points which include a minimum of 5 Internshala Trainings payments, 2 internship talk, and 50+ new student registrations for the Internshala platform.
  8. The rewards will be processed on a monthly basis. The ISP will not be entitled to receive rewards earned after the respective ISP edition gets over.
  9. Internshala Student Partner Program does not constitute an offer of employment or any contract between the student and Internshala
  10. As an ISP at Internshala, you also represent the Internshala brand and we expect you to conduct yourself with utmost professionalism on all public forums (online and offline). In particular, we expect you to not indulge in any conversation using abusive language on any social media platform. If we come across any such example, Internshala reserves the right to take necessary disciplinary action, including, but not limited to, termination of your participation in the ISP program with Internshala
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For any queries, please contact [isp-hiring@internshala.com](mailto:isp-hiring@internshala.com)