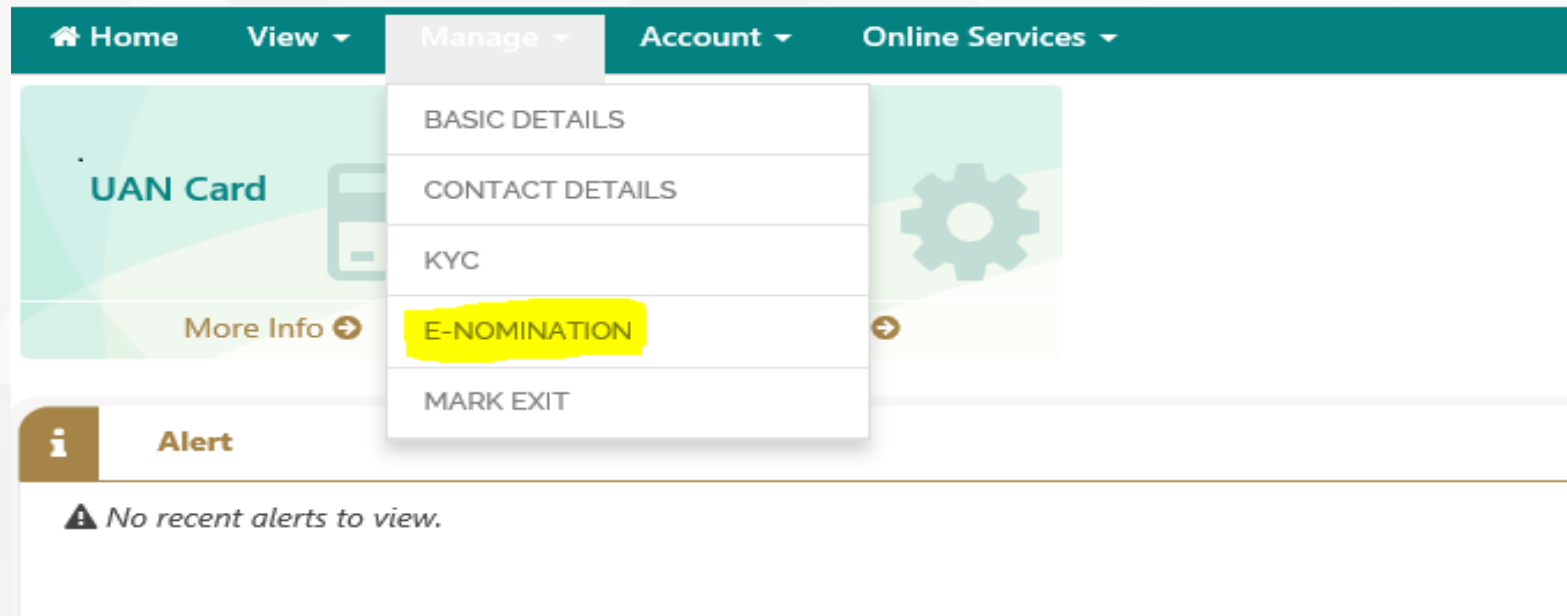


PF/EPS E-NOMINATION PROCESS

- Step 1 : Login to your account on <https://unifiedportal-mem.epfindia.gov.in/memberinterface/>
- Step 2 : A pop-up will show up if the nomination is not registered. Alternatively, you can make the nomination through the 'e-nomination' option under the 'Manage' tab.
- Ensure self photograph and address details are updated on UAN profile.



- Step 3 : New webpage will open on your computer screen. While making your E-Nomination, you will be required to make certain declarations.
- Step 4 : On the new webpage, the portal will ask you, 'Having Family?'. You will be required to answer this as 'Yes/No' using the radio button.

[Home](#) [View](#) [Manage](#) [Account](#) [Online Services](#)

Family Declaration

Having Family? ☐ Yes ☐ No

Nomination History

Display records per page Search:

Sr No.	Status	Nomination Details	Nomination Date & Time
No Nomination History found			


Showing 0 to 0 of 0 entries Previous Next

- Step 5 : If you have selected 'Yes', then you will be required to enter details of the family member whom you want to nominate. You will be required to provide the following details of the person whom you are nominating:

- Aadhaar
- Name
- Date of birth
- Gender
- Relation
- Address
- Bank account details (Optional)
- Guardian
- Photo. Remember the photograph size cannot exceed 100 KB.

You can add details of more than one family member if you.





Add Family Details

AADHAAR*	Name*	Date of Birth*	Gender*	Relation*	Address*	Bank Account Details	Guardian	Photo*	Remove
<div>Enter AADHAAR</div>	<div>Max 85 charact</div>	<div>DD/MM/YYYY</div>	<div>--Select Gen</div>	<div>--Select Rel</div>	<div>Locality (Max Length 30 char)</div> <div>Street (Max Length 30 char)</div> <div>City</div> <div>Select State</div> <div>---Select District--</div> <div>6 Digit Pin Code</div>	<div>IFSC :</div> <div>Enter IFSC Code</div> <div>Branch Name :</div> <div>Branch Name</div> <div>Account Number :</div> <div>Enter Bank Account No</div>	<div>+</div>	<div>  <div>Click Here To Upload Photograph</div> </div>	<div>×</div>

Add Row
Save Family Details

- If you have selected 'No', then along with the above mentioned details, you will be asked the total amount of share you wish to give to the person you are nominating.
- Step 6 : Click on 'Save Family Details'.
- Step 7 : Select the family member you wish to nominate in your EPF account and percentage of share you wish to give to them. If you are making more than one nomination in your EPF account, then make sure the total percentage of share of the nominees adds up to 100 per cent
- Step 8 : Click on 'Save EPF Nomination'.
- EPF nomination details will be saved successfully. Similarly, you will be required to make EPS (Employees' Pension Scheme) nomination as well.

- You will be required to enter similar details as mentioned above. Remember, you can make different nomination for EPF and EPS.
- Step 9 : Once the details are saved, go to 'e-nomination' option under the 'Manage' tab. The nomination details saved by you will be shown as pending nomination. You are required to 'e-sign' the nomination made by you to complete the process. In case you wish to view the details of the nomination made by you, click on 'View' option.


Pending Nomination				
Display 10 records per page			Search:	
Nomination Entry Time	View	Edit	e-Sign	Delete
22-FEB-2019 12:33				

- Step 10 : You will be directed to new webpage where you will be required to enter your virtual ID of your Aadhaar. Click here to know how to get virtual ID of Aadhaar.



You are currently using Demographic Authentication Service

Demographic Authentication

 Enter Virtual Id

[Get Virtual ID](#)

☐ By clicking the checkbox, I hereby give my consent for using demographic data from AADHAAR for the purpose of Demographic Authentication.

Verify

Cancel

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Website owned & maintained by: Centre for Development of Advanced Computing (C-DAC)

Process to get Virtual ID

- Click on My Aadhaar=> Under Aadhaar services-Virtual ID(VID) Generator
- Enter your Aadhaar no and click on get OTP

The screenshot displays the official website of the Unique Identification Authority of India (UIDAI). The header includes the UIDAI logo and the text "Unique Identification Authority of India, Government of India". A navigation bar contains links for "My Aadhaar", "About UIDAI", "Ecosystem", "Media & Resources", and "Contact & Support". The main content area is divided into several columns. The "Aadhaar Services" column is highlighted, and the "Virtual ID (VID) Generator" option is selected. Other visible options include "Get Aadhaar", "Update Your Aadhaar", "About Your Aadhaar", and "Aadhaar On Your Mobile". A sidebar on the right shows a list of "Downloads" with expandable sections for "Enrolment Form", "Aadhaar Enrolment/Update Form", "List of Supporting Documents", and "Charges for Various UIDAI Services at Aadhaar Kendra (PEC)". The footer contains a small "Ask Aadhaar" chatbot icon and a version number "0.61".

Unique Identification Authority of India
Government of India

AADHAAR

My Aadhaar ▾ About UIDAI ▾ Ecosystem ▾ Media & Resources ▾ Contact & Support ▾

Get Aadhaar

- Locate an Enrolment Center
- Book an Appointment
- Check Aadhaar Status
- Download Aadhaar
- Retrieve Lost or Forgotten EID/UID
- Order Aadhaar PVC Card
- Check Aadhaar PVC Card Status

Update Your Aadhaar

- Update Aadhaar at Enrolment/Update Center
- Check Aadhaar Update Status
- Update Demographics Data Online
- Request for Address Validation Letter
- Check online Demographics update status
- Aadhaar Update History

Aadhaar Services

- Verify an Aadhaar Number
- Verify Email/Mobile Number
- Retrieve Lost or Forgotten EID/UID
- Virtual ID (VID) Generator**
- Aadhaar Paperless Offline e-KYC (Beta)
- Check Aadhaar/Bank Linking Status
- Lock/Unlock Biometrics
- Aadhaar Authentication History
- Aadhaar Lock and Unlock Service
- Aadhaar Services on SMS

About Your Aadhaar

- What is Aadhaar
- Features of Aadhaar
- Usage of Aadhaar
- Aadhaar Enrolment
- Aadhaar Generation
- Updating Data on Aadhaar
- Security in UIDAI system

Aadhaar On Your Mobile

- Download m-Aadhaar App

Downloads

- Enrolment Form
- Aadhaar Enrolment/Update Form
- List of Supporting Documents
- Charges for Various UIDAI Services at Aadhaar Kendra (PEC)
- Validity of downloaded Aadhaar (e-Aadhaar) as Proof of Identity

ons

rm [0.61]

Ask Aadhaar

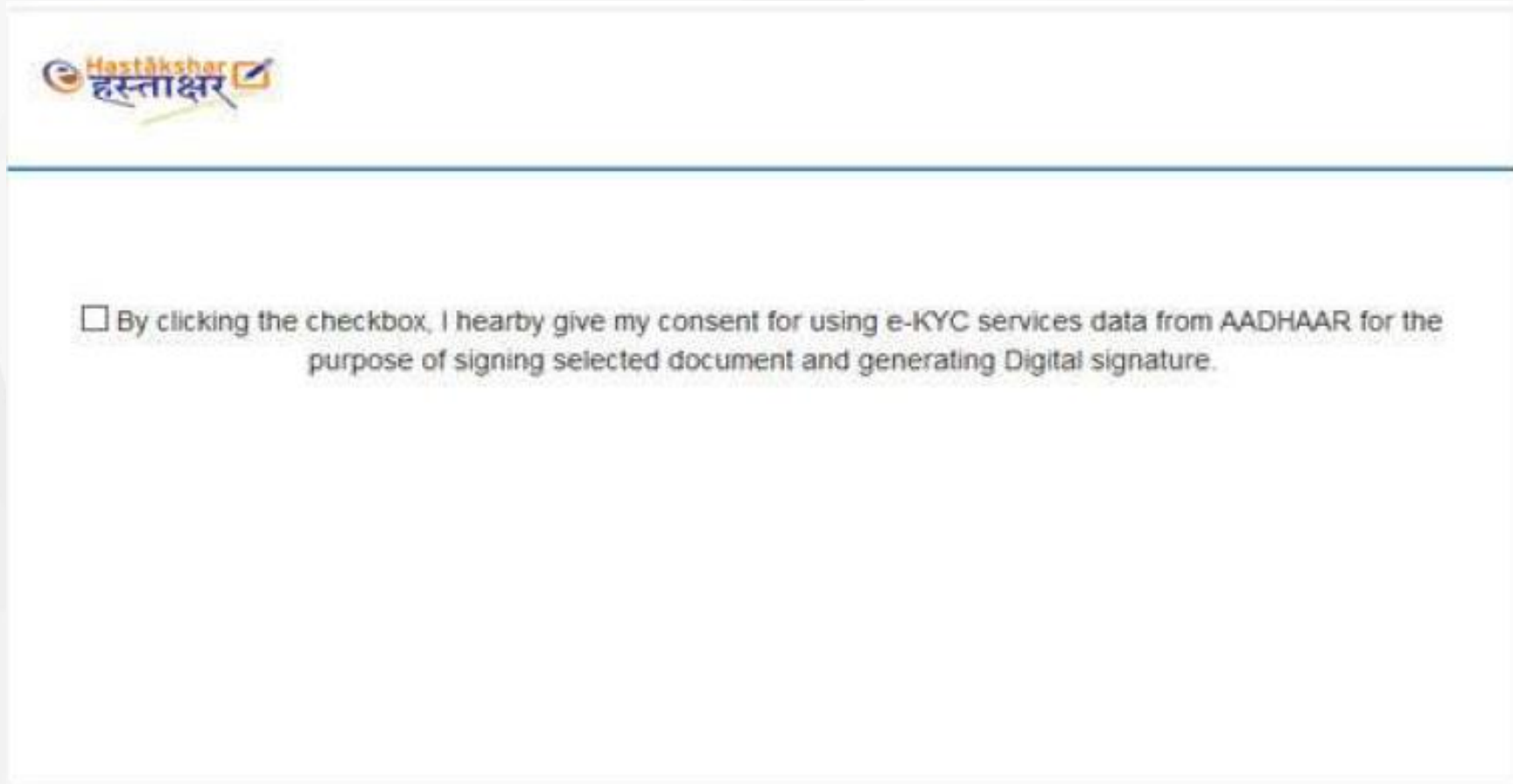
Check online Demographics update status | Aadhaar Update History

dent.uidai.gov.in/vid-generation

DE EPS ENomination Process - PowerPoint

Validity of downloaded Aadhaar (e-Aadhaar) as Proof of Identity [166 KB]

- Step 11 : Enter your virtual ID and select the tick box. Click on 'Verify'.
- Step 12 : You will be asked to again select the tick box to give your consent for the e-KYC services from Aadhaar.



The screenshot shows a web interface for e-KYC services. At the top left is the 'Hastakshar' logo, which includes a stylized eye icon and the text 'Hastakshar' in English and 'हस्ताक्षर' in Hindi, followed by a checkmark icon. Below the logo is a horizontal line. Underneath the line is a checkbox followed by the text: 'By clicking the checkbox, I hereby give my consent for using e-KYC services data from AADHAAR for the purpose of signing selected document and generating Digital signature.'

- Step 13 : You will be asked to enter your Aadhaar or Virtual ID once again. Once entered, click on 'Get OTP'. The OTP will be sent to your registered mobile number in the Aadhaar database.
- Step 14 : Enter the OTP received on your registered mobile number. Select the check box to provide your consent and click on 'Submit'.
- Step 15 : Once OTP is entered successfully, your document will be signed successfully.
- Your nomination details will be saved into the EPFO records. You can check the nomination details in the 'e-nomination' option under the 'Manage' tab.



The screenshot displays the 'Aadhaar Based e-Authentication' interface. At the top, the 'Hastakshar' logo and 'C-DAC's eSign Service' text are visible. The main section contains two input fields: 'Enter Your Virtual ID / Aadhaar Number' with a person icon and 'Enter Your Aadhaar OTP' with a lock icon. To the right of the first field is a 'Get Virtual ID' link. Below the second field is a 'View Document Information' link. At the bottom, there are 'Get OTP' and 'Cancel' buttons, and a red text prompt 'Not Received OTP?' followed by a 'Resend OTP' link.

THANK YOU