

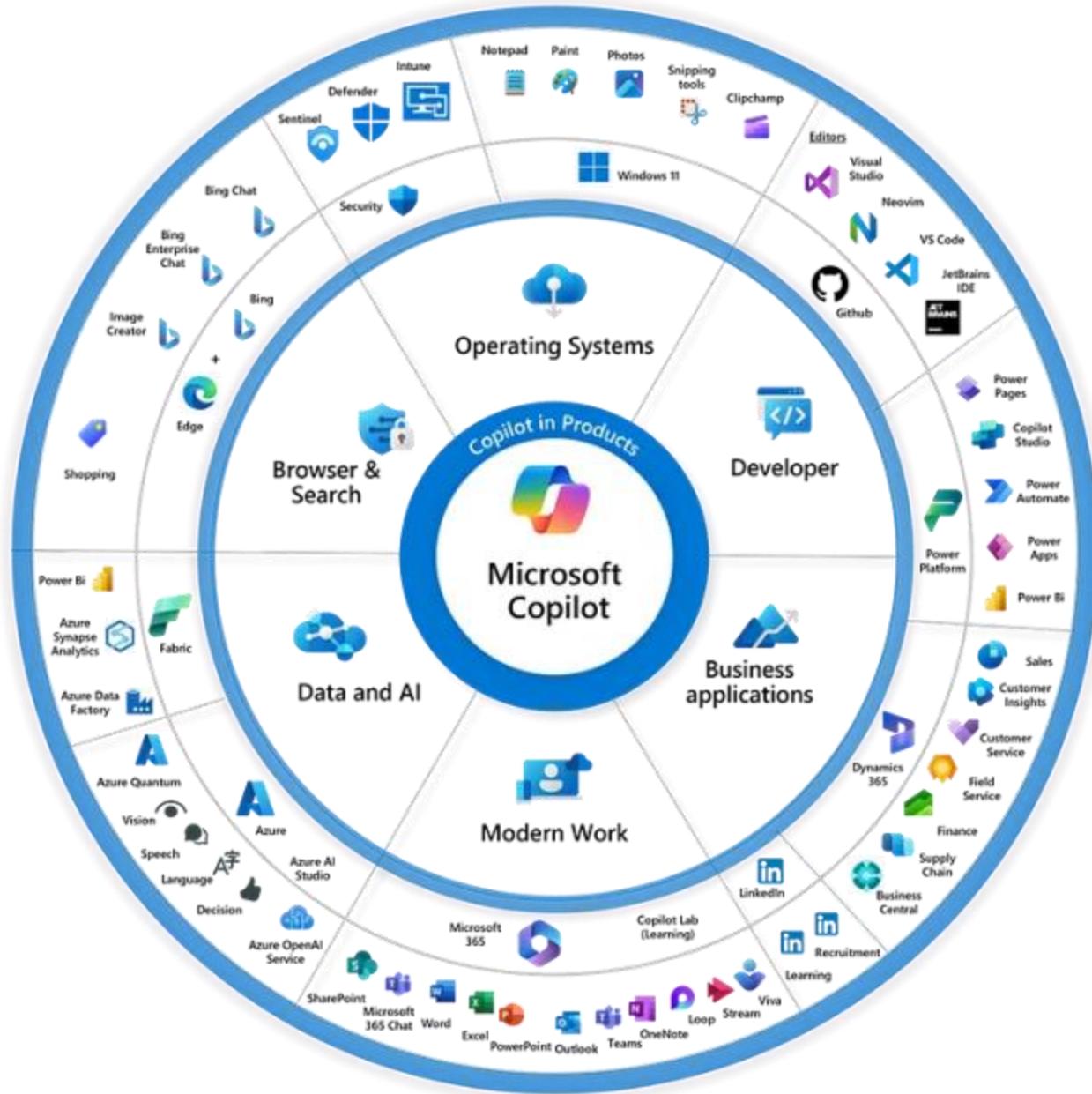
#CIAOPS

Get more out of Copilot

October 2024

@directoria

<http://about.me/ciaops>



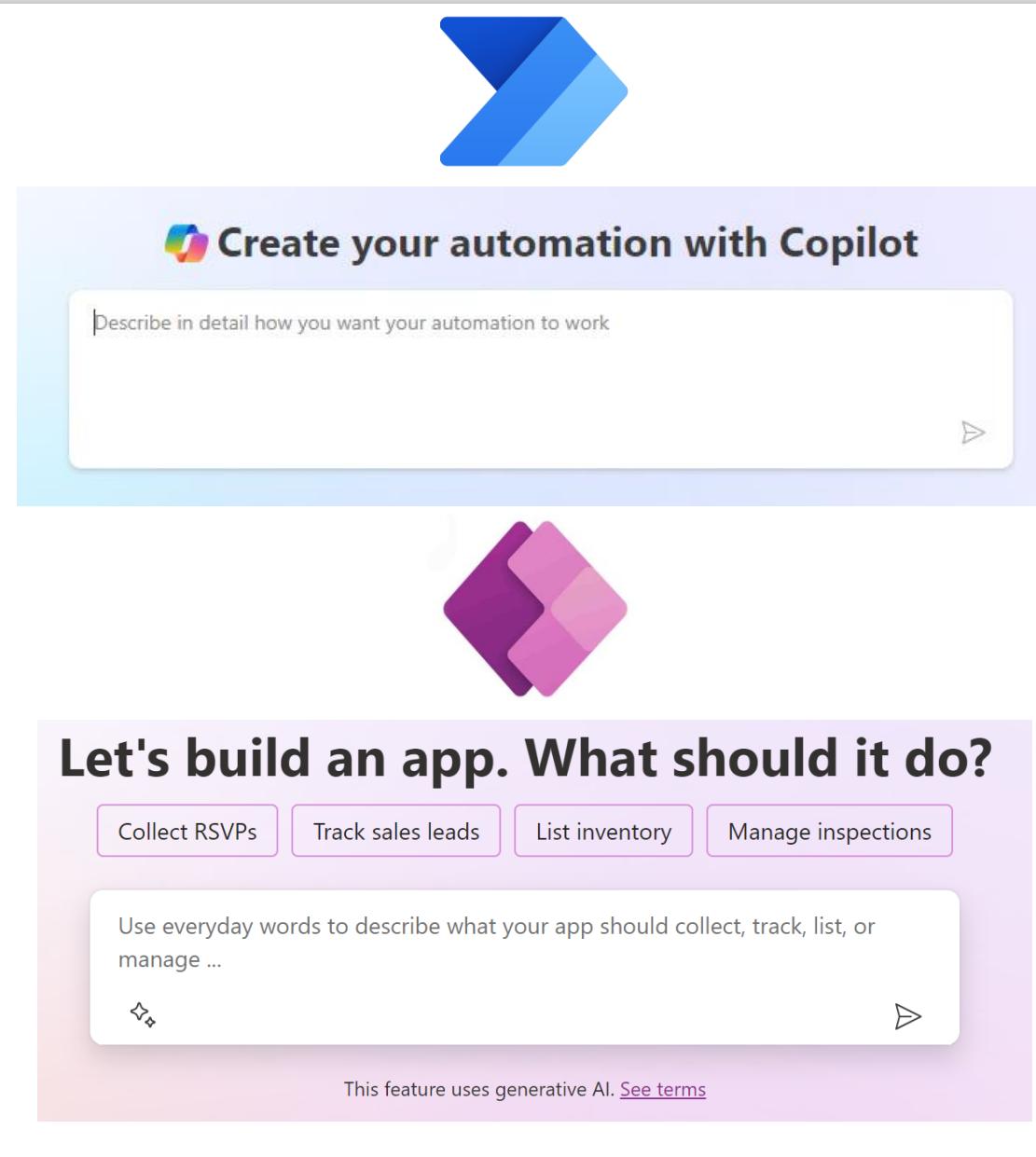


Kiyomizu-dera - Many of the temple's present buildings were constructed in 1633 on the orders of the shogun Tokugawa Iemitsu.^[4] There is not a single nail used in the entire structure.



By Jordy Meow - Own work, CC BY-SA 3.0,
<https://commons.wikimedia.org/w/index.php?curid=30895839>





The image shows the Microsoft Copilot Automation interface. At the top is a blue chevron icon. Below it is a purple header with the text "Create your automation with Copilot". A text input field contains the placeholder "Describe in detail how you want your automation to work". To the right of the input field is a light blue button with a right-pointing arrow. Below the input field is a purple diamond icon. The main section features the text "Let's build an app. What should it do?". Underneath are four buttons: "Collect RSVPs", "Track sales leads", "List inventory", and "Manage inspections". A text input field below these buttons asks "Use everyday words to describe what your app should collect, track, list, or manage ...". To the left of this input field is a small purple diamond icon with a starburst symbol. To the right is a light blue button with a right-pointing arrow. At the bottom is a pink footer bar with the text "This feature uses generative AI. [See terms](#)".





It's great to see you



Copilot Daily

Nobel Prizes announcements,
and more

Listen



Let me teach you a
few new words



20 minute
workouts for you

Topics I thought you'd enjoy



Becoming a better



Message Copilot





Copilot

Your everyday AI companion

≡ Find the right questions

Suggest common questions that can be asked to get a retrospective started with my colleagues.

💡 Explain the weirdness

Give me a weird fact and hypothesize what it reveals about the world

≡ Stand out on socials

What are some tips for writing a great LinkedIn post?

≡ Stay on top of AI

Summarize the main points of the latest research on AI.

💡 Understand trends

Share some trends in remote work and hybrid offices.

💡 Interview warning signs

What are some red flags to watch out for during an interview?

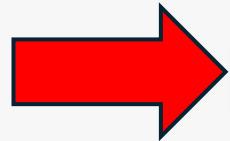
Message Copilot...



+ New chat



Enterprise data protection applies to this chat. Use discretion when sharing personal and organizational data.





Copilot

Hey, good afternoon!

How can I help you today?

Chat with Copilot



78°F
Sunny



Search



11:11 AM
6/22/2024



 directorcia

what does break do

 GitHub Copilot

> Used 1 reference

The `break` statement in PowerShell, similar to other programming languages, is used to exit a loop prematurely. When PowerShell encounters a `break` statement inside a loop (such as `foreach`, `for`, `while`, or `do-while` loops), it immediately stops executing the loop and exits out of it, continuing execution with the code that follows the loop.

However, in the provided script excerpt, there is no `break` statement. If a `break` statement were to be used inside the `foreach` loop, it would cause the loop to terminate as soon as the `break` condition is met or the `break` statement is executed, and the script would continue executing any code that comes after the loop.



Create a powershell script to report on all the mailbox sizes in Exchange online

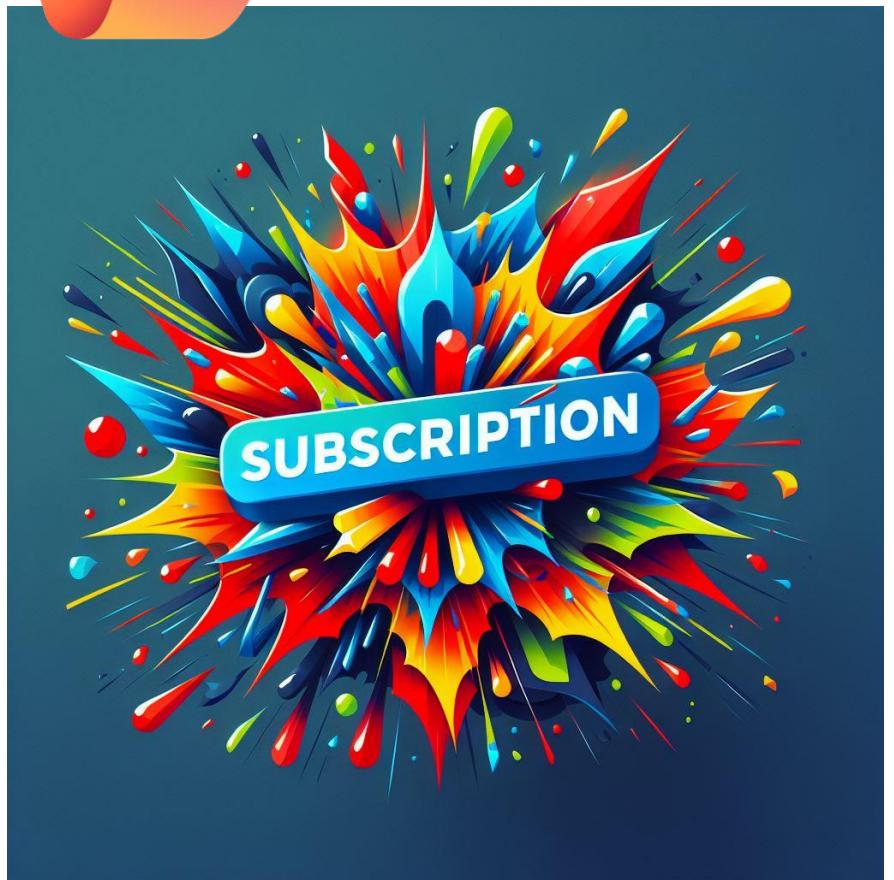
Ask Copilot

Accept Discard ⚡ ⚙

```
# Connect to Exchange Online
$userCredential = Get-Credential
Connect-ExchangeOnline -UserPrincipalName $userCredential.UserName -Password $userCredential.Password

# Get mailbox sizes
$mailboxes = Get-Mailbox -ResultSize Unlimited
$mailboxSizes = @()

foreach ($mailbox in $mailboxes) {
    $stats = Get-MailboxStatistics -Identity $mailbox.UserPrincipalName
    $mailboxSizes += [PSCustomObject]@{
        DisplayName = $mailbox.DisplayName
        PrimarySmtpAddress = $mailbox.PrimarySmtpAddress
        TotalItemSize = $stats.TotalItemSize.Value.ToString()
        ItemCount = $stats.ItemCount
    }
}
```



Work Web

Copilot

Your AI assistant for work

Catch up fast
What's new in my inbox?

Maximize your time!
What's on my calendar tomorrow morning?

Get calendar info
When's my next meeting with person ?

Understand quickly
Provide a comprehensive summary of my emails about [the FY24 Sales Report]

Decode acronyms
What does [LLM] stand for?

Help me write
Write an email to my team about our top priorities for next quarter from file

View prompts

Message Copilot

Add people, files, and more for better results

0 / 16000



Copilot

Tell me more about Microsoft 3...

Work

Web

+ New chat



features to protect your data and ensure compliance with industry standards [2](#). The platform is continuously updated with new features and improvements, making it a versatile and powerful solution for modern workplaces.

For example, Microsoft 365 includes features like:

- **Copilot in OneDrive for Business:** This helps users catch up on important updates and find the largest files in their OneDrive [3](#).
- **Email Protection Basics:** This includes various measures to protect against bulk email, spam, phishing, spoofing, and malware [4](#).
- **Tenant Set Up:** This involves setting up DNS records, enabling branding, and configuring auditing for your organization [5](#).

If you have any specific questions or need more details about a particular feature, feel free to ask!

1 | [What is Microsoft 365? - ...](#)

2 | [Microsoft 365 - Subscripti...](#)

3 | [Microsoft 365 Videos](#)

+2

Edit in Pages

Copy

● 1 of 30 responses

AI-generated content may be incorrect



Message Copilot

Add people, files, and more for better results

0 / 16000



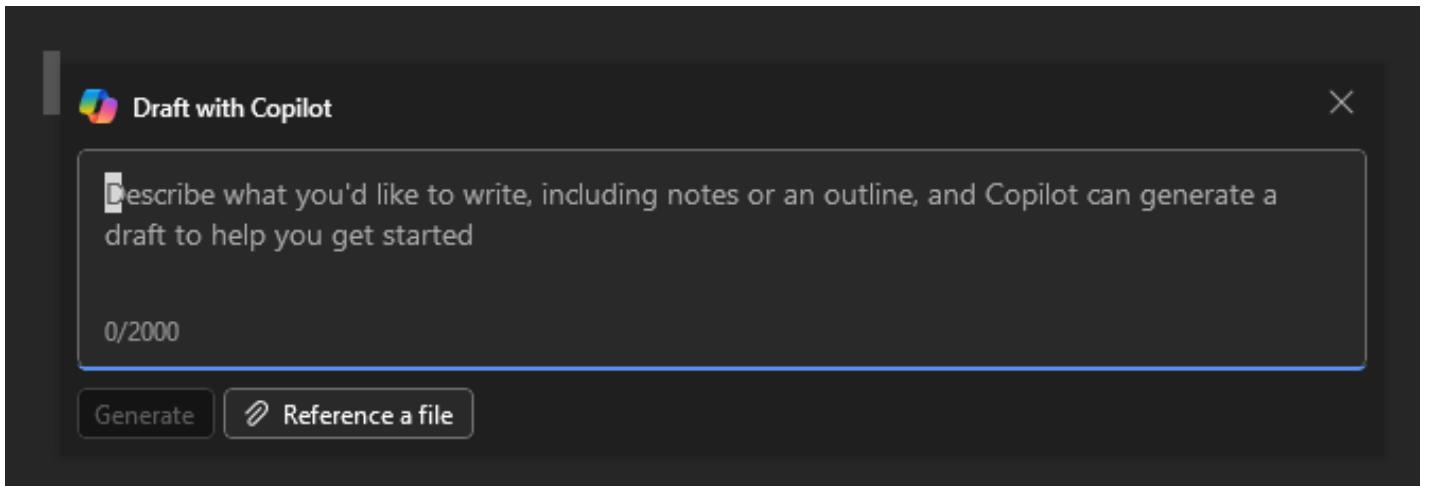
Need help?

Can you explain more about the intelligent cloud services in Microsoft 365?

What are the advanced security features offered by Microsoft 365?

How does Microsoft Teams integrate with other Microsoft 365 applications?

View prompts





▼

X



Copilot

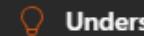
X

**Create**

Create a presentation from [file]

**Create**

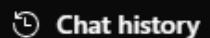
Create a presentation about [the benefits of meditating every day]

**Understand**

What are the dates or deadlines in this presentation?

**Understand**

Show key slides in this deck



Ask me anything about this presentation



I can help you summarize and answer questions from the video transcript.

Here are some things you can try:



Summarize the video



List the action items



Show me the parts where...

Write a bulleted list of key topics

Summarize the video



Ask a question or type / for ideas



Copilot

**Create formulas**

Suggest a formula column

**Understand**

Summarize using PivotTables or charts



Highlight all cells with [incomplete in red]

**Ask Copilot**

How do I sum values based on [criteria]



Show data insights

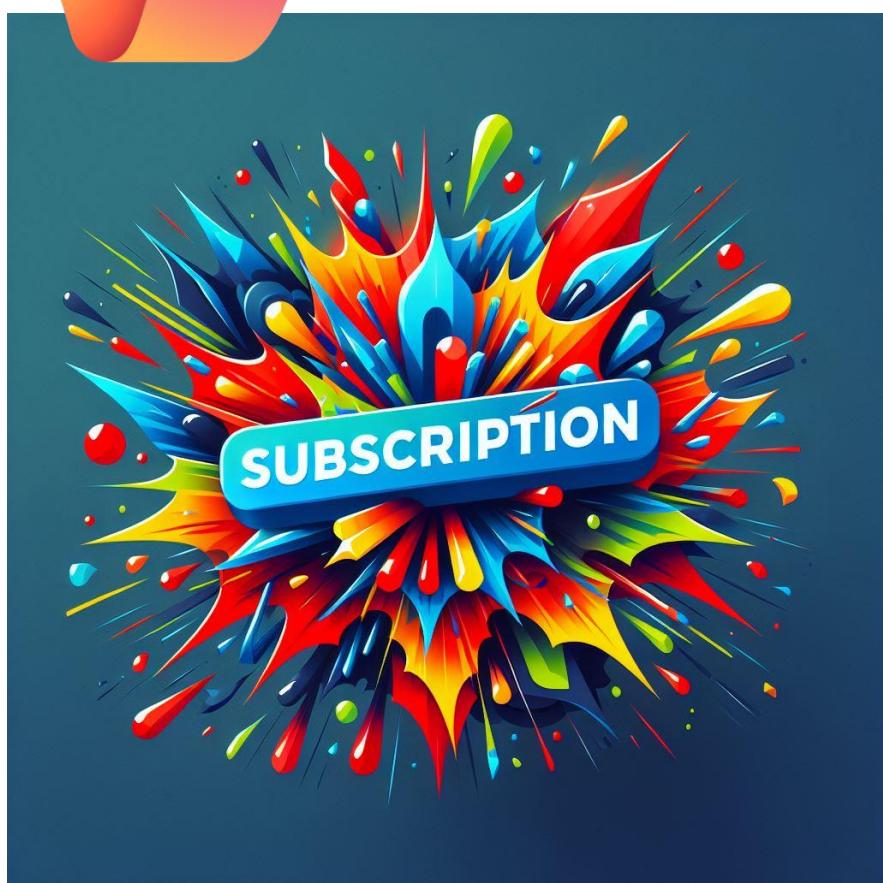
Show a suggestion for a formula column

Suggest conditional formatting



Ask a question, or tell me what you'd like to do with A1:I38450





Microsoft logo

Add Page

General

Briefing email

Mailboxes

Shared

Restore

Delete

Linkedin

Archive

Inactive

Migration

Retention

IMAP Migration

PST Migration

Litigation Hold

Cutover Migration

Staged Migration

Remote Move Migr...

Recover Items

Forwarding

OWA

Backup

Mobile

Inactive

Friday, 8 September 2017 4:12 PM

Overview of inactive mailboxes in Office 365 - <https://docs.microsoft.com/microsoft-365/compliance/inactive-mailboxes-in-office-365?view=o365-worldwide>

Manage Inactive mailboxes in Exchange Online - <https://docs.microsoft.com/microsoft-365/compliance/create-and-manage-inactive-mailboxes?view=o365-worldwide>

Change the hold duration for an inactive mailbox - <https://docs.microsoft.com/microsoft-365/compliance/change-the-hold-duration-for-an-inactive-mailbox?view=o365-worldwide>

Restore an inactive mailbox in Office 365 - <https://support.office.com/en-us/article/Restore-an-inactive-mailbox-in-Office-365-97e06a7a-ef9a-4ca1-baea-18b9e20449a3>

Recover an inactive mailbox in Office 365 - <https://docs.microsoft.com/microsoft-365/compliance/restore-an-inactive-mailbox?view=o365-worldwide>

How mailbox is handled when license is changed - <https://techcommunity.microsoft.com/t5/exchange-team-blog/change-for-delicensed-exchange-online-users/ba-p/605962>

tell me more about inactive mailboxes

Sure, I'd be happy to explain more about inactive mailboxes.

Document Information

Inactive mailboxes in Office 365 are mailboxes that have been deactivated but still retain their data. This can be useful for preserving the contents of a mailbox after an employee leaves the organization. Here are some key points:

- Overview:** Inactive mailboxes allow organizations to retain the contents of a mailbox after an employee leaves, without requiring a license [1](#).
- Management:** You can manage inactive mailboxes in Exchange

How do I create an inactive mailbox?

What happens to the data in an inactive mailbox?

Tell me what you want to do. For ideas, select the prompt guide below.



David (Guest) ...

Copy link

Delete

Pin

Turn off notifications

Open conversation in new window

Highlights from this conversation (highlighted)

The author likes the se
see more

Translate

Immersive Reader

Mark as unread

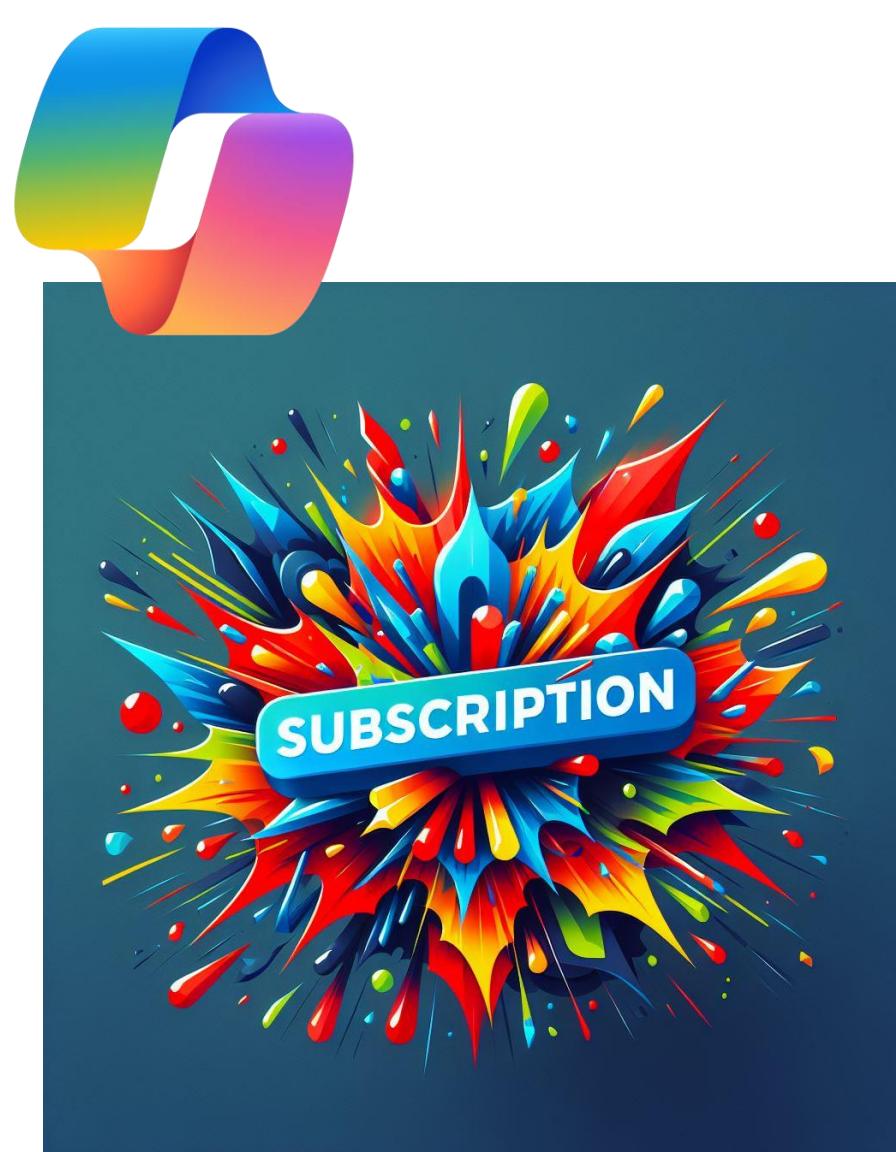
More actions >

48 replies from David

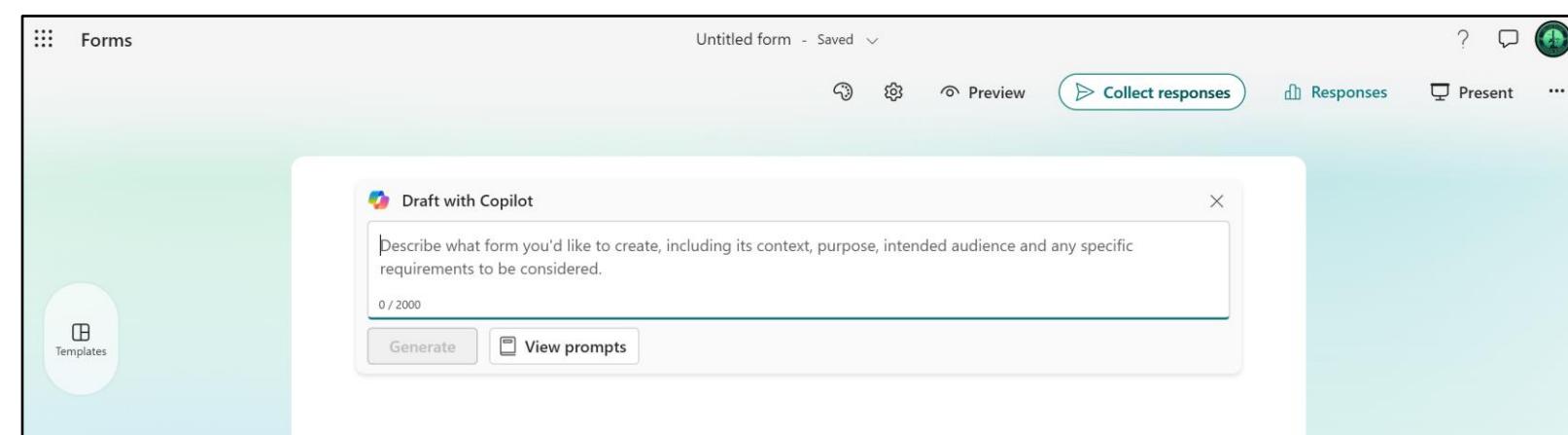
(Guest)

Thank you

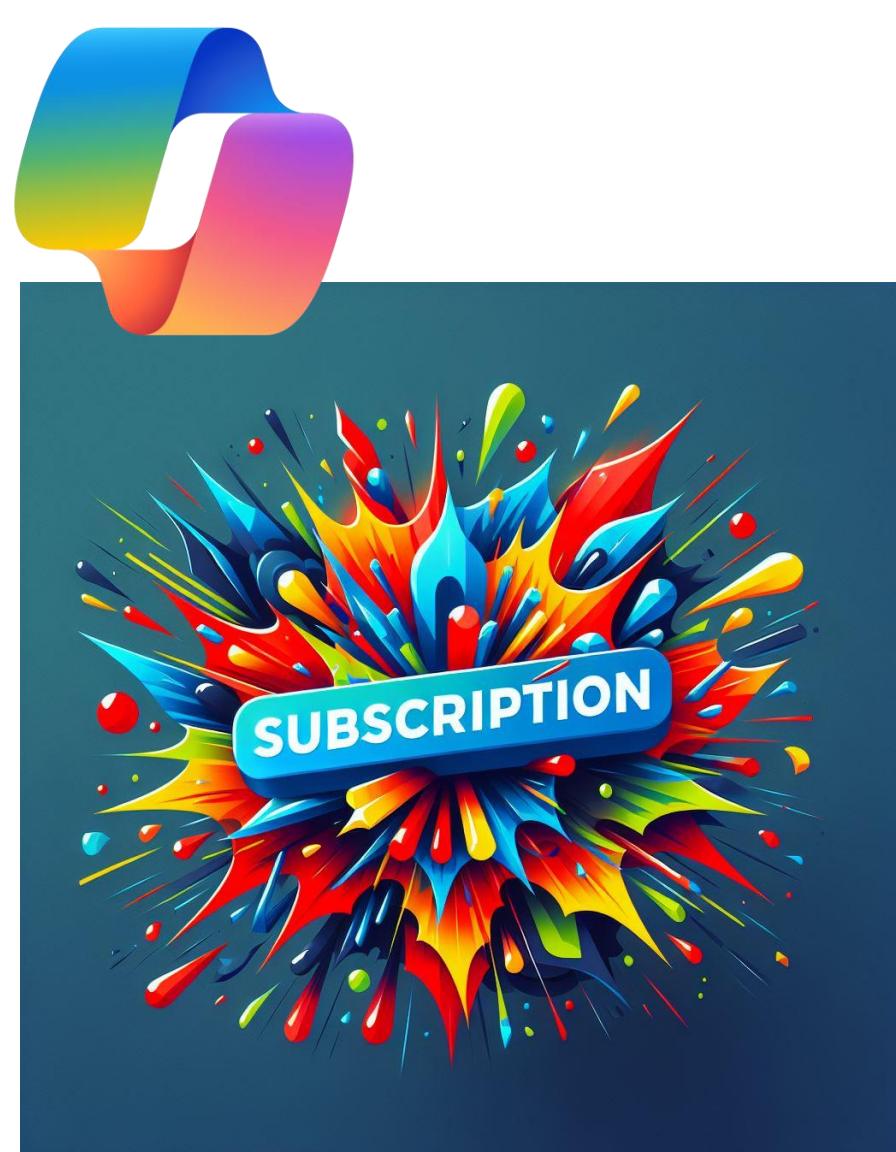
A large red arrow points from the bottom left towards the '48 replies from David' link.



The image features a large, dynamic splash of paint or liquid in various colors like red, blue, yellow, and green against a dark background. A blue rectangular banner with the word "SUBSCRIPTION" in white, bold, sans-serif font is positioned in the center of the splash.



A screenshot of a digital form creation interface. At the top, there's a navigation bar with icons for help, message, profile, and a three-dot menu. The main area shows a "Forms" section with a "Templates" button. A central modal window titled "Draft with Copilot" contains a text input field with placeholder text: "Describe what form you'd like to create, including its context, purpose, intended audience and any specific requirements to be considered." Below the input field are two buttons: "Generate" and "View prompts". The top right of the modal has a close button ("X"). The overall interface has a light blue and white color scheme.



Search (Ctrl+E)

CIAOPS 50

New chat

Chat

Copilot

I have a customer who have a S...

October 16, 2024 at 10:47 AM

I have a customer who have a SharePoint library where all permissions on the root level and most things inherited. Typically all staff will get access to everything but they have one contractor they'd only like to allow access to certain reports/files they're working on. It would mean we'd have to break inheritance throughout the document library, while we'd still maintain the existing permissions. I am not a fan of the idea of breaking inheritance on all these random folders within the library.

It sounds like you're dealing with a common challenge in SharePoint permissions management. Breaking inheritance can indeed be cumbersome and lead to potential issues down the line. Here are a few alternative approaches you might consider:

- Create a Separate Library or Folder:** Instead of breaking inheritance on multiple folders, you could create a separate document library or a specific folder within the existing library for the contractor. This way, you can set unique permissions on this new library or folder without affecting the rest of the structure.
- Use SharePoint Groups:** Create a SharePoint group specifically for the contractor and assign permissions to this group. You can then add the contractor to this group and grant access only to the necessary files or folders.
- Share Individual Files:** If the number of files the contractor needs access to is relatively small, you could share individual files directly with the contractor. This approach avoids breaking inheritance and keeps the overall permissions structure intact.
- Metadata-Based Security:** If your SharePoint environment supports it, you could use metadata to control access. By tagging documents with specific metadata, you can create views or filters that only show documents the contractor is allowed to see.
- Azure AD B2B:** If the contractor is external to your organization, consider using Azure AD B2B (Business to Business) to manage their access. This allows you to invite external users and manage their permissions more effectively.

Would any of these solutions work for your scenario? If you need more details on any of these approaches, feel free to ask!

Edit in Pages Copy

1 of 30 responses AI-generated content may be incorrect

Can you provide more details on how to set up a separate library or folder with unique permissions?

Can you explain how to use metadata-based security in SharePoint? View prompts

Message Copilot

Add people, files, and more for better results

0 / 16000

@ |

+ Add new

Robert Crane

 Home My files Shared Favorites Recycle bin

Browse files by

 People Meetings Media New

Quick access

 Patrons Presentations Demo Patrons - Policies Team Work @ Contoso Copilot

Delete



Favorite



Download



Move to



...

 Sort Summarize Compare files Ask a question

Modified

Modified By

File size

 <input checked="" type="checkbox"/> Document15.docx	...	  		26 June	Robert Crane	13.9 KB
 <input checked="" type="checkbox"/> Document14.docx	...	  		18 June	Robert Crane	14.6 KB
 <input checked="" type="checkbox"/> Document13.docx	...	  		14 June	Robert Crane	40.5 KB
 <input checked="" type="checkbox"/> Document12.docx	...	  		12 June	Robert Crane	13.8 KB
 <input checked="" type="checkbox"/> Document11.docx	...	  		10 June	Robert Crane	14.7 KB
 Document10.docx				6 June	Robert Crane	14.2 KB
 Document9.docx				29 May	Robert Crane	12.7 KB
 Document.docx				23 May	Robert Crane	13.9 KB
 Secure more with Secure Score in M365 - ...				9 April	Robert Crane	63.0 KB
 Links to Useful Resources.docx				9 April	Robert Crane	11.4 KB





Cloud_App_Security_... ... ↗ 🔗

pen-holder.snap3dp

Document6.docx

- 📋 Summarize
- ❓ Create an FAQ ←
- 💬 Ask a question

Copilot Studio

Blog Overview Knowledge Topics Actions Analytics Channels Published 10/15/2024 Published 

Your copilot is ready! Here's what's next:

- Add actions so your copilot can do things for you
- Build topics to focus and guide how your copilot answers
- Publish your copilot so others can use it



Details 

Name: CIAOPS Blog

Description: None provided

Instructions: None provided

Knowledge: Add data, files, and other resources to inform and improve AI-generated responses.

Allow the AI to use its own general knowledge (preview). [Learn more](#)  **Disabled**

 <https://blog.ciaops.com> 

Test your copilot Just now

Windows Defender Application Control (WDAC) is a technology built into Windows 10 that allows control over which applications and drivers can execute on the device. It is a powerful security measure that many should consider implementing [1](#). WDAC is a more modern approach to application whitelisting on a Windows 10 device compared to AppLocker and can be deployed using Intune. To deploy WDAC, you need to create your WDAC policy as an XML file and then use a PowerShell command [2](#).

2 references ▾

1 | [Implementing Windows D...](#)

2 | [Basics of deploying Wind...](#)

Just now

Ask a question or describe what you need 0/2000 

Make sure AI-generated content is accurate and appropriate before using. [See terms](#)



RELECLOUD SharePoint Search this site

Delivery Drone Launch

Home Documents Pages Site contents Edit

+ New Page details Analytics

Published 5/19/2024 Share Edit

Copilot Delivery Drone Brainstorms Copilot

delivery drone? Summarize the latest files on <a

The screenshot shows a SharePoint page titled "Delivery Drone Launch". The top navigation bar includes the RELECLOUD logo, SharePoint branding, a search bar, and various site settings icons. A red box highlights the "Copilot" button in the ribbon. On the right side, a sidebar displays three items: "Copilot", "Delivery Drone", and "Brainstorms Copilot", all preceded by a blue square icon. A second red box highlights this sidebar area. The main content area features a large image of a delivery drone in flight over a cityscape.



Learn how Copilot for Security works

Explore essentials like prompting, pinning, and providing feedback—to get the most from your AI-powered partner.

Training Documentation

Get started using these promptbooks

Promptbooks contain one or more prompts that run in sequence automatically. [Learn more](#)

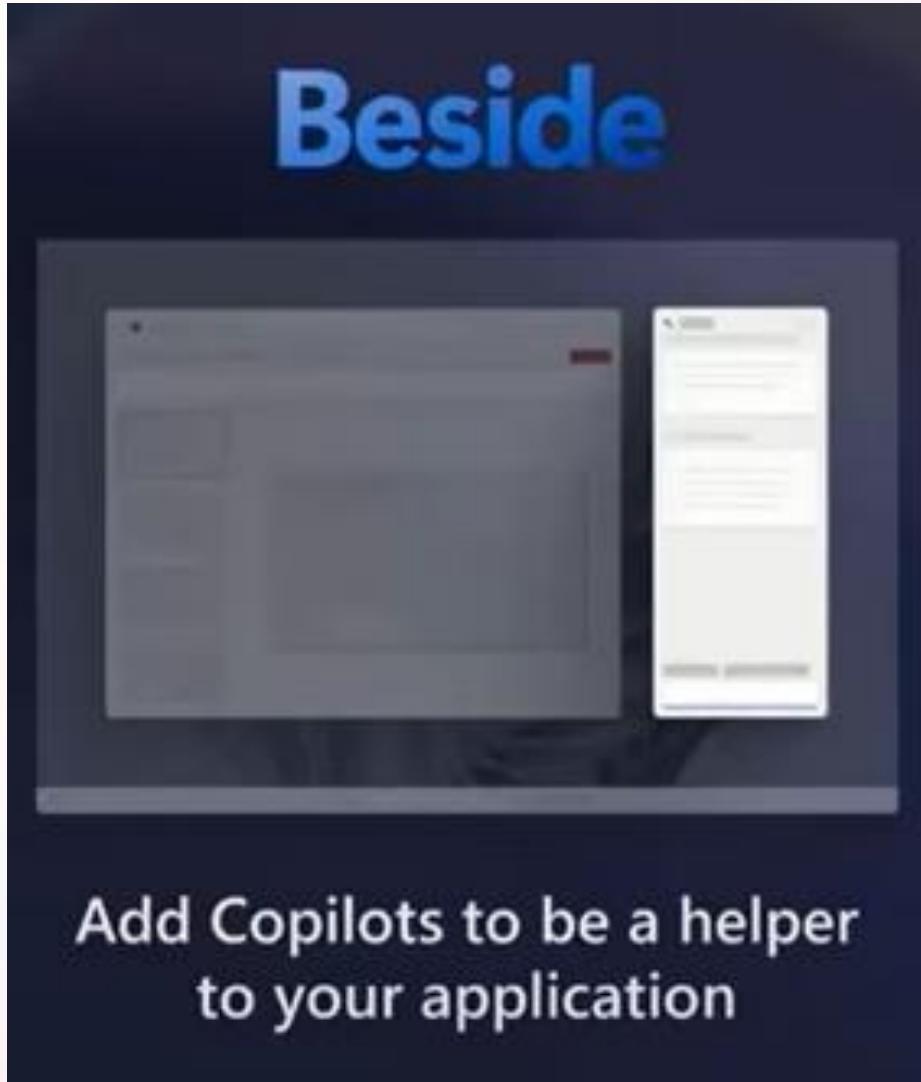
Suspicious script analysis
Get a report analyzing the intent, intelligence, threat actors, and impacts of a suspicious script.
Microsoft Security · 6 prompts

Vulnerability impact assessment
Get a report summarizing the intelligence for a known vulnerability and how to address it.
Microsoft Security · 4 prompts

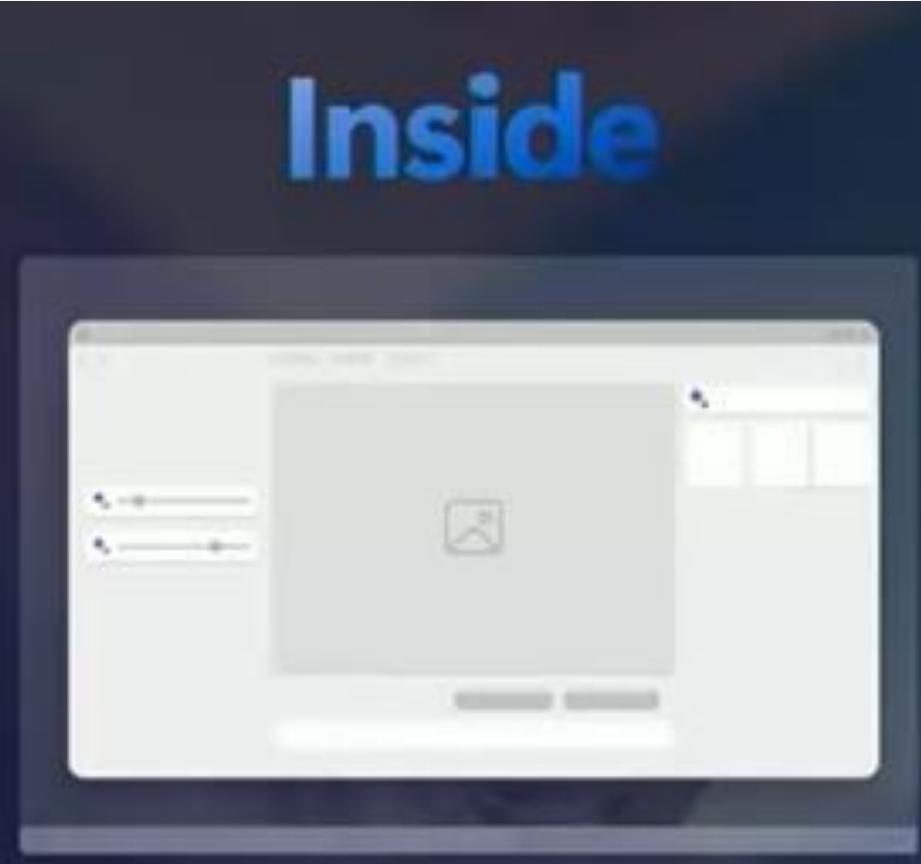
Threat actor profile
Get a report profiling a known actor with suggestions for protecting against common...
Microsoft Security · 5 prompts

[View promptbook library](#)

Start new session and submit prompt



- Keeps original application architecture
- Keeps customer familiarity with application



Inside



Create applications with AI
at the center of the experience

- New interaction model
- More automatic
- Less explicit
- More implicit

Outside

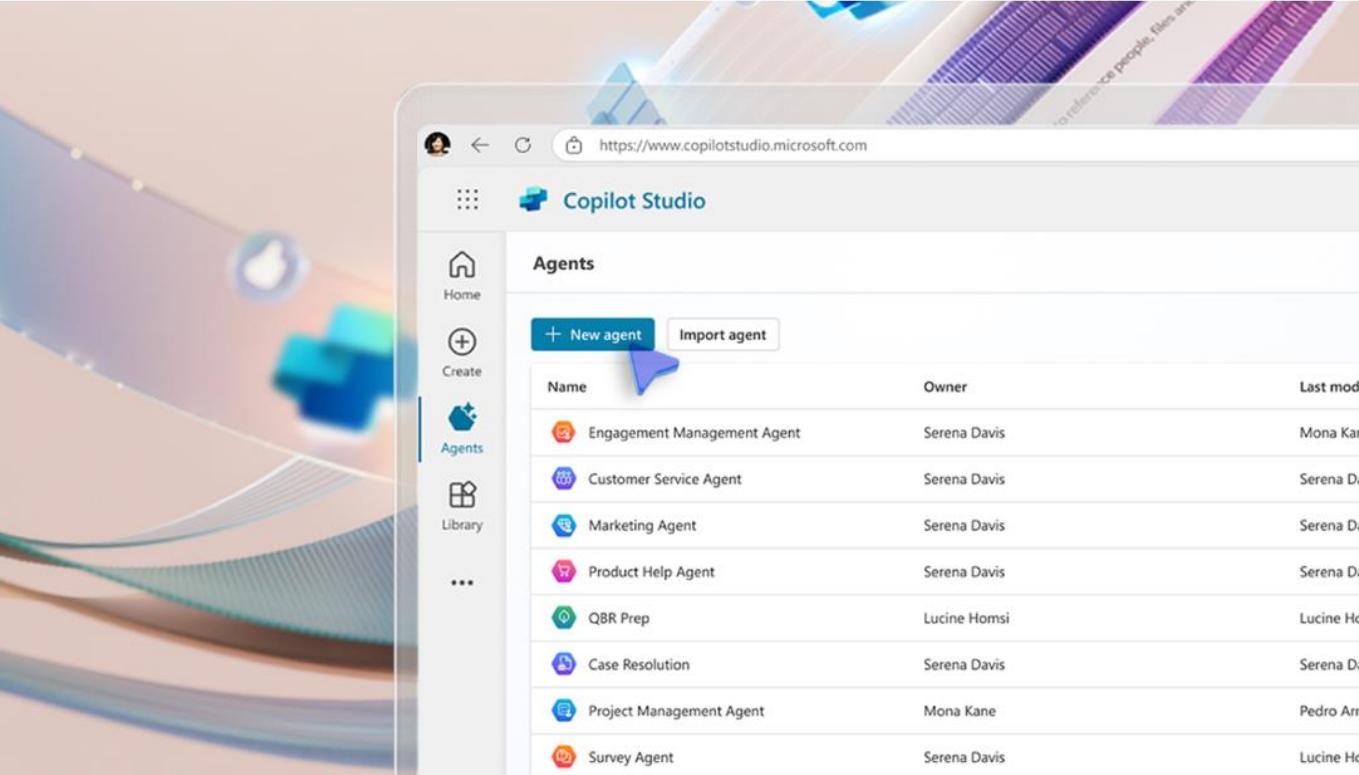


Agents help orchestrate
across apps and tasks

- AI becomes the orchestrator
- Becomes more like an agent
- Tailored to suit the individual
- Works across applications, devices, time, etc

New autonomous agents scale your team like never before

Oct 21, 2024 | [Jared Spataro - CMO, AI at Work](#)



The screenshot shows the Microsoft Copilot Studio interface. On the left, there's a sidebar with icons for Home, Create, Agents (which is selected and highlighted in blue), Library, and three dots. The main area is titled "Agents" and displays a list of existing agents. At the top of this list are two buttons: "+ New agent" (highlighted with a blue arrow) and "Import agent". Below these buttons is a table with columns for Name, Owner, and Last modified. The table lists the following agents:

Name	Owner	Last modified
Engagement Management Agent	Serena Davis	Mona Kane
Customer Service Agent	Serena Davis	Serena Davis
Marketing Agent	Serena Davis	Serena Davis
Product Help Agent	Serena Davis	Serena Davis
QBR Prep	Lucine Hornsi	Lucine Hornsi
Case Resolution	Serena Davis	Serena Davis
Project Management Agent	Mona Kane	Pedro Armijo
Survey Agent	Serena Davis	Lucine Hornsi

Summary

- Explore what you get for free first
- Copilot for Microsoft 365 appears in a lot of places
- It is still early days, plan for where it is going not where it is now
- Expect a move to more and more ‘agent’ style capabilities
- To sell Copilot you need to use Copilot

<https://bit.ly/cia-getmorefromcopilot>

