



BRBHOS-HR-Off.Ord-05/21-৪৯

23.01.2021

Internal Office Notice

After reviewing the previous HR policy of BRB Hospitals Limited, the Management has reviewed few policy as follows:

Evaluation

- Now onward for the newly joined employees, an evaluation will be done in every 3 months and the final evaluation will be done after 6 months before confirmation.

Performance appraisal

- It has also been decided that yearly performance appraisal before increment will be fixed for the basis of employees date of joining. Accordingly HR department will send an evaluation form to the concern Department Head. Concern Department Head will fill up the evaluate form and will send back to the HR Department. Evaluation Committee will finalized the decision.

For BRB Hospitals


A.K.M. Masum-Ur-Rahman Sardar
GM, Admin

Copy to:

01. Hon'ble Chairman, for kind information.
02. Hon'ble Managing Director, for kind information.
03. CEO
04. DMS
05. GM- Supply Chain Management
06. DGM- Finance
07. All Department Head
08. Office Copy.
09. Master File.